

## **COPYTHORNE PARISH COUNCIL MEETING – MAY 12TH 2026**

### **ITEM 1 – To elect the Chairman of the Council and for the Chairman to confirm acceptance of office**

The Local Government Act 1972 (s. 15) states the election of a chairman shall be the first business transacted at the annual meeting of the parish council. Standing Order 5e reflects this.

Members of the Council are able to nominate themselves or another member for election to the role of Chairman. Any nomination needs to be seconded.

Should there be more than one person nominated then a vote will take place in accordance with Standing Order 8:-

*“Where more than two persons have been nominated for a position to be filled by the Council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. A tie in votes may be settled by the casting vote exercisable by the chairman of the meeting.”*

Once a Chairman has been elected they need to sign the attached “Declaration of Office”

**David Rigby, Clerk**  
**May 1st 2026**

**DECLARATION OF ACCEPTANCE OF OFFICE**

I, \_\_\_\_\_ having been elected to the office of Chairman of Copythorne Parish Council, declare that I take that office upon myself, and will duly and faithfully fulfil the duties of it according to the best of my judgement and ability.

I undertake to observe the code as to the conduct which is expected of members of Copythorne Parish Council.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

This declaration was made and signed before me.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

Clerk to Copythorne Parish Council