

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7PM ON
SEPTEMBER 8TH 2026 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Caton; Cllr. Graham Chillcott; Cllr. Jackie Rhodes; Cllr. Laura Kovacs

In attendance David Rigby, Clerk/RFO

Eight members of the public were present.

Prior to the start of the meeting, Cllr. Caton (as Chair) welcomed Cllr. Kovacs to her first meeting as a councillor.

AGENDA ITEMS

140/26 Apologies

Cllrs. Sherri Johnstone; Ria Parry-Norton; and Sylvia Wiggins

141/26 Declarations of Interest in items on the Agenda

None.

142/26 Public Session

A member of the public asked a question relating to who was responsible for recent roadworks in New Inn Road. Cllr. Chillcott advised them that it was Openreach.

A second member of the public raised five questions (one relating to the September 2026 Parish Council newsletter; another relating to the Council's Forward Planning Calendar; a third relating to the promotion of the May 2027 Parish Council elections; and two relating to the NFNPA Local Plan Regulation 19 consultation which ends on September 30th 2026. Cllr. Caton provided brief responses with more detailed responses to follow from the Clerk.

A third member of the public raised a concern relating to the lack of response from the NFNPA regarding believed breaches of planning permission at a site in the Cadnam area which had been reported several months ago. The Clerk advised that he would follow up with the NFNPA once again.

A fourth member of the public asked if the pavement surface on the south western corner of the Haywain crossroads could be repaired as it is very uneven. The Clerk advised that he would report the matter to HCC Highways for their attention.

143/26 County and District Councillors Report

County Councillor David Millar reported that the Local Government Re-Organisation ("LGR") Review decision for Hampshire and the IoW had been withdrawn by the Government. He went on to say that the Government's plans for LGR, going forward, have not been announced and reminded those present that the creation of a Strategic Authority for Hampshire and the IoW was a separate matter. Dates for the various elections (Town & Parish; Borough; County Council; and Mayoral) would now come forward.

He also mentioned his recent visits to Fordingbridge, Lyndhurst & Copythorne parishes with County Cllr. Steve Forster (HCC Executive Member for Highways) to talk to Clerks about how the connection between HCC Highways and them) could be improved. He and Cllr. Forster found the conversations that took place very useful.

Cllr. Millar spoke about the recent "wildfire" on the A31, the impact of which was vast. The role of HCC centred on assisting with getting the road repaired and the impact on the local economy. NFDC are leading on co-ordination of the recovery and considering the lessons learnt on how the issue was handled.

Signed by the Chairman:

Date:

He concluded by mentioning the HCC Crisis Management Fund (aimed at helping charities) and also a Heating Oil Support Scheme (aimed at low income residents using heating oil).

Dist. Cllr. Derek Tipp reported on the following items related to NFDC:-

- That the NFDC Local Plan Review had been “parked” and will in due course be recommenced under the new process for Local Plans.
- The Totton Town Centre review was now complete.
- That there was to be a motion put before the NFDC Council meeting to ask Forestry England to introduce a local resident discount scheme/permit for using their Forest car parks.

144/26 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Applications

26/00584/FULL – The Wilderness, Winsor Road, Winsor, SO40 2HR – Conservatory to side of property
Parish Response: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Chillcott proposed, Cllr. Rhodes seconded, all in favour.

26/00874/FULL – Land at St.Helen’s Farm, Winsor Lane, Winsor – SO40 2HG – Manege.
Parish Response: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Rhodes proposed, Cllr. Kovacs seconded, all in favour.

26/00191/DOC – Cadnam Methodist Church, Old Romsey Road, Cadnam, SO40 2NP – Application to discharge condition 3 of planning permission 25/00539) replacement roof).
Parish Response: No comment.

NFDC Planning Applications

None

NFNPA Tree Works Requests

26/00940/CONS – Rockram House, New Inn Road, Bartley, SO40 2LR – Prune four trees (as listed).
“Leave decision to Trees Officer” response sent.

NFDC Tree Works Requests

None.

The Clerk also advised that details of the planning matters dealt with under Standing Order 15b xvi since the last Council meeting on July 14th were available in the 2026 Meetings section of the Council’s website.

145/26 Planning Decisions made since last Council meeting

NFNPA Planning Applications

26/00423/FULL - Oakmede, Winsor Road, Winsor, Southampton SO40 2HF - Grant subject to conditions.
26/00491/DOC - Cadnam Cricket Club, Cadnam Cricket Ground, Lyndhurst Road, Cadnam – Allowed.
26/00530/FULL - Newbridge House, Newbridge Village, Cadnam, SO40 2NW – Grant subject to conditions.
26/00712/DOC - Paultons Golf Centre, Salisbury Road, Ower, Romsey SO51 6AN – Allowed.
26/00543/FULL - Cardan House, Romsey Road, Cadnam, SO40 2NN – Grant subject to conditions.
26/00641/DOC - Paultons Golf Centre, Salisbury Road, Ower, Romsey SO51 6AN – Allowed.
26/00553/FULL - Cadnam Cricket Ground, Cadnam, SO40 2NR – Grant subject to conditions.
26/00684/FULL - The Old Bakery, Riverside Close, Bartley, SO40 2LW – Grant subject to conditions.

NFDC Planning Applications

26/10836/PAA - Shellbrook, Shelley Lane, Ower, SO51 6AS - Not required to be approved.

NFNPA Tree Works Requests

26/00685/CONS - Sandbank, Winsor Road, Winsor, SO40 2HP - Raise no objection.

26/00720/CONS - Inglenook, Winsor Road, Winsor, SO40 2HP - Raise no objection.

26/00835/EXW - Cadenham Court, Cadnam Lane, Cadnam, SO40 2NS - Exempt works.

26/00877/EXW - Halloween Cottage, Brockishill Road, Bartley, SO40 2LN - Exempt works.

26/00767/CONS - Springers Farm, Kewlake Lane, Cadnam, SO40 2NT - Raise no objection.

26/00824/CONS - View House Farm, Shepherds Road, Bartley, SO40 2LH - Raise no objection.

NFDC Tree Works Requests

None.

146/26 To Approve the Minutes and agreed actions of the Meeting of July 14th 2026

Proposed Cllr. Rhodes, Seconded Cllr. Kovacs, all in favour.

147/26 Matters arising from the Minutes of the previous meeting

129/26 The Clerk completed the required task on July 16th 2026.

130/26 The Clerk completed the required task on July 20th 2026.

134/26 The Clerk completed the required task on July 27th 2026.

148/26 To receive and note a report on Community/Public Transport options within the Parish

On behalf of Cllr. Johnstone the Clerk presented the above report (a copy of which is included in the supporting documents for this meeting on our website). The report was noted.

149/26 To receive and note a report on National Changes to Planning Committees and the National Scheme of Delegation.

The Clerk presented the above report (a copy of which is included in the supporting documents for this meeting on our website). The report was noted.

150/26 To discuss and approve the Parish Council's method of response to the NFNPA Local Plan Reg. 19 Consultation.

The Clerk presented the above report (a copy of which is included in the supporting documents for this meeting on our website).

RESOLVED That the six recommendations listed in the report (see below) subject to the change made to recommendation six be approved

- 1 *Councillors have already been encouraged to attend at least one of the NFNPA "Drop In Sessions" and discuss the proposed Draft Local Plan with NFNPA officers and local residents to gain feedback.*
- 2 *Review the draft comments prepared by the Clerk which are attached to this report, having regard to the own thoughts and residents feedback.*
- 3 *Discuss the draft comments (referred to above) at the September 8th 2026 Council meeting.*
- 4 *Submit any suggested changes to the draft comments to the Clerk by Friday September 11th 2026.*
- 5 *The Clerk will prepare and circulate by Friday September 18th 2026 a revised response based on any changes suggested. Members to approve the final response by a simple majority.*
- 6 *The Clerk will submit the agreed response to NFNPA before the consultation deadline of September 30th 2026 by September 25th 2026 and add a copy to the Planning page on the Council's website.*

Proposed Cllr. Caton, Seconded Cllr. Rhodes, all in favour. **APPROVED.**

Standing Order 3z was suspended at 9pm to allow the meeting to continue

Signed by the Chairman:

Date:

151/26 a. To receive and agree the Bank Reconciliation for July and August 2026

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Rhodes, Seconded Cllr. Kovacs, all in favour. **APPROVED.**

By rotation, the Bank Reconciliation was signed by Cllr. Caton after the meeting.

b. To receive and agree an additional Payments Schedule for July/August 2026

The Payment Schedule comprising 3 payments for a total of £2,192.00 along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Caton, Seconded Cllr. Chillcott, all in favour. **APPROVED.**

By rotation, the schedule; and Electronic Payment instructions (EP23a and EP26) were signed by Cllr. Caton and Cllr. Chillcott after the meeting.

c. To receive and agree a Payments Schedule for September 2026

The Payment Schedule comprising 8 payments for a total of £1,704.69 along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Kovacs, Seconded Cllr. Caton, all in favour. **APPROVED.**

By rotation, the schedule; and Electronic Payment instructions (EP27 to EP30) were signed by Cllr. Caton and Cllr. Chillcott after the meeting.

152/26 To receive and note reports of any meetings of the Council's Advisory Committees since the last Council meeting

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Council's website). Members noted the reports from the Finance Advisory Committee on July 16th and the Flooding Advisory Committee meeting on July 21st 2026.

153/26 Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website).

154/26 Chairman's Report

No report

155/26 Councillors Reports

Cllr. Chillcott reported on the following:-

- Discussions are continuing via the NFNPA North East Parishes Quadrant regarding the need for a joined up approach to flooding across many New Forest parishes.
- Parish Hall update - Donna Hayward has taken over from Barbara Smith as Bookings Secretary; improvements to various parts of the hall (inside and out) continue.
- Vehicle movements related to the building site in New Inn Road continue to create problems.

Cllr. Rhodes reported that Greening Copythorne will be present, alongside other local groups, at the Copythorne Macmillan Cuppa morning being hosted by Copythorne Women's Institute on September 28th.

156/26 Suggested Agenda Items for the next meeting

As per the Forward Calendar presented to the meeting with the addition of discussions related to the Parish Council elections due to take place on May 6th 2027.

157/26 To Confirm the next meeting

The next meeting will take place on October 13th 2026.

With no further business to transact, the Chair closed the meeting at 9.32pm.

Signed by the Chairman:

Date: