

Payment Schedule for August 2026**AGENDA ITEM 11C**

	Cost £	VAT element	Payment Type	Comments
Zoom (Video meeting software)	15.59	2.60	Debit Card	Mthly re-occurring until cancelled - Due 1/8/26
HP Instant Ink	13.49	2.25	Debit Card	Payment due 7/8/26
Clerk (D Rigby), salary **	1156.09	0.00	EP24	Schedule/claim form attached (to be paid 12/08/26)
HMRC **	114.17	0.00	EP25	Schedule will be attached when received
Bank Charges	4.25	0.00	Debited direct	Invoice will be attached when received
Microtalk Ltd - Parish Phone	18.00	3.00	DD	Estimated D/D expected 21/08/26
Totals (6 payments)	1321.59	7.85		

(** = Amounts may vary slightly but combined total will be the same)

Payment Schedule Agreed _____
Chairman Parish Council

Date _____

Payment Schedule Agreed _____
2nd Councillor Signatory

Date _____