

DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7PM ON JUNE 10TH 2025 AT COPYTHORNE PARISH HALL

Members present: Cllr. Sherri Johnstone; Cllr. Jackie Rhodes; Cllr. Sylvia Wiggins;
Cllr. Richard Fowler

In attendance David Rigby, Clerk/RFO

By invitation Ellie Banks (CPRE – The Countryside Charity)

Four members of the public were present

AGENDA ITEMS

90/25 Apologies

Cllr. Graham Chillcott

91/25 Declarations of Interest in items on the Agenda

None.

92/25 Public Session

A member of the public raised four questions (one relating to a bus shelter; another relating to the condition of New Inn Road; another relating to arrangements for the Annual Parish Meeting; and one relating to the Council's Advisory Committees).

Another member of the public asked a question regarding meetings of the Council's Flooding Advisory Committee.

Ellie Banks, (Hedgerow Officer for the Hampshire Branch of CPRE) gave a presentation on progress of "The Hampshire Hedge", a project to "link" the two National Parks in Hampshire (New Forest and South Downs). Numerous plantings by volunteers had taken place in parts of Bartley, Copythorne, Newbridge & Ower. Cllr. Rhodes thanked Ellie for her excellent work on this important project.
(A copy of the presentation is included in the supporting documents for this meeting on our website).

93/25 County and District Councillors Reports

No report from County Cllr. Edward Heron.

Dist. Cllr. Joe Reilly was unable to be present to give a report so the Clerk read a report from Dist. Cllr. Derek Tipp which gave information regarding grant schemes currently available from NFDC and also details of a Central Government consultation on proposed changes to Planning Committees which would impact on the NFDC Planning Committee.

(A copy of the report is included in the supporting documents for this meeting on our website).

94/25 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Applications

25/00454 – Plaistow Broadway Filling Stations Ltd., Courtesy Filling Station, Romsey Road, Cadnam, SO40 2NN – Installation of New Underground Fuel Tanks, Decommissioning and Foam Filling or Removal of Existing Fuel Tanks and Associated Works.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Fowler proposed, Cllr. Rhodes seconded, carried.

Signed by the Chairman

Date:

25/00540 – Paultons House, Paultons Park, Ower, SO51 6AL - Replacement dwelling and 1no. outbuilding; associated landscaping and works; demolition of existing dwelling and 2no. outbuildings (AMENDED PLANS) (Application for a Non-Material Amendment to planning permission).

Not discussed as already decided by NFNPA Planning Dept prior to meeting.

25/00539 – Cadnam Congregational Church, Old Romsey Road, Cadnam – Replacement roof

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Wiggins proposed, Cllr. Fowler seconded, all in favour.

25/00550 – Furzley Cottage, Blackhill Road, Bramshaw, SO43 7JJ - Two storey rear extension; replacement roof tiles; replacement doors and windows; porch (demolition of existing single storey element & outbuilding).

Discussion deferred to next meeting at request of NFNPA Planning Dept as some documents still required.

NFDC Planning Applications

None.

NFNPA Tree Works Requests

25/00493/CONS – Beechwood House, Beechwood Road, Bartley, SO40 2LP – Fell 1 x Beech
“Leave Decision to Trees Officer” (response sent prior to meeting due to deadline date).

25/00625/TPO – Sir John Barleycorn, Old Romsey Road, Cadnam, SO40 2NP – Fell 1 x Elm; Prune group of mixed tree species; Fell 1 x Western Red Cedar (most trees protected by W1 of TPO/24/94).

Parish Response – Leave decision to Trees Officer. Cllr. Rhodes proposed, Cllr. Fowler seconded, all in favour.

NFDC Tree Works Requests

None.

95/25 Planning Decisions made since last Council meeting

Planning Inspectorate Appeal Decision

24/00372 - Land Adjoining Sydney Cottage, Winsor Road, Winsor SO40 2HP – Appeal Dismissed.

NFNPA Planning Applications decided

24/01066 - Heatherdene, Barrow Hill Road, Copythorne, SO40 2PJ – Grant subject to conditions.

25/00054 - Cadnam Works, Southampton Road, Cadnam, SO40 2NG – Grant subject to conditions.

25/00285 - Paultons Park Ltd, Paultons Park, Ower, SO51 6AL – EIA Required.

25/00540 - Paultons House, Paultons Park, Ower, SO51 6AL – Raise no objection.

25/00368 - Coach Cottage, Southampton Road, Cadnam, SO40 2NF – Grant subject to conditions.

NFDC Planning Applications decided

25/10238 - The Old Orchard, Whinwhistle Road, East Wellow, SO51 6BN – Grant subject to conditions.

