

Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 2026" in the Accounting Statements of the AG agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlights remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Copythorne Parish Council**

County area (local councils and parish meetings only): **Hampshire**

Financial year ending 31 March 2026

Prepared by (Name and Role): **David Rigby, Clerk/RFO**

Date: **28/04/2026**

	£	£
Balance per bank statements as at 31/3/26:		
Current A/C	1,290.10	
Reserves A/C	47,054.93	
		48,345.03
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/26 (enter these as negative numbers)		
None	0.00	
		-
Add: any un-banked cash as at 31/3/26		
None	0.00	
		-
Net balances as at 31/3/26		48,345.03