
PUBLIC NOTICE OF MEETING OF COPYTHORNE PARISH COUNCIL
The Annual Meeting of the Parish Council will take place on Tuesday May 13th 2025 at 7.00pm

A G E N D A

Standard Agenda Items

1. To elect the Chairman of the Council and for the Chair to confirm acceptance of office.
2. To elect the Vice-Chairman of the Council and for the Vice Chair to confirm acceptance of office.
3. Apologies for absence
4. Councillors Declarations of Interest in items on the Agenda
5. Public Session
6. County and District Councillors' Reports
7. Planning Applications; TPOs and Similar (See details below)
8. Planning/Tree Work Decisions and Updates
9. Approval of the Minutes of the previous Parish Council Meeting (April 8th 2025)
10. Update on agreed actions arising from the Minutes of the previous Parish Council meeting.

Council Administration

11. Finance – 2024/25
 - a.) To receive the Final Internal Audit Review for 2024/25 by Tim Light (Internal Auditor)
 - b.) To Receive and Approve Annual Governance Statement 2024/2025 (AGAR Form 3 – Section 1)
 - c.) To Receive and Approve Accounting Statements 2024/25 (AGAR Form 3 – Section 2)
 - d.) To confirm dates for posting of Notice of Public Rights
 - e.) Schedule of Reserves as at March 31st 2025
 - f.) Schedule of Assets as at March 31st 2025 and insurance arrangements.
12. Finance – 2025/26
 - a.) Bank Reconciliation for April 2025
 - b.) To receive & approve Monthly Payments Schedule for May 2025
13. Review of delegation arrangements to committees, employees; and other local authorities.
14. Review and adoption of Standing Orders and Financial Regulations
15. Review of the Council's and/or employees' memberships of other bodies and confirmation of membership.
16. Review of representation on or work with external bodies.
17. Review of Advisory Committees, confirmation of the terms of reference, the number of members and receipt of nominations to them.
18. Review of items covered by Standing Order 5J (xvi to xx)
19. Setting the dates, times and place of ordinary meetings of the full Council for the year ahead.
20. Correspondence and Clerk's Report
21. Councillors Reports
22. Suggested Agenda items for the next meeting
23. To confirm the next meeting – June 10th 2025

David Rigby

Clerk / RFO to Copythorne Parish Council
May 6th 2025

Planning Applications to be considered under Item 7

NFNPA 25/00325 LDCE	Land Adjacent to Pegasus, Barrow Hill Road, Copythorne, SO40 2PH
NFNPA 24/01471 FULL	Autumn Place, Southampton Road, Cadnam, SO40 2NG
NFNPA 25/00329 FULL	Poynings, Southampton Road, Cadnam, SO40 2NB
NFNPA 25/00340 FULL	Poynings, Southampton Road, Cadnam, SO40 2NB
NFNPA 25/00054 FULL	Cadnam Works, Southampton Road, Cadnam, SO40 2NG
NFNPA 25/00368 FULL	Coach Cottage, Southampton Road, Cadnam, SO40 2NF
NFNPA 25/00320 FULL	Copythorne Garage, Romsey Road, Copythorne, SO40 2PB

For more details please see:- NFNPA <https://publicaccess.newforestnpa.gov.uk/online-applications/>