



## **COPYTHORNE PARISH COUNCIL**

A meeting of the Five Year Plan Advisory Committee was held via Zoom Video Conference on Thursday May 1<sup>st</sup> starting at 12pm.

Members of Advisory Committee present:

Voting:- Cllrs Jackie Rhodes (Chair); Graham Chillcott; Sylvia Wiggins; Sherri Johnstone

Non Voting:- Mr. David Rigby – Clerk and RFO

### **A G E N D A**

**1. Apologies for absence.**

None

**2. Declarations of Interest.**

None

**3. Review of notes of previous meeting (January 9<sup>th</sup> 2025)**

All voting members present at the last meeting were happy that the notes of the meeting held on October 3<sup>rd</sup> 2024 accurately reflected the discussions.

**4. Update on Parish Environmental Activities (JR/SJ)**

Greening Copythorne - JR reported that she and SJ on behalf of Greening Copythorne had attended a "Love your Space" event hosted by the University of Southampton recently. Possible project ideas were presented and Greening Copythorne's suggestion of "Parking that works for Copythorne" was chosen as one of four projects to possibly support. JR/SJ will keep us updated on this. More plants have been planted at Splitwind Pond and "dredging plans" need to be considered for this Winter. A few more houses have had thermal imaging for heat loss completed. Nice to see lots of "beautifying the parish" work being done by residents.

Plastics Free Copythorne - SJ advised that the group will next meet on May 12<sup>th</sup>. Still need a few more community organisations and another business to sign up to achieve "Plastic Free Status". Events to raise awareness continue to be planned and delivered.

**5. Update on Telephone Boxes Project (GC)**

GC advised that repairs need to be made to the wooden door frame of the Winsor Road box. Enquiries to be made regarding a local carpenter to help. A possible "library" in the Pound Lane box is still at an early stage.

**6. Update on Benches Project (DR)**

DR confirmed that the Lengthsman could be used to help reinstall the Splitwind Pond bench. Date to be agreed. Next after that would be to look at replacing one of the wooden benches near the War Memorial.

- 7. Parish Design Statement (SJ)**  
SJ reported that the NFNPA Planning Committee has approved the public consultation on the Draft PDS. The consultation runs from April 23 to June 4. A presentation will be given at the Annual Parish Meeting on May 9<sup>th</sup>. It is hoped that a final version of the PDS will be ready for approval at the July 24<sup>th</sup> meeting of the NFNPA.
- 8. Village Gates Project (DR)**  
DR reported that NFDC has approved a £4k grant from the CIL Fund to help with this project. Next step is to discuss the finer details with HCC Highways Safer Roads team and then present a budgeted report to a Council Meeting.
- 9. Update on Community Resilience Planning working party meeting on March 20<sup>th</sup> 2025**  
JR advised that following the working party meeting she has prepared a first draft of a Community Resilience Plan. This will be shared for comments and then worked up into a proposal for Council to approve. In the meantime, there will be an opportunity at the June 12<sup>th</sup> Councillor Drop In Session for eligible residents to “sign up” for the various Priority Service Registers that the utility providers operate. Publicity for this is already underway.
- 10. Review of other 2024/26 priorities**  
Review completed and spreadsheet updated. GC has agreed to look at the method used for tracking the priorities and bring a report to the next Five Year Plan Advisory Committee meeting for consideration.
- 11. Discussion regarding merging the Media & Publicity Advisory Committee into the Five Year Plan Advisory Committee.**  
The members discussed the merger which had already been recommended by the Media & Publicity Advisory Committee. It was unanimously seen as a sensible streamlining of the Council's Advisory Committees.  
**ACTION – That the Clerk be instructed to prepare a report for presentation at the July 8<sup>th</sup> 2025 Council meeting outlining the recommendation and accompanied by a revised set of Terms of Reference for the Advisory Committees.**
- 12. Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee.**  
It was agreed that subject to the PDS being adopted by the NFNPA consideration needed to be given to a replacement priority.
- 13. Agree date for next meeting**  
Thursday September 11th 2025, 12pm (provisional)

Meeting closed at 12.58pm

## **Copythorne Parish Council – Five Year Plan AC Meeting – May 1<sup>st</sup> 2025**

### **Item 3 – Review of notes of previous meeting (January 9<sup>th</sup> 2025)**

A meeting of the Five Year Plan Advisory Committee was held via Zoom Video Conference on Thursday January 9<sup>th</sup> 2025 starting at 12pm.

Members of Advisory Committee present:

Voting:- Cllrs Jackie Rhodes; Sylvia Wiggins; Sherri Johnstone

Non Voting:- Mr. David Rigby – Clerk and RFO

### **A G E N D A (with DRAFT notes of discussions)**

**1. Apologies for absence.**

Cllr. Graham Chillcott

**2. Declarations of Interest**

None

**3. Review of notes of previous meeting (October 3<sup>rd</sup> 2024)**

All voting members present at the last meeting were happy that the notes of the meeting held on October 3<sup>rd</sup> 2024 accurately reflected the discussions.

**4. Update on Parish Environmental Activities (JR/SJ)**

JR reported that Greening Copythorne were meeting later today and would be discussing the thermal imaging visits being arranged for late February/early March. She advised that the Lengthsman had done an excellent job in clearing excess vegetation from around Splitwind Pond and that work within the pond to remove a large amount of vegetation to prevent clogging was still needed. Volunteer work is still taking place on beautifying the parish. She concluded by reporting on how successful the Parish Hall “Decorated Christmas Tree” event was and thanked the organisers.

SJ advised that more businesses were signing up as “Community Allies” to the Plastic Free Copythorne campaign and more were being encouraged to do so. Another “Plastics Amnesty” event was being planned. All of this work was leading towards accreditation of the group’s efforts.

**5. Update on Telephone Boxes Project (GC)**

In the absence of GC, DR reported that he wasn’t aware of any issues.

**6. Update on Benches Project (DR)**

The Splitwind Pond bench still needs to be re-assembled. It was suggested that DR should ask the Lengthsman if they could assist with this.

**ACTION:- DR to discuss with the Lengthsman.**

**7. Parish Design Statement (SJ)**

SJ reported that feedback had been received from the NFNPA on draft version 3. As a result amendments had been made and draft version 4 had been sent to the NFNPA for any further comments. These are awaited.

**8. Review of other 2024/26 priorities**

Review completed and spreadsheet updated. DR to talk to Revd. John Reeve of St Mary’s Copythorne about updating a Parish Council meeting on community activities taking place. It was also suggested that we seek volunteers to help with footpath maintenance

**ACTION – DR to talk to Revd. John Reeve as above.**

**ACTION – DR to talk to HCC Countryside Access Service about such a scheme.**

**9. Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee.**

DR reported that a bid application for CIL funds had been submitted to NFDC re the "Village Gates". JR asked if work on the first set (east of the Haywain crossroad) could be progressed ahead of an outcome on the bid. DR confirmed that this was possible and would arrange to refresh the previous quotes with a view to presenting a report to Council for approval.

JR spoke about the need to get the Community Resilience Planning underway. It was agreed to hold an informal "working party" discussion on March 20<sup>th</sup> to brainstorm some initial ideas and a possible way forward.

**10. Agree date for next meeting**

Thursday April 24<sup>th</sup> 2025, 12pm (provisional)

Meeting closed at 12.52pm

# COPYTHORNE PC - FIVE YEAR PLAN ADVISORY COMMITTEE - MAY 1ST 2025

## Item 10 - Five Year Plan - Project Initiatives (as updated 1st May 2025)

| Date                                              | 2024 |    |    | 2025 |    |    |    | 2026 |    |    |    |
|---------------------------------------------------|------|----|----|------|----|----|----|------|----|----|----|
|                                                   | Q2   | Q3 | Q4 | Q1   | Q2 | Q3 | Q4 | Q1   | Q2 | Q3 | Q4 |
| Environment Climate change, Hampshire Hedge       |      |    |    |      |    |    |    |      |    |    |    |
| Environment Splitwind Pond, Greening              |      |    |    |      |    |    |    |      |    |    |    |
| Environment Plastic Free Copythorne               |      |    |    |      |    |    |    |      |    |    |    |
| PDS restart                                       |      |    |    |      |    |    |    |      |    |    |    |
| Village Gates Project                             |      |    |    |      |    |    |    |      |    |    |    |
| Beauification of Parish (flowers etc)             |      |    |    |      |    |    |    |      |    |    |    |
| Improve Communications with Residents             |      |    |    |      |    |    |    |      |    |    |    |
| Monitoring Flooding ?                             |      |    |    |      |    |    |    |      |    |    |    |
| Invite Community Groups to Meetings (inc Farmers) |      |    |    |      |    |    |    |      |    |    |    |
| Update Transport Leaflet Yearly                   |      |    |    |      |    |    |    |      |    |    |    |
| Footpath Upkeep (engagement with community)       |      |    |    |      |    |    |    |      |    |    |    |
| Training Sessions for Defibs                      |      |    |    |      |    |    |    |      |    |    |    |
| Use of Halls,Churches,Shops,Businesses            |      |    |    |      |    |    |    |      |    |    |    |
| Monitor Affordable Housing                        |      |    |    |      |    |    |    |      |    |    |    |
| Benches                                           |      |    |    |      |    |    |    |      |    |    |    |

Key  
**BOLD = Agreed**  
 Light = Considered

Graham Chillcott 3rd Oct 2024

David Rigby 9th Jan 2025 and 1st May 2025