

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7PM ON
JANUARY 14TH 2025 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Jackie Rhodes; Cllr. Richard Fowler; Cllr. Sylvia Wiggins

In attendance David Rigby, Clerk/RFO

Five members of the public were present.

AGENDA ITEMS**1/25 Apologies**

Cllr. Graham Chillcott; Cllr. Sherri Johnstone

Cllr. Jackie Rhodes (as Chairman) announced the resignation of Cllr. Lady Kara Hawks.

2/25 Declarations of Interest in items on the Agenda.

None

3/25 Public Session

A member of the public raised four points, two relating to Council administration; one relating to the Annual Parish Meeting; and one relating to a drainage issue. A second member of the public supported the last point.

4/25 County and District Councillors Reports

Dist. Cllr. Derek Tipp gave an update on the current position regarding the possible re-organisation of the first and second tiers of Local Government as it might affect NFDC and HCC. He also reported that a resident had asked him (as an NFDC appointed member of the NFNPA) to confirm that the NFNPA would ensure that a pavement promised for the eastern side of New Inn Road in connection with the proposed Affordable Housing Development would be provided as no mention of this was included in the "s.106 agreement". Cllr. Tipp stated that the provision of the pavement would be overseen by HCC Highways. Cllr. Tipp concluded by advising that a new Head was due to start soon at Bartley Junior School and also that HCC was proposing to establish a "Social, Emotional and Mental Health (SEMH) Resourced Provision" with up to 12 places on the school site.

5/25 Planning Applications; TPOs and Tree Works Requests**NFNPA Planning Applications**

24/01301 – Wynot, Whitemoor Lane, Winsor, SO40 2HD – Front Porch

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Fowler proposed, Cllr. Wiggins, all in favour.

24/01348 – Land North of Bramble Cottage, Old Romsey Road, Cadnam, SO40 2NP - Outbuilding (demolish existing) for incidental use in connection with Bramble Cottage.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Fowler proposed, Cllr. Wiggins, all in favour.

24/00862 – Violet Cottage, Newbridge Village, Cadnam, SO40 2NW – Replacement flat roof; roof overhang reduction; 3no. roof lights; fenestration alternations

Parish Comment: 5 - We are happy to accept the decision reached by the National Park Authority's Officers under their delegated powers. Cllr. Wiggins proposed, Cllr. Rhodes, carried by majority.

Signed by the Chairman:

Date:

24/01232 – Bartley Manor, Brockishill Road, Bartley, SO40 2LN – Double Garage

Parish Comment: 1 - We recommend PERMISSION but would accept the decision reached by the National Park Authority's Officers under their delegated powers. Cllr. Fowler proposed, Cllr. Wiggins, all in favour.

24/01404 – Fairview Cottage, Southampton Road, Cadnam, SO40 2NF – New vehicular access and dropped kerb.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Wiggins proposed, Cllr. Fowler seconded, all in favour

24/01248 – Dell Farm, Vicarage Lane, Copythorne, SO40 2PA – One and two storey extensions; roof alteration and extension to first floor; 2no. dormers; alterations to doors and windows (AMENDED PLANS)

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Fowler proposed, Cllr. Rhodes seconded, all in favour

24/01249 – Dell Farm, Vicarage Lane, Copythorne, SO40 2PA – One and two storey extensions; roof alteration and extension to first floor; 2no. dormers; alterations to doors and windows (Application for Listed Building Consent) (AMENDED PLANS)

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Fowler proposed, Cllr. Rhodes seconded, carried by majority

NFDC

None

NFNPA Tree Works Requests

None

NFDC Tree Works Requests

None

6/25 Planning Decisions made since last Council meeting

NFNPA

24/01154 - The Vine Inn, ROMSEY ROAD, OWER, ROMSEY, SO51 6AE – Permitted Development

24/00363 - The Vine Inn, ROMSEY ROAD, OWER, ROMSEY, SO51 6AE - Refuse

22/00498 - Land East of New Inn Road, Bartley, SO40 2LR – Approve conditionally

24/01271 - Sloden, Pound Lane, Winsor, SO40 2HL- Discharge allowed

24/01428 - Forest Glade House, Brockishill Road