

COPYTHORNE PARISH COUNCIL MEETING – TUESDAY MARCH 10TH 2026

Item 9 - To receive and approve an application for a Memorial Bench

BACKGROUND

At its September 9th 2025 meeting Council approved a Memorial Benches Policy which set out the terms and conditions for such benches along with an application form to be completed.

CURRENT POSITION

A completed application form has been received from the relative of a former resident of the Parish. The application complies with the Memorial Benches Policy. The location requested is near to Copythorne Scout Hut/St. Mary's Church. The wooden bench to the right of the War Memorial is in need of replacement so the requested location would be suitable.

To comply with elements of the policy the applicant has suggested two options for a bench to be supplied by David Ogilvie Engineering Ltd (who have previously supplied metal benches to the Council). Below, are photos of the two suggested bench types:-



OPTION A - KC BENCH



OPTION B - DEER & STAG (USING KC BENCH)

The costs for the supply; delivery; engraved plaque; and feet fixings (all paid for by the applicant) are as follows:-

Option A (1.8 metres length) £1,239 ex VAT (recoverable)

Option B (1.6 metre length) £1,710 ex VAT (recoverable)

A “one -off” £100 Maintenance Fee is also payable. The applicant's preference is for Option B.

Installation cost (max £100) would be covered by the Council from the Benches Reserve.

ACTION REQUIRED

That members consider the application and - if approved - agree on the option to be installed.

David Rigby

Clerk to Copythorne Parish Council

February 20th 2026