NFNPA – Tree Works decided

25/00486 TPO - The Old Bakery, Riverside Close, Bartley, SO40 2LW - Grant (TP).

25/00493 CONS - Beechwood House, Beechwood Road, Bartley, SO40 2LP - Raise no objection.

NFDC – Tree Works decided

None.

96/25 To Approve the Minutes and agreed actions of the Meeting of May 13th 2025

Proposed Cllr. Wiggins, Seconded Cllr. Rhodes, all in favour.

97/25 Matters arising from the Minutes of the previous meeting

77/25 b. c. & d. The Clerk undertook the required actions on June 2nd 2025.

80/25 The Clerk has undertaken the required actions.

98/25 To Consider a report on the amalgamation of two of the Parish Council's Advisory Committee

The Clerk/RFO presented the above report on amalgamating the Media & Publicity Advisory Committee into the Five Year Plan Advisory Committee and amending the Terms of Reference for the Advisory Committees as a result (a copy of which is included in the supporting documents for this meeting on our website).

RESOLVED: That both recommendations in the report be approved.

Proposed Cllr. Johnstone, Seconded Cllr. Rhodes, all in favour. **APPROVED.**

ACTION – That the amended Terms of Reference be added to the Council's website.

99/25 To Consider the "Co-Option" of candidates for two casual vacancies on the Parish Council

The members of the Council considered an application for a vacancy on the North Ward from an eligible candidate, Ria Parry-Norton.

Proposed by Cllr. Rhodes, seconded by Cllr. Fowler, all in favour.

The members of the Council considered an application for a vacancy on the South Ward from an eligible candidate, Graham Caton.

Proposed by Cllr. Rhodes, seconded by Cllr. Johnstone, all in favour.

ACTION – Clerk to ensure that Ria Parry-Norton and Graham Caton each complete a Declaration of Acceptance of Office and a Register of Members Interests form within the required timescales.

100/25 a. To receive and agree the Bank Reconciliation for May 31st 2025

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Wiggins, Seconded Cllr. Fowler, all in favour. **APPROVED.**

By rotation, the Bank Reconciliation was signed by Cllr. Wiggins after the meeting.

b. To receive and agree the Payments Schedule for June 2025

The Payment Schedule comprising 14 payments for a total of £2644.87, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Rhodes, Seconded Cllr. Wiggins, all in favour. **APPROVED.**

By rotation, the schedules; and Electronic Payment instructions (EP17 to EP21) were signed by the Chairman and Cllr. Wiggins after the meeting.

101/25 Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website). He also advised that work to re-instate the bench at Splitwind Pond would start on June 20th 2025.

102/25 Chair's Report

Cllr. Johnstone reported on the following:-

- That the "Plastic Free Copythorne" group had received accreditation for the Parish.
- As the Carnival was cancelled the proposed "Eco Quiz" was unable to take place. It will be re-arranged for a future date/event.
- An enquiry had been received from a resident about funding support for new tennis equipment at Bartley School. Further details have been requested but have yet to be received.

- The NFNPA led consultation on the Draft Copythorne Parish Design Statement (“PDS”) ended on June 4th. An online meeting has been arranged between the NFNPA, representatives of the PDS Steering Group and the Clerk for June 12th to review the responses to the consultation and, where relevant, agree any changes. The final version will then be submitted to the Council (in accordance with the Terms of Reference for the Steering Group) for its approval on July 8th 2025. Assuming approval is given, the PDS will then be presented for formal adoption as a Supplementary Planning Document (“SPD”) at the next NFNPA meeting on July 24th 2025.
- That on July 3rd she will, as usual for a new Chair of the Council, be attending a HALC Charing Skills course.
- That, on June 30th, she will be presenting to the New Forest Rotary Club on the role of a Parish Councillor.
- That she would like to thank Cllr. Chillcott for working with the Chair of the NFNPA North East Quadrant and the New Forest Association of Local Councils to improve communication channels for parishes with Forestry England and the NFNPA.

103/25 Councillors Reports

Cllr. Fowler reported that local residents had raised with him their concerns regarding traffic diverting via Wittensford Lane when works were recently undertaken to the cattle grid on the road to Brook. The Clerk advised that he has spoken to the Area Highways engineer to try to avoid this happening in the future.

104/25 Suggested Agenda Items for the July 8th 2025 meeting

As per the Forward Calendar.

105/25 To Confirm the next meeting

The next meeting will take place on July 8th 2025

With no further business to transact, the Chair closed the meeting at 8.52pm.