

**MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7PM ON JULY 14TH 2026
AT COPYTHORNE PARISH HALL**

Members present: Cllr. Sherri Johnstone; Cllr. Sylvia Wiggins; Cllr. Ria Parry-Norton; Cllr. Graham Caton;
Cllr. Graham Chillcott; Cllr. Jackie Rhodes

In attendance David Rigby, Clerk/RFO

Nine members of the public were present.

AGENDA ITEMS

120/26 Apologies

None.

121/26 Declarations of Interest in items on the Agenda

None.

122/26 Public Session

A member of the public asked a question relating to an ongoing matter concerning the availability of Council responses to questions raised in the Public Session. The question was noted.

123/26 County and District Councillors Reports

County Councillor David Millar sent his apologies that he was unable to attend.

Dist. Cllr. Joe Reilly reported on the following items related to NFDC:-

- That NFDC, as the Licensing Authority under the Licensing Act 2003, is undertaking a consultation process to review and update its Statement of Licensing Policy and that it would like to hear views from local businesses, local residents and Responsible Authorities on the Draft Licensing Policy.
- That Local Government Re-Organisation is going ahead and NFDC was working with other local authorities on progressing the initial formation work for the various “shadow authorities”.
- Due to the current extreme hot weather the waste collection teams were starting work much earlier and will probably do so for the next few weeks.

124/26 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Applications

26/00424/FULL (and also HCC/2026/0213) - Improvements to the A326 between and including the junctions with Michigan Way in west Totton and Main Road at Dibden.

Parish Response – Narrative comment (see NFNPA planning portal for details). Cllr. Chillcott proposed, Cllr. Wiggins seconded, all in favour.

26/00423/FULL - Oakmede, Winsor Road, Winsor, SO40 2HF - Single-storey side extension; demolition of existing conservatory.

Parish Response: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Caton proposed, Cllr. Parry-Norton seconded, all in favour.

26/00543/FULL - Cardan House, Romsey Road, Cadnam, SO40 2NN - Single-storey rear extension.

Parish Response: 1 - We recommend PERMISSION for the reasons listed, but would accept the decision reached by the NPAs Officers under their delegated powers (see NFNPA planning portal for details). Cllr. Cllr. Chillcott proposed, Cllr. Wiggins seconded, all in favour.

26/00530/FULL - Newbridge House, Newbridge Village, Cadnam, SO40 2NW - First floor extension, timber cladding, chimney, replacement porch, alterations to doors and windows, (removal of existing extensions).

Parish Response: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Parry-Norton proposed, Cllr. Wiggins seconded, all in favour.

26/00516/LDCP - The Old School House, Southampton Road, Cadnam, SO40 2NF - Application for a Certificate of Lawful Development for Proposed change of use to independent alternative provision (Use Class E(c)(iii)).

Parish Response – No comment made.

26/00641/DOC - Stellar Paultons LLP, Paultons Golf Centre, Salisbury Road, Ower, SO51 6AN - Application for discharge of condition 3 of planning permission 25/00028FULL for extension to the existing driving range; contoured landscape safety feature to driving range to replace fence; associated landscaping.

Parish Response – No comment made.

26/00553/FULL = Cadnam Cricket Ground, Lyndhurst Road, Cadnam, SO40 2NR – Pavillion extension.

Parish Response: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Chillcott proposed, Cllr. Wiggins seconded, all in favour.

NFDC Planning Applications

None

NFNPA Tree Works Requests

26/00663/CONS – St Mary’s Church, Romsey Road, Copythorne, SO40 2PB – Prune 1 x multi stem Cypress

26/00685/CONS - Sandbank, Winsor Road, Winsor, SO40 2HP – Fell 1 x multi stem Conifer

26/00720/CONS - Inglenook, Winsor Road, Winsor, SO40 2HP – Fell 1 x Conifer

“Leave decision to Trees Officer” response sent for all of the above.

NFDC Tree Works Requests

None.

125/26 Planning Decisions made since last Council meeting

NFNPA Planning Applications

26/00363/LDCP - Laburnum Cottage, Old Lyndhurst Road, Cadnam, SO40 2NL – Permitted development

26/00202/FULL - Tintagel, Newbridge Road, Cadnam, Southampton SO40 2NX - Refuse

26/00207/FULL - Land Adjacent to the White Hart Inn, Old Romsey Road, Cadnam, SO40 2NP - Withdrawn

NFDC Planning Applications

None.

NFNPA Tree Works Requests

26/00562/CONS - Old Pollards Moor, Newbridge Road, Cadnam, SO40 2NX – Raise no objection

26/00582/CONS - Cherry Tree Cottage, Copythorne Crescent, Copythorne, SO40 2PE – Raise no objection

26/00633/CONS - St Marys Church, Romsey Road, Copythorne, SO40 2PB - Raise no objection

NFDC Tree Works Requests

None.

126/26 To Approve the Minutes and agreed actions of the Meeting of June 9th 2026

Proposed Cllr. Wiggins, Seconded Cllr. Caton, all in favour.

