

COPYTHORNE PARISH COUNCIL - MEETING – TUESDAY MARCH 11TH 2025

Item 10 – Approval of Council Asset Register as at Feb 28th 2025

BACKGROUND

Control Objective H on the Annual Internal Audit Report 2024/25 (page 3 of the Annual Governance and Accountability Return - AGAR) reads as follows:-

“Asset and investments registers were complete and accurate and properly maintained.”

CURRENT POSITION

Copythorne Parish Council has no investments but does have a number of fixed assets that are recorded on an Asset Register. This Asset Register is updated by me (in my role as RFO) whenever a fixed asset is added, removed or replaced.

The latest update was undertaken on February 28th 2025 and a copy is attached as Appendix 1.

RECOMMENDATION

That Council formally agrees the above update.

David Rigby, Responsible Financial Officer
February 28th 2025

APPENDIX 1

COPYTHORNE PARISH COUNCIL

ASSET REGISTER AS AT FEBRUARY 28TH 2025

Item /Detail	Value as at 01/04/2024	Disposals 2024/25	Additions 2024/25	Value as at 28/02/2025	Insurance Valuation	Total of asset group	Insurance Cover	Asset last inspected	Condition rating
Bisley Filing cabinet	105			105	0			Feb-25	Good
BT Telephone/answerphone	25			25	0			Feb-25	Good
HP Printer/Scanner/Copier	125			125	125			Feb-25	Good
Dell Laptop	499			499	499			Feb-25	Good
Epson Projector	400			400	400		Section cover of	Feb-25	Good
Shredder			48	48	48			Feb-25	Good
Samsung Tablets (x7)	1,161			1161	1161	2233	33000	Feb-25	Good
Notice Board - Old Romsey Rd, Ower	1,302			1302	411			Feb-25	Good
Notice Board - Romsey Rd, Copythorne	1,280			1280	1280			Feb-25	Good
Notice Board - Newbridge Rd, Newbridge	1,227			1227	1227			Feb-25	Good
Notice Board - Southampton Rd, Cadnam	1,302			1302	411			Feb-25	Good
Notice Board - Opp. Post Office Chinham Rd, Bartley	1,280			1280	1280			Feb-25	Good
Notice Board - O/S Parish Hall, Copythorne	1,280			1280	1280			Feb-25	Good
Notice Board - Winsor Rd, Winsor	1,227			1227	1227			Feb-25	Good
Bench - Parish Hall Field (Supplier ref: 5336/0520)	406			406	406			Feb-25	Good
Bench - Parish Hall Field (Supplier ref: 5337/0520)	406			406	406			Feb-25	Good
Bench - War Memorial, Romsey Rd, Copythorne	320			320	320			Feb-25	Poor
Bench - War Memorial, Romsey Rd, Copythorne	321			321	321			Feb-25	Good
Metal Bench - War Memorial, Romsey Rd, Copythorne	782			782	782			Feb-25	Good
Bench - Splitwind Pond, Romsey Rd	320			320	320			Feb-25	In Repair
Bench - Parade, Southampton Rd, Cadnam	320			320	320			Feb-25	Good
Bench - Corner, New Inn Rd	882			882	882			Feb-25	Good
Bench - British Legion Hall, Cadnam	388			388	388			Feb-25	Good
Bench - Near White Hart Inn, Romsey Road	0			0	320			Feb-25	Good
Bus Shelter - Pollards Moor Crossroads #	0			0	2000			Feb-25	Good
Platinum Jubilee Clock	1,040			1040	1040			Feb-25	Good
Village Signs (x8) #	2,581			2581	4800			Feb-25	Good *
Speed Indicator Device	0			0	2000			Feb-25	Good
Adopted Telephone Box - Winsor Road	1			1	3000			Feb-25	Good
Adopted Telephone Box - Pound Lane	1			1	3000			Feb-25	Good
Adopted Telephone Box - Newbridge Road	1			1	3000			Feb-25	Good
Adopted Telephone Box - New Inn Road	0			0	3000			Feb-25	Good
Defibrillator - Parish Hall, Pollards Moor Road, Copythorne	1			1	1382		Section cover of	Feb-25	Good
Defibrillator - Bartley PO, Chinham Road, Bartley	1			1	1356		72000	Feb-25	Good
Defibrillator - Empress of Blandings, Copythorne	0		1	1	1500	37659		Feb-25	Good
Play park equipment	43,974			43974	48989		Section cover of	Feb-25	Good
Sports Wall	0			0	0	48989	90000	Feb-25	Good
War Memorial	0			0	42848	42848	58318	Feb-25	Good
TOTALS	62,958	0	49	63007	131729				

= Value at 31/12/24 is cost to CPC, Insurance Valuation is cost to replace. Some insurance levels are set at the insurers minimum level of cover

* = Two signs currently under repair