

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7PM ON
SEPTEMBER 9TH 2025 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Sherri Johnstone; Cllr. Jackie Rhodes; Cllr. Sylvia Wiggins;
Cllr. Ria Parry-Norton; Cllr. Graham Chillcott. Cllr. Graham Caton

In attendance David Rigby, Clerk/RFO

Eight members of the public were present.

Cllr. Johnstone (Chair) welcomed Cllr. Caton to his first meeting as a Parish Councillor.

AGENDA ITEMS

127/25 Apologies

Cllr. Richard Fowler

128/25 Declarations of Interest in items on the Agenda

None.

129/25 Public Session

A member of the public asked about a sign erected at the start of a public right of way in Cadnam which suggested that the access to it was private. The Clerk advised the resident that he had already contacted the HCC Countryside Access Team who deal with such matters and that they were investigating.

Another member of the public asked questions about how the conditions attached to planning permission 22/00498 (Land to the east of New Inn Road) would be monitored. These concerns were noted.

A third member of the public raised similar questions in relation to the use of existing sewers by houses in the same development. These concerns were noted.

A fourth member of the public asked about the proposed method of holding an upcoming meeting of the Flooding Advisory Committee. This question was noted.

Finally, a fifth member of the public raised four questions, one relating to the Council defibrillator in Bartley; one relating to accessing Parish Council minutes; another relating to the timing of a report on the "Village Gates" project; and a fourth relating to the Southern Water pumping station in Pollards Moor Road. These questions were noted.

130/25 County and District Councillors Reports

No County Councillor present or report received.

Dist. Cllr. Derek Tipp gave a report which included updates on the NFDC Local Plan Review process; Local Government Re-Organisation; and the NFDC Skills Action Plan. A copy of his report is included in the supporting documents for this meeting on the Council website). He also spoke about changes to the new NFDC waste collection service.

131/25 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Applications

25/00650 – Hawthorn Cottage, Newbridge, Cadnam, SO40 2NX – Demolition of current brick built double garage with proposed oak framed double garage at new site.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Chillcott proposed, Cllr. Wiggins seconded, all in favour.

Signed by the Chairman:

Date:

25/00790 – Swiss Wood, Winsor Road, Winsor, SO40 2HN – Detached garage.

Parish Comment: 1 - We recommend PERMISSION for the reasons listed but would accept the decision reached by the NPA's Officers under their delegated powers (see NFNPA planning portal for details).

Cllr. Rhodes proposed, Cllr. Caton seconded, all in favour.

25/00825 – Suisse Cottage, Old Lyndhurst Road, Cadnam, SO40 2NL – one and two storey extensions

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Wiggins proposed, Cllr. Rhodes seconded, all in favour.

NFDC Planning Applications

None

NFNPA Tree Works Requests

25/00913 – The Gatehouse, Cadenham Farm, Cadnam Lane, Cadnam, SO40 2NU – Fell 1 x Sycamore tree; Fell 1 x Ash tree.

25/00947 – Wingfield Farm, Southampton Road, Cadnam, So40 2NQ – Prune 1 x Oak tree; Fell 1 x Ash tree; Prune 2 x Ash trees; Pollard 1x group of Holly trees.

A "Leave Decision to Trees Officer" was agreed for both.

NFDC Tree Works Requests

None

132/25 Planning Decisions made since last Council meeting

NFNPA Planning Applications

25/00539 - Cadnam Congregational Church, Old Romsey Road, Cadnam – Grant subject to conditions

25/00550 - Furzley Cottage, Blackhill Road, Bramshaw, SO43 7JJ – Grant subject to conditions

24/01471 - Autumn Place, Southampton Road, Cadnam, SO40 2NG – Grant subject to conditions

25/00648 - 12, Romsey Road, Ower, SO51 6AE – Grant subject to conditions

25/00967 - Sunnyside, Winsor Road, Winsor, SO40 2HJ – Grant subject to conditions

25/00834 - Conifers, Southampton Road, Cadnam, SO40 2NF – Raise no objections

NFDC Planning Applications

None

NFNPA Tree Works Requests

25/00684 CONS - Squirrel Gate, Beechwood Road, Bartley, SO40 2LP - Raise no objections

25/00748 CONS - Central Stores, 1 Old Romsey Road, Cadnam, SO40 2NP - Raise no objections

25/00791 CONS - The Bungalow, Whitemoor Lane, Winsor, SO40 2HD - Raise no objections

25/00792 CONS - Whitemoor House, Whitemoor Lane, Winsor, SO40 2HD - Grant (TP)

25/00833 CONS - Cadenham Court, Cadnam Lane, Cadnam, Southampton SO40 2NS - Raise no objections

NFDC Tree Works Requests

None

133/25 To Approve the Minutes and agreed actions of the Meeting of July 9th 2025

Proposed Cllr. Chillcott, Seconded Cllr. Parry-Norton, all in favour.

Signed by the Chairman:

Date:

139/25 To consider Grant Application received

The Clerk presented the report (a copy of which is included in the supporting documents for this meeting on the Council's website). **RESOLVED:** 1. Council approves a Local Government Act 1972 s.137 grant of £500 for Life Education Wessex. Cllr. Chillcott proposed, Cllr. Rhodes seconded, all in favour. **APPROVED**
2. That the required funds are taken from General Reserves. Cllr. Chillcott proposed, Cllr. Wiggins seconded, all in favour. **APPROVED**

ACTION – Clerk to arrange for the £500 grant to be paid to Life Education Wessex and funds transferred.

140/25 Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website). He also reported that - in respect of the 2024/25 Annual Governance and Accountability Return ("AGAR") - BDO LLP issued the "External Auditors Report and Certificate (Section 3 of the AGAR) on July 29th 2025. The "Notice of Completion of Audit" was added to the Council's website on August 4th 2025 and a paper copy placed on the Council's noticeboards for a period of 14 days.

141/25 Chairman's Report

Cllr. Johnstone reported that since the last Council meeting she had attended the following:-

- TVBC Local Plan open event
- A Rural Housing Presentation in Curdridge
- NFDC and HCC Local Government Re-Organisation briefings
- Meeting of the NFNPA on July 24th 2025 to present the Parish Design Statement (approved)
- NFDC Design Code event
- NFNPA North East Quadrant

Standing Order 3z was suspended at 9pm to allow the meeting to continue.

142/25 Councillors Reports

Cllr. Wiggins reported that she had attended a meeting of the NFNPA Consultative Panel. She also reported that a few residents had asked her about a letting agents sign along Southampton Road relating to B8 storage for rent. The Clerk confirmed that buildings near to this sign had consent for this use.

Cllr. Chillcott reported:

- That he had attended a recent Parish Hall Committee meeting. The new roof and solar panels project had been completed; a circular teak bench is to be placed around a chestnut tree in the hall field; and an information board relating to the orchard was also to be added.
- That he; Cllr. Wiggins; and the Clerk had attended an event at the Royal British Legion Hall to mark the 80th anniversary of VJ (Victory over Japan) Day on August 15th.
- Fly-tipping along the A36 had yet to be cleared by NFDC, he would chase up this matter.
- That he had reported vegetation obscuring signage near Cadnam Roundabout to HCC Highways.

Cllr. Parry-Norton reported that whilst conducting her footpath inspections she had seen Himalyan Balsam growing. The Clerk will arrange for an article on this Non-native invasive plant to go into the newsletter.

143/25 Suggested Agenda Items for the October 14th 2025 meeting

As per the Forward Calendar presented to the meeting

144/25 To Confirm the next meeting

The next meeting will take place on October 14th 2025

With no further business to transact, the Chair closed the meeting at 9.13pm.

Signed by the Chairman:

Date: