



COPYTHORNE PARISH COUNCIL

A meeting of the Five Year Plan Advisory Committee was held via Zoom Video Conference on Thursday December 4th 2025 starting at 12pm.

Members of Advisory Committee:

Voting:- Cllrs Jackie Rhodes (Chair); Graham Chillcott; Sylvia Wiggins; Sherri Johnstone; Graham Caton

Non Voting:- Mr. David Rigby – Clerk and RFO

A G E N D A (with **DRAFT** notes of discussions)

- 1. Apologies for absence.**
None

- 2. Declarations of Interest.**
None

- 3. Review of notes of previous meeting (September 11th 2025)**
All voting members present at the last meeting were happy that the notes of the meeting held on September 11th 2025 accurately reflected the discussions.

- 4. Update on Parish Environmental Activities (JR/SJ)**
JR – Greening – Work continues on progressing a “beautiful gardens” competition with the Bartley Horticultural Society keen to be involved. Lengthsman due to clear vegetation outside of Splitwind Pond later this month. Search for a “dredging contractor continues, volunteers may do some if unsuccessful.

SJ – Plastics – Copythorne Amateur Theatrical Society have been giving out “ECO” quiz sheets to those attending their pantomime. Community Café has been doing similar. Draw to be made in late December for a winner of tickets kindly donated by Paultons Park. An idea being looked into is the possibility of a “recycling” sculpture.

- 5. Update on Telephone Boxes Project (GC)**
Unwanted books removed from Pound Lane box. It is possible that the “Bartley” Defib will be placed in the New Inn Road box. Carpenter(s) to be approached regarding repair to Winsor Road box.

- 6. Update on Benches Project (DR)**
Completed forms for a replacement bench near the War Memorial awaited.

- 7. Village Gates Project (DR)**
Project currently paused while outcome of review into possible HCC Highways safety improvement work near the Haywain.

8. **Media Matters**
JR reported that the Parish Council Facebook page now has 376 followers. Greening Copythorne page has 113 and Plastics Free Copythorne has 40. Advisory Committee members have been asked to consider other possible ways of improving the reach of communication methods.
9. **Review of other 2024/26 priorities**
Q4 Review completed and updated spreadsheet attached to notes.
10. **Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee (to include the review of the role of this Advisory Committee).**
Informal discussions between members continues on the review of the scope of this Advisory Committees role, which will then inform changes to its Terms of Reference.
11. **Agree date for next meeting**
Thursday March 5th 2026, 12pm (provisional)

Meeting closed at 1.07pm

Copythorne Parish Council – Five Year Plan AC Meeting – December 4th 2025

Item 3 – Review of notes of previous meeting (September 11th 2025)

A meeting of the Five Year Plan Advisory Committee was held via Zoom Video Conference on Thursday September 11th 2025 starting at 12pm.

Members of Advisory Committee present:

Voting:- Cllrs Jackie Rhodes; Graham Chillcott; Sylvia Wiggins; Sherri Johnstone;
Graham Caton

Non Voting:- Mr. David Rigby – Clerk and RFO

A G E N D A (with DRAFT notes of discussion)

1. Election of a Chair

Cllr. Rhodes proposed by Cllr. Chillcott, seconded by Cllr. Johnstone - Carried

2. Apologies for absence.

None.

3. Declarations of Interest.

None.

4. Review of notes of previous meeting (May 1st 2025)

All voting members present at the last meeting were happy that the notes of the meeting held on May 1st 2025 accurately reflected the discussions.

5. Update on Parish Environmental Activities (JR/SJ)

JR – Greening Copythorne – Pleased that Splitwind Pond bench is back in place. Greening Copythorne members continue to maintain vegetation outside of pond. Dredging of the pond to reduce level of vegetation will occur in Winter 2025/26.

JR – “Love your Place” – This is an initiative being led by the University of Southampton to help communities improve their environments. An offshoot group from Greening Copythorne is working with them on a project called “*Thoughtful travel, respectful parking*”. A draft proposal on how this project might be taken forward is due to be presented to Council in the next month or two.

SJ – Plastic Free Copythorne – The group has achieved Accreditation. With that achieved this project may now come back under the umbrella of Greening Copythorne. Cancellation of the Copythorne Carnival in the summer created an issue for ongoing publicity so the group is looking at other options to keep their good work going.

6. Update on Telephone Boxes Project (GCh)

GCh gave an update. Books (not necessarily of general interest) are still being deposited in the Pound Lane box but they are staying there untouched. DR has been removing them after at least a month. Some are being passed on to charity shops others recycled. The door of the box in Winsor Road is in need of repair. JR mentioned that we need to consider additional uses for the boxes (a geo-caching trail for example)

ACTION - DR will discuss Winsor Road box repair with a local carpenter.

7. Update on Benches Project (DR)

DR reported that Council agreed a Memorial Benches Policy on September 9th 2025. He would shortly be discussing an expression of interest for a memorial bench with relatives of a former resident of the parish.

8. Parish Design Statement (SJ)

SJ confirmed that the Parish Design Statement was adopted as a Supplementary Planning Document at the NFNPA meeting on July 24th 2025. As a result, this task can now be removed from the "202-26 priorities list.

ACTION – DR to diarise for July 2028 the need to consider whether a review of the PDS is required.

9. Village Gates Project (DR)

DR reported that he is due to meet with HCC Highways to approve locations for Villages Gates. He will also be refreshing their quote for installation and quotes for the approved gates. A report will come before Council on October 14th 2025

10. Review of other 2024/26 priorities

Review completed and updated spreadsheet attached to notes. GCh and GCa will meet to discuss whether the priorities list could be presenting in a different way to aid understanding.

11. Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee.

JR requested that "Media" be added as a topic for future agendas.

DR advised that with the Advisory Committee system in place for over five years he felt that it was time to ask each Advisory Committee to review their aims and responsibilities. Members noted this suggestion.

12. Agree date for next meeting

Thursday December 4th 2025, 12pm (provisional)

Meeting closed at 12.57pm

COPYTHORNE PC - FIVE YEAR PLAN ADVISORY COMMITTEE - DECEMBER 4TH 2025

Item 9 - Five Year Plan - Project Initiatives

Priority / Date	2024			2025				2026			
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4

Current Priorities

Environment Climate change, Hampshire Hedge											
Environment Splitwind Pond, Greening											
Village Gates Project											
Beauification of Parish (flowers etc)											
Improve Communications with Residents											
Defibs in general (training annually Q4) - Added Q3 '25											
Benches - Added Q3 '25)											

Other Issues

Invite Community Groups to Meetings (inc Farmers)											
Update Transport Leaflet Yearly											
Footpath Upkeep (engagement with community)											
Monitor Affordable Housing											

Completed priorities

Environment Plastic Free Copythorne						Done					
Parish Design Statement (review in July 2028)						Done					

Updates

Graham Chillcott 3rd Oct 2024

David Rigby 9th Jan 2025, 1st May 2025, 11th Sept 2025, Dec 4th 2025

Key

	Ongoing
	Upcoming
	Paused