

COPYTHORNE PARISH COUNCIL MEETING – APRIL 8TH 2025

Item 12 – To confirm any potential conflicts with BDO LLP as external auditors to the Parish Council

BACKGROUND

BDO LLP, our External Auditor for 2024/25 requires us to confirm (and minute) that there are no Conflicts of Interest to BDO LLP being our external auditor.

Their booklet of instructions for Limited Assurance Reviews says the following on this point:-

BDO LLP has been appointed by SAAA as the external auditor to smaller authorities in Avon, Cornwall, Dorset and Hampshire and the Isle of Wight. We are not aware of any potential conflicts of interest which would undermine our ability to provide this service to your smaller authority. However, it is essential that if you are aware of any potential conflicts of interest, that you inform us of this as soon as any issues arise.

We request that you annually review and minute our appointment and confirm to us whether there is no conflict or if a conflict arises. A document is available for you to complete on our extranet in Documents to Submit.

CURRENT POSITION

As the Council's Proper Officer, I can confirm that the Parish Council, has no connections with BDO LLP and therefore has no conflict of interest.

REQUIRED ACTION

Subject to the possible need to record any potential conflicts of interest that may exist in respect of any individual councillors' connections with BDO LLP, Council needs to approve that the Chairman and I are authorised to complete the attached form supplied by BDO LLP on behalf of the Council.

David Rigby
Clerk/RFO to Copythorne Parish Council
March 31st 2025

CONFLICT OF INTEREST WITH BDO LLP

To be completed annually and minuted at a meeting of the smaller authority.

Name of Smaller Authority	
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I confirm that there are no conflicts of interest with BDO LLP.

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I confirm the following conflicts of interest (please detail below:

This was confirmed and minuted at the following meeting:

Date of Meeting	Minute Reference
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Signed (Clerk/RFO)

Print Name

Signed (Chair)

Print Name