127/26 Matters arising from the Minutes of the previous meeting

None.

128/26 To receive a report on the activities of Greening Copythorne & to approve bulb planting at Splitwind Pond

Cllr. Rhodes presented the above report (a copy of which is included in the supporting documents for this meeting on our website).

RESOLVED: That £100 be allocated from the Environmental Projects Reserve for the purchase of bulbs.

Proposed Cllr. Rhodes, Seconded Cllr. Parry-Norton, all in favour. **APPROVED.**

129/26 To consider the Co-Option of a candidate for a casual vacancy on the Parish Council

The members of the Council considered an application for a vacancy on the South Ward from an eligible candidate, Laura Kovacs.

Proposed by Cllr. Chillcott, seconded by Cllr. Parry-Norton, all in favour.

ACTION – Clerk to ensure that Laura Kovacs complete a Declaration of Acceptance of Office and a Register of Members Interests form within the required timescales.

130/26 To receive and approve a request from the Flooding Advisory Committee to support the work of the Brockenhurst and New Forest Flood Action Group.

Cllr. Johnstone (as Chair of the Flooding Advisory Committee presented the above report (a copy of which is included in the supporting documents for this meeting on our website).

RESOLVED: That the Clerk be instructed to draft and send to Peter Heberd an appropriately worded letter of support for the work that the Brockenhurst and New Forest Flood Action Group (“BANFFAG”) is doing.

Proposed Cllr. Johnstone, Seconded Cllr. Chillcott, all in favour. **APPROVED.**

131/26 a. To receive and agree the Bank Reconciliation for June 2026

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Parry-Norton, Seconded Cllr. Wiggins, all in favour. **APPROVED.**

By rotation, the Bank Reconciliation was signed by Cllr. Johnstone after the meeting.

b. To receive and agree a Payments Schedule for July 2026

The Payment Schedule comprising 8 payments for a total of £1,733.69 along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Caton, Seconded Cllr. Chillcott, all in favour. **APPROVED.**

By rotation, the schedule; and Electronic Payment instructions (EP20 to EP23) were signed by Cllr. Johnstone and Cllr. Rhodes after the meeting.

c. To receive and agree a Payments Schedule for August 2026

The Payment Schedule comprising 6 payments for a total of £1,351.59 along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Rhodes, Seconded Cllr. Wiggins, all in favour. **APPROVED.**

By rotation, the schedule; and Electronic Payment instructions (EP24 and EP25) were signed by Cllr. Johnstone and Cllr. Rhodes after the meeting

132/26 To Receive and note Q1 2026/27 Budget Report.

The Clerk (as RFO) read through his report (a copy of which is included in the supporting documents for this meeting on the Council's website). Report noted.

133/26 To receive and note reports of any meetings of the Council's Advisory Committees since the last Council meeting

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Council's website). Members noted the report from the Five Year Plan (Parish Projects) Advisory Committee meeting on June 4th 2026.

134/26 Clerk to issue for approval suggested allocation of footpaths for councillors to inspect & report on by Aug 22nd 2026

The Clerk presented a copy of the proposed schedule of Footpath/Rights of Way inspections in the Parish (a copy of which is included in the supporting documents for this meeting on the Parish website). Members present confirmed that they were happy with the allocations (with paths 2,7,8 and 18 being inspected by Cllr. Caton rather than the Clerk).

ACTION – Clerk to issue members with individual copies of the inspection schedule & guidance for the task.

135/26 Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website).

136/26 Chairman's Report

Cllr. Johnstone reported that:-

- June 11th – Attended HALC Summit on Local Government Reorganisation ("LGR")
- July 14th – Attended HALC Workshop on LGR

137/26 Councillors Reports

Cllr. Chillcott reported that he:-

- Was continuing to push both the New Forest Association of Local Councils and the NFNPA NW Quadrant to support a "joined up approach" across all New Forest parishes impacted by flooding.
- Attended the July Parish Hall Committee meeting.
- Is seeking volunteers to help with the repainting of the Parish Councils "Red phone boxes".
- Was continuing to chase NFDC regarding fly tipping on the A36 (Dist. Cllr. Joe Reilly is helping)
- Remained concerned regarding problems of dust; noise; mud; and various heavy vehicle movements relating to the New Inn Road Housing Development.
- With the support of Dist. Cllr. Joe Reilly attended the Councillor "Drop in Session" on July 9th.
- Is in process of updating the Parish Transport Leaflet (some voluntary services no longer run).

Standing Order 3z was suspended at 9pm to allow the meeting to continue

138/26 Suggested Agenda Items for the next meeting

As per the Forward Calendar presented to the meeting with the addition of NFNPA – Local Plan Review Regulation 19 consultation discussion and Transport/Health Bus update.

139/26 To Confirm the next meeting

The next meeting will take place on September 8th 2026.

With no further business to transact, the Chair closed the meeting at 9.05pm.