

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7PM ON
OCTOBER 14TH 2025 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Sherri Johnstone; Cllr. Jackie Rhodes; Cllr. Sylvia Wiggins;
Cllr. Ria Parry-Norton; Cllr. Graham Chillcott. Cllr. Graham Caton

In attendance David Rigby, Clerk/RFO

Three members of the public were present.

Prior to the commencement of the meeting Cllr. Sherri Johnstone advised those present that Lady Kara Hawks, who had been a Parish Councillor for over 22 years before standing down in January of this year, had sadly passed away on Friday October 10th.

AGENDA ITEMS

145/25 Apologies

Cllr. Richard Fowler.

146/25 Declarations of Interest in items on the Agenda

Cllr. Wiggins declared a non-pecuniary interest in planning application 25/00981 (see Agenda Item 149/25).

147/25 Public Session

A member of the public raised continuing concerns about the conditions attached to planning permission 22/00498/FULL (Land to the east of New Inn Road). These concerns were noted.

A second member public read out another resident's letter to the NFNPA regarding planning application 25/01004/NMA (Land to the east of New Inn Road. The letter concerned is on the NFNPA Planning Portal.

Finally, a third member of the public raised four questions, two relating to the ongoing review by the NFNPA of their Local Plan; another relating to maintenance of the bus shelter at the junction of Pollards Moor Road and Romsey Road; and a fourth relating to the what he believes to be traffic monitoring devices in parts of the Parish. These questions were noted.

148/25 County and District Councillors Reports

No County Councillor present or report received.

On behalf of Dist. Cllr. Derek Tipp the Clerk reported on a project to enable New Forest residents, businesses, and communities make the most of ultrafast broadband. More details regarding Project Gigabit can be found on the NFDC website <https://www.newforest.gov.uk/article/4109/Helping-New-Forest-get-online-with-Click-and-Connect>

149/25 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Applications

25/00939/FULL – Oakwood, Romsey Road, Romsey Road, Cadnam, SO40 2NN – Single storey extension; bay windows; replacement windows and doors

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Chillcott proposed, Cllr. Caton seconded, all in favour.

Signed by the Chairman:

Date:

25/00905/FULL – Squirrels Chase, Romsey Road, Cadnam, SO40 2NN – Single storey extension.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Caton proposed, Cllr. Chillcott seconded, all in favour.

25/00959/DOC – Tanglewood, Winsor Road, Winsor, SO402HJ - Application to discharge condition 5 of planning permission 23/01343Full (Roof and first floor additions to include increased ridge height; single storey extension; porch; alterations to doors and windows; render (demolition of existing extensions))

Parish Comment: - Narrative response relating to .."the impacts of light pollution on the 'dark skies of the National Park'.." (Local Plan Policy SP15 on "Tranquility ") submitted

Cllr. Wiggins proposed, Cllr. Parry-Norton seconded, all in favour.

25/01004/NMA – Land East of New Inn Road, Bartley, SO40 2LR - 10no. new dwellings; relocated vehicular and pedestrian access: associated parking and landscaping (AMENDED PLANS) (Application for Non-Material Amendment to planning permission 22/00498).

Parish Comment: - Narrative response (agreed by all councillors except Cllrs. Chillcott and Wiggins who due to pecuniary interests previously declared were unable to comment) submitted prior to meeting to ensure received before determination date (see NFNPA planning portal for details).

25/01027/DOC– 12 Romsey Road, Ower, SO51 6AE – Application to discharge conditions 3, 5, 6 & 7 of application 25/00648 LBC (Re-roofing of roof; replacement rainwater goods (Application for Listed Building Consent)) Parish Comment: - No comment made.

25/00856/FULL – Saunders Motor Works, Southampton Road, Cadnam, SO40 2NB - Erection of 2no. use class B2 general industrial buildings; demolition of 1no. use class B2 general industrial building; hardstanding; associated landscaping.

Parish Comment: 2 - We recommend REFUSAL for the reasons listed but would accept the decision reached by the NPAs officers under their delegated powers (see NFNPA planning portal for details).

Cllr. Rhodes proposed, Cllr. Wiggins seconded, all in favour.

25/00954/FULL – Splinters, Winsor Road, Winsor, SO40 2HJ – Demolition of existing dwelling and erection of replacement.

Parish Comment: 4 - We recommend REFUSAL for the reasons listed (see NFNPA planning portal for details).

Cllr. Caton proposed, Cllr. Parry-Norton seconded, all in favour.

25/00981/FULL – Forest Pharmacy, Southampton Road, Cadnam, SO40 2NA - Change of use from existing outbuilding to pharmaceutical store adjoining existing pharmacy.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Chillcott proposed, Cllr. Rhodes seconded, all in favour.

NFDC Planning Applications

None

NFNPA Tree Works Requests

25/01132/CONS – Grey Gables, Copythorne Crescent, Copythorne, SO40 2PE - Prune group of 2 x Apple trees; Prune 1 x Oak tree; Prune 1 x Holly tree; Prune 1 x Conifer tree.

A "Leave Decision to Trees Officer" response was agreed.

NFDC Tree Works Requests

None

150/25 Planning Decisions made since last Council meeting

NFNPA Planning Applications

25/00565 - Courtesy Filling Station, Romsey Road, Cadnam, SO40 2NN – Grant subject to conditions
24/00930 - Backways, Newbridge, Cadnam, SO40 2NX - Approved conditionally (Legal Agreement)
25/00790 - Swiss Wood, Winsor Road, Winsor, SO40 2HN - Grant subject to conditions
25/00650 - Hawthorne Cottage, Newbridge Road, Cadnam, SO40 2NX – Grant subject to conditions
25/00825 - Suisse Cottage, Old Lyndhurst Road, Cadnam, SO40 2NL – Grant subject to conditions
25/00028 - Paultons Golf Centre, Salisbury Road, Ower, SO51 6AN - Approved conditionally (Legal Agreement)
25/01004 - Land East Of, New Inn Road, Bartley, SO40 2LR – Raise no objections

NFDC Planning Applications

None

NFNPA Tree Works Requests

25/00913CONS The Gatehouse, Cadenham Farm, Cadnam, SO40 2NU - Raise no objections
25/00947CONS - Wingfield Farm, Southampton Road, Cadnam, SO40 2NQ - Raise no objections

NFDC Tree Works Requests

None

151/25 To Approve the Minutes and agreed actions of the Meeting of September 9th 2025

Proposed Cllr. Wiggins, Seconded Cllr. Rhodes, all in favour.

152/25 Matters arising from the Minutes of the previous meeting

137/25 The Clerk has undertaken the required action.
138/25 The Clerk has undertaken the required action.
139/25 The Clerk has undertaken the required action.

153/25 To receive and approve a report on playground maintenance

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website).

RESOLVED: That the five recommendations be accepted.

Proposed by Cllr. Parry-Norton, seconded by Cllr. Caton, all in favour. **APPROVED.**

ACTION – Clerk to arrange a date for working party (recommendation 3).

154/25 To receive and note a report on the Village Gateways project

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Council's website) providing an update on the current position. Report noted.

155/25 To receive and note a report on a "travel and parking project" being developed by members of the community.

Cllr. Rhodes presented a report (a copy of which is included in the supporting documents for this meeting on the Council's website) on this project that she has been working on with others as a member of the community. She advised that if - in due course - the support of the Parish Council was required to progress the project then a further report would come forward from the Greening Copythorne group. Report noted.

156/25 a. To receive and agree the Bank Reconciliation for September 2025

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Wiggins, Seconded Cllr. Chillcott, all in favour. **APPROVED.**

By rotation, the Bank Reconciliation was signed by Cllr. Caton after the meeting.

Signed by the Chairman:

Date:

156/25 b. To receive and agree the Payments Schedule for October 2025

The Payment Schedule comprising 15 payments for a total of £2,567.09, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Parry-Norton, Seconded Cllr. Caton, all in favour. **APPROVED.**

By rotation, the schedule; and Electronic Payment instructions (EP38 to EP46) were signed by Cllr. Johnstone and Cllr. Chillcott after the meeting.

157/25 To receive and note Q2 2025/26 Budget Report

The Clerk (as RFO) read through his report (a copy of which is included in the supporting documents for this meeting on the Council's website). Report noted.

158/25 To receive and note reports of any meetings of the Council's Advisory Committees since the last Council meeting

The Clerk presented a copy of the above report (a copy of which is included in the supporting documents for this meeting on the Council website). Members noted reports from the Personnel & Governance AC meeting held on Sept 4th 2025 and from the Finance AC and Five Year Plan AC meetings, both held on Sept 11th 2025. It was also noted that a report from the Flooding AC meeting held on Oct 7th 2025 was not yet available for noting.

159/25 Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website).

160/25 Chairman's Report

Cllr. Johnstone reported that:-

- The next three Councillor Drop-In sessions would be held on Nov 11th, Dec 11th and Jan 10th.
- She had attended an online meeting of the NALC Climate Emergency Network.
- She was pleased to see the ongoing navigational improvements to the Parish Council website.

161/25 Councillors Reports

Cllr. Chillcott reported that:-

- He had attended the Parish Hall Committee meeting on Oct 7th.
- No update had been received from NFDC regarding the Fly-tipping along the A36.
- HCC Highways has still to attend to the obscured signage near Cadnam Roundabout.
- Black and clear refuse sacks were now available for collection at NFDC Information points (including the Civic Centre in Totton).
- He was saddened to learn of more animal deaths caused by vehicles in the forest.
- It was good to see from events like the Bournemouth Symphony Orchestra String Ensemble concert in St Michaels Church in Lyndhurst that culture was alive and well in the New Forest.

Cllr. Wiggins reported that a field hedge narrowing the road in Pollards Moor Road had been reported to her and that an abandoned car in front of The Parade in Cadnam had been reported to the police.

Standing Order 3z was suspended at 9pm to allow the meeting to continue

Cllr. Caton reported that he had attend the HALC "New Councillors Knowledge and Skills Course" along with their "Introduction to Planning Course", both of which he found very useful.

Signed by the Chairman:

Date:

162/25 Suggested Agenda Items for the November 11th 2025 meeting

As per the Forward Calendar presented to the meeting.

163/25 To Confirm the next meeting

The next meeting will take place on November 11th 2025.

With no further business to transact, the Chair closed the meeting at 9.06pm.

Draft

Signed by the Chairman:

Date: