

COPYTHORNE PARISH COUNCIL MEETING – TUESDAY DECEMBER 9TH 2025

Item 13 - To receive and note reports of any meetings of the Council’s Advisory Committees since the last Council meeting.

in accordance with their Terms of Reference (ToR*) the agenda and meeting notes/papers for all Advisory Committee meetings (which usually take place on a quarterly basis) can be found on the following page of our website <https://www.copythorne.org.uk/committees/>

Under those “ToR”, Advisory Committees must report on activities in the period since the last meeting (or identify that no activities were conducted) to Council at meetings in order that progress against Terms of Reference may be noted and decisions may be ratified.

(*) Link to ToR - <https://www.copythorne.org.uk/wp-content/uploads/2025/06/CPC-Advisory-Committees-Terms-of-Reference-10-06-2025.pdf>

The report from the following Advisory Committee meeting will have been published since the last Parish Council meeting on November 11th 2025.

Advisory Committee	Meeting Date	Report sent to all Cllrs	Next Meeting Date
Finance	November 26 th 2025	Due December 3rd 2025	February 19 th 2026

Dates for the next meetings of the other three Advisory Committees are as follows:

Advisory Committee	Next Meeting Date
Five Year Plan (“5YP”)	December 4 th 2025
Flooding	January 20 th 2026
Personnel & Governance	January 22 nd 2026

REQUIRED

That members note the report from the Finance Advisory Committee meeting detailed above.

David Rigby
Clerk to Copythorne Parish Council
December 1st 2025