

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7PM ON
FEBRUARY 11TH 2025 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Chillcott Cllr. Jackie Rhodes; Cllr. Sylvia Wiggins
Cllr. Sherri Johnstone Cllr. Richard Fowler

In attendance David Rigby, Clerk/RFO

Six members of the public were present.

AGENDA ITEMS

17/25 Apologies

None

18/25 Declarations of Interest in items on the Agenda.

None

19/25 Public Session

A member of the public asked that the dedication of former Parish Councillor Lady Kara Hawks to that role for some 22 years along with her support for parish life in general be noted.

Another member of the public advised that he still hadn't received a response to an issue raised with the NFNPA over a year ago. Dist. Cllr. Joe Reilly at the meeting to present a report told the member of the public that he would help to try and resolve this.

A third member of the public raised four points relating to Parish Council administration.

20/25 County and District Councillors Reports

Dist. Cllr. Joe Reilly reported that NFDC were actively involved with the current plans for devolution of Local Government in Hampshire and that they had been asked by Central Government to enter discussions with other local District Councils regarding the forming of a unitary authority. He advised that NFDC are arranging a series of public "drop in" sessions for local residents to learn more about the upcoming review of the Local Plan. The nearest session to Copythorne will be at West Totton Community Centre on March 4th between 2-7pm. He reported on the recent move of local rubbish collections from the NFDC depot near Totton to a new facility in Holbury. He also spoke about the £274k of Community Grants recently awarded by NFDC.

21/25 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Applications

24/01410 – Paultons House, Paultons Park, Ower, SO51 6AL – Replacement dwelling and 1no. outbuilding; associated landscaping and works; demolition of existing dwelling and 2no. outbuildings.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Rhodes proposed, Cllr. Fowler seconded, all in favour.

24/01399 – Le Cheval, Pollards Moor Road, Copythorne, SO40 2NZ – Replace the accumulation of old buildings and container units with four new, low maintenance secure agricultural barn units to be used for animal feed and equipment storage only.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Fowler proposed, Cllr. Johnstone seconded, all in favour.

Signed by the Chairman:

Date:

24/01475 – White Hart Inn, Old Romsey Road, Csdnam, SO40 2NP - Application for a Certificate of Lawful Development for Existing use to overflow carpark
Parish Comment: No comment

24/01462 – Newlands Farm, Winsor Road, Winsor, SO40 2HE – Driveway extension and resurfacing
Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details).

Cllr. proposed, Cllr. Fowler seconded, all in favour.

25/00577 – Cadnam Works, Southampton Road, Cadnam, SO40 2NG – Single-storey workshop extension (renewal of planning permission 65370) (Application for Non-Material Amendment to Planning Permission 03/78717).

Parish Comment: No Comment

NFDC

None

NFNPA Tree Works Requests

25/00095 CONS – Fairview, Copythorne Crescent, Copythorne, SO40 2PE – Prune 1x Beech tree
Leave decision to Trees Officer

NFDC Tree Works Requests

None

22/25 Planning Decisions made since last Council meeting

NFNPA

24/01348 - Land N/O Bramble Cottage, Old Romsey Rd, Cadnam, SO40 2NP - Grant subject to conditions
24/01085 - New Forest Care, Chinham Road, Bartley, SO40 2LF (outside of parish) - Refuse
24/01318 - Riverside Yard, Rear of Golden Larch, Romsey Road, Ower, SO51 6AF - Lawful
24/01232 - Bartley Manor, Brockishill Road, Bartley, SO40 2LN – Grant subject to conditions
24/01301 – Wynot, Whitemoor Lane, Winsor, SO40 2HD – Grant subject to conditions
25/00008 – Tanzima House, Lyndhurst Road, Cadnam, SO40 2NR – Discharge of condition allowed

NFDC

None

NFNPA & NFDC Tree Works Requests

None

23/25 To Approve the Minutes and agreed actions of the Meeting of January 14th 2025

Proposed Cllr. Rhodes, Seconded Cllr. Wiggins, all in favour.

24/25 Matters arising from the Minutes of the previous meeting

None

25/25 To receive and approve a report on initial planning for the 2025 Annual Parish Meeting & Parish Award The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Council's website). In addition, he reported that the date for the Annual Parish Meeting will be Friday May 9th 2025, venue to be confirmed.

RESOLVED: That the recommendations be noted.

Proposed by Cllr. Chillcott, seconded by Cllr. Wiggins all in favour. **APPROVED**

ACTION – Clerk to continue to progress the agreed arrangements.

Signed by the Chairman:

Date:

26/25 a. To receive and agree the Bank Reconciliation for January 2025

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Johnstone, Seconded Cllr. Rhodes all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Rhodes after the meeting

b. To receive and agree the Payments Schedule for February 2025

The Payment Schedule comprising 10 payments for a total of £1,598.52, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Fowler, all in favour. **APPROVED**

By rotation, the schedule; and Electronic Payment instructions (EP57 to EP61) were signed by Cllr. Chillcott and Cllr. Johnstone after the meeting.

27/25 To receive & approve the Interim Internal Audit Report for April 1st 2024 to November 30th 2024

The Clerk, as Responsible Finance Officer, presented a report (a copy of which is included in the supporting documents for this meeting on the Council's website).

RESOLVED: That the report be approved and that the Clerk/RFO be thanked for their work in preparing for the audit.

Proposed by Cllr. Wiggins, seconded by Cllr. Johnstone, all in favour. **APPROVED**

28/25 Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website). A suggestion was made that letters be sent to local organisations regarding the vacant council seats.

29/25 Chairman's Report

Cllr. Cllr. Chillcott's report covered the following:-

Copythorne Parish Hall committee meeting on February 3rd.

Plans for VE Day 80 events on May 8th (commemoration) and May 10th (celebration)

His attendance at a presentation at the Verderers Hall on the work of the Higher Level Stewardship Scheme on January 31st

Repairs to the "red telephone boxes"

Attendance at the New Forest Association of Local Councils meeting in Lyndhurst on January 27th where a proposal made by him for NFALC to interact directly with the NFNPA was approved.

30/25 Councillors Reports

Cllr. Rhodes reported that as the number of residents taking up the "Greening Copythorne" group offer of a thermal imaging scan of the properties was lower than expected these would be done over a couple of evenings rather than the planned week. She also reported that she had attended a CPRE Hampshire Hedge Project event at Paultons Park to mark the reaching of the half way point in the planting target of 15km of new hedgerow planted.

Cllr. Fowler drew members attention to the recent issues with landline phones in the Parish, which Openreach seem to have resolved

Cllr. Johnstone reported that no flooding related issues in the Barrow Hill Road area had been reported to her since the last Council meeting. She advised that the latest submission of the draft Parish Design Statement to the NFNPA had resulted in a few questions which she is dealing with. She concluded by reporting on continued steady progress with the Plastics Free Copythorne campaign

31/25 Suggested Agenda Items for the March 11th 2025 meeting
As per the Forward Calendar

32/25 To Confirm the next meeting
The next meeting will take place on March 11th 2025.

With no further business to transact, the Chairman closed the meeting at 8.53pm.

Draft

Signed by the Chairman:

Date: