

Item 14 – Clerk’s Report

1. Conclusion of Audit for 2025/26 Financial Year

On August 17th 2026, BDO plc, the appointed External Audit for Town and Parish Councils in Hampshire, confirmed that they had completed their review of the Parish Council’s Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2026 with no comments or observations.

A Notice of Conclusion of Audit was published on our website and noticeboards on August 24th 2026.

2. Advisory Committee Meetings

The dates, times and locations for the next meeting of all the Advisory Committees as at September 1st 2026 are as follows:-

Five Year Plan (Parish Projects)	September 3 rd 2026	12pm	Via Zoom
Finance	October 1 st 2026	12pm	Via Zoom
Flooding	October 20 th 2026	7pm	Copythorne Parish Hall
Personnel & Governance	October 22 nd 2026	12pm	Via Zoom

3. Public Right of Way (“PRoW”) Inspections

The majority of the PRoW inspections have now been undertaken by the allotted councillor or myself and a report of the findings will be an agenda item for the October 13th 2026 Council meeting.

4. Councillor Drop In Sessions

The dates for the next three “Drop In Sessions” are as follows Wednesday September 16th, Thursday October 1st and Saturday November 28th. All will be between 2-3pm at Copythorne Community Café.

5. Remembrance Sunday Parade – November 8th 2026

I have submitted to NFDC a request for a “rolling” Road Closure between 9.45-11.15am. The request covers Pollards Moor Road (full length) and Romsey Road (junction with Pollards Moor Road to Stanley’s Own Scout Hut). The request has been acknowledged by NFDC.

6. Matters reported to HCC/NFDC

Attached (as Appendix A) is a list of matters reported by the Clerk to HCC that remain outstanding.

David Rigby
Clerk to Copythorne Parish Council
September 1st 2026

APPENDIX A – Point 6 – Items reported to HCC/NFDC

ISSUES REPORTED TO HCC/NFDC FAULT REPORTING WEBPAGE - ONGOING ENQUIRIES ONLY - (updated 1/9/26)

DATE REPORTED	REF. NUMBER	BRIEF DESCRIPTION OF ISSUE RAISED	REPORTED BY	FIRST CHECK DUE	LAST CHECKED	LATEST COMMENTS
05/12/25	21838801	Blocked drain – bottom of New Inn Road	David Rigby	12/12/25	01/09/26	11/06/26 - Repair work took place. 01/09/26 – Still awaiting details of extent of work undertaken.
13/01/26	21848518	Overhanging trees and tree debris in ditch, Pollards Moor Road	David Rigby	20/01/26	01/09/26	20/02/26 – Passed to 3rd Party 18/5/26 – HCC advise that landowners have been contacted requesting the ditch is maintained.
13/01/26	21848541	Flooding Riverside Close on Dec 18 th 2025	David Rigby	20/01/26	01/09/26	28/01/26 - Following a review of your enquiry, all necessary actions have been undertaken. 12/2/26 – Actions chased 5/5/26 – Discussions with affected parties continue.

Number only = HCC

CS and Number = NFDC