

**Payment Schedule****09-Dec-25****AGENDA ITEM 10B**

|                                              | Cost £         | VAT element | Payment Type   | Comments                                           |
|----------------------------------------------|----------------|-------------|----------------|----------------------------------------------------|
| Zoom (Video meeting software)                | 15.59          | 2.60        | Debit Card     | Mthly re-occurring until cancelled - Due 1/12/25   |
| HP Instant Ink                               | 13.49          | 2.25        | Debit Card     | Mthly re-occurring until cancelled - Due 8/12/25   |
| Hobbs the Printers Ltd (Remembrance Service) | 53.00          | 0.00        | EP54           | Invoice 121752 attached                            |
| TLC Online - December newsletter             | 56.00          | 0.00        |                | Invoice 2749 attached )                            |
| TLC Online - Q3 Website Maintenance          | 180.00         | 0.00        | EP55           | Invoice 2748 attached ) Paid as a total of £236.00 |
| Clerk (D Rigby), salary & mileage            | 1177.69        | 0.00        | EP56           | Schedule attached                                  |
| HMRC                                         | 144.17         | 0.00        | EP57           | Schedule attached                                  |
| Bank Charges                                 | 4.25           | 0.00        | Debited direct | invoice due shortly, payment due 19/12/25          |
| Microtalk Ltd - Parish Phone                 | 18.00          | 3.00        | DD             | Estimated amount - D/D due 22/12/25                |
| <b>Totals (8 payments)</b>                   | <b>1662.19</b> | <b>7.85</b> |                |                                                    |

Payment Schedule Agreed \_\_\_\_\_  
Chairman Parish Council

Date \_\_\_\_\_

Payment Schedule Agreed \_\_\_\_\_  
2nd Councillor Signatory

Date \_\_\_\_\_