

ITEM 11 - COPYTHORNE PARISH COUNCIL MEETING APR 14 2026 - BUDGET MONITOR 2025/26 - 12 MTHS TO 31/03/26

Clerk Costs / Office Costs												
Item	Clerk's Salary	Office Allowance	Mileage	Payroll Service	Office Admin	Office Phone	IT Equip	Antivirus Software	DPA Licence	Software licences	Bank Charges	Totals
Budget	15400.00	300.00	240.00	165.00	125.00	220.00	170.00	50.00	35.00	250.00	50.00	17,005.00
Q1 25/26	3621.35	71.48	63.90	140.00	7.30	60.09	0.00	0.00	0.00	38.97	12.75	4,015.84
Q2 25/26	3908.71	75.00	67.05	0.00	18.00	30.31	0.00	0.00	0.00	38.97	12.75	4,150.79
Q3 25/26	3825.78	75.00	68.85	0.00	0.00	41.92	0.00	0.00	47.00	38.97	12.75	4,110.27
Q4 25/26	3825.78	75.00	64.80	0.00	0.00	51.75	170.00	0.00	0.00	38.97	12.75	4,239.05
Actuals	15181.62	296.48	264.60	140.00	25.30	184.07	170.00	0.00	47.00	155.88	51.00	16,515.95
% Spent	99%	99%	110%	85%	20%	84%	100%	0%	134%	62%	102%	97%
Overspend?	No	No	Yes	No	No	No	No	No	Yes	No	No	No

General Admin												
Item	Room Hire (incl BB)	Stationary Postage Print	Parish Newsletter	Stanleys Own Magazine	Annual Parish Meeting	Defib supplies	Website					Totals
Budget	550.00	320.00	700.00	250.00	50.00	200.00	700.00					2,770.00
Q1 25/26	96.00	64.41	168.00	0.00	31.90	205.00	0.00					565.31
Q2 25/26	96.00	33.72	170.00	0.00	0.00	0.00	360.00					659.72
Q3 25/26	116.00	127.48	168.00	0.00	0.00	0.00	180.00					591.48
Q4 25/26	145.50	70.72	168.00	120.00	0.00	0.00	180.00					684.22
Actuals	453.50	296.33	674.00	120.00	31.90	205.00	720.00					2,500.73
% Spent	82%	93%	96%	48%	64%	103%	103%					90%
Overspend?	No	No	No	No	No	Yes	Yes					No

Subscriptions/Mandatory/Grants												
Item	HALC/Nalc Subs	SLCC Subs	GIS / Map software	Audit Fees	Insurance	Elections	Training	S137 Grants	Wreath	Subscriptions		Totals
Budget	1050.00	220.00	150.00	660.00	800.00	0.00	500.00	500.00	30.00	40.00		3,950.00
Q1 25/26	1018.00	190.00	0.00	187.50	851.18	0.00	35.00	500.00	0.00	36.00		2,817.68
Q2 25/26	0.00	0.00	0.00	210.00	0.00	0.00	249.00	0.00	0.00	0.00		459.00
Q3 25/26	0.00	0.00	107.29	0.00	0.00	0.00	475.08	0.00	20.00	0.00		602.37
Q4 25/26	0.00	0.00	136.00	260.00	0.00	0.00	0.00	0.00	0.00	0.00		396.00
Actuals	1018.00	190.00	243.29	657.50	851.18	0.00	759.08	500.00	20.00	36.00		4,275.05
% Spent	97%	86%	162%	100%	106%	#DIV/0!	152%	100%	67%	90%		108%
Overspend?	No	No	Yes	No	Yes	No	Yes	No	No	No		No

Misc & Playground												
Item	Chair's Allowance	External Asset Maint	Telephone Box Maint.	Splitwind Pond	Lengthsman		RPII Op Insp	RPII Ann. Insp	Playground Regular Maint	Longer Term Maint. Reserve	Visual Inspection Training	Totals
Budget	250.00	250.00	0.00	0.00	500.00		110.00	110.00	220.00	500.00	200.00	2,140.00
Q1 25/26	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00
Q2 25/26	0.00	46.04	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	46.04
Q3 25/26	0.00	0.00	0.00	0.00	0.00		0.00	99.70	0.00	0.00	0.00	99.70
Q4 25/26	0.00	0.00	0.00	0.00	500.00		0.00	0.00	0.00	500.00	200.00	1,200.00
Actuals	0.00	46.04	0.00	0.00	500.00		0.00	99.70	0.00	500.00	200.00	1,345.74
% Spent	0%	18%	#DIV/0!	#DIV/0!	100%		0%	91%	0%	100%	100%	63%
Overspend?	No	No	No	No	No		No	No	No	No	No	No

Other & Projects												
Item	Contingency	Benches	Website Switch	War Memorial	Enviro projects	New Projects					VAT Paid	Totals
Budget	400.00	500.00	750.00	500.00	250.00	2,000.00						4,400.00
Q1 25/26	0.00	72.39	0.00	0.00	0.00	0.00					155.19	227.58
Q2 25/26	0.00	0.00	0.00	0.00	0.00	0.00					121.62	121.62
Q3 25/26	0.00	0.00	0.00	0.00	0.00	0.00					103.69	103.69
Q4 25/26	0.00	400.00	169.00	500.00	250.00	2,000.00					150.86	3,469.86
Actuals	0.00	472.39	169.00	500.00	250.00	2,000.00					531.36	3,922.75
% Spent	0%	94%	23%	100%	100%	100%						89%
Overspend?	No	No	No	No	No	No						No

COMMENTS RE AREAS OF OVERSPEND OVER £10							Total Budget	30,265.00
Area	Details						Inc. VAT Spend	28,560.22
Insurance	£51 over budget (covered by £62 underspend on HALC/NALC & SLCC lines)						Ex VAT Spend	28,028.86
Training	£259 over budget (higher cost due to two new cllrs, £500 earmarked reserve transferred to cover)						% Ex VAT Spend to date	94%
Mileage	£25 over budget						(12 mths % should be 100%)	
DPA Licence	£12 over budget (Unexpected fee increase by ICO)							
Website	£20 over budget							
Map Software	£93 over budget (covered by underspend on Software licences)							

BUDGETED INCOME				UNBUDGETED INCOME				TOTAL
Item	NFDC Precept	Transfers from Reserves	Bank Interest	Dist./Cty. Cllr. Grants	VAT Refunds	Donation	Refund	TOTALS
Budget	27,059.00	1,500.00	400.00	0.00	0.00	0.00	0.00	28,959.00
Q1 25/26	14,182.50	0.00	93.14	0.00	307.71	0.00	0.00	14,583.35
Q2 25/26	14,182.50	0.00	79.74	0.00	0.00	0.00	0.00	14,262.24
Q3 25/26	0.00	0.00	65.72	0.00	0.00	0.00	0.00	65.72
Q4 25/26	0.00	0.00	58.51	0.00	0.00	0.00	0.00	58.51
Actuals	28,365.00	0.00	297.11	0.00	307.71	0.00	0.00	28,969.82

Projected in Budget for 2025/26	
Precept	28,365.00
Total Expenditure	30,265.00
Balance	-1,900.00

Spends (net of VAT) outside of budget & covered by Reserves:-

General Reserves - Playground Repairs £999.65; LGA s137 grant £500; Defib Cabinet move £494

Earmarked Reserves - Splitwind Pond £710 & Training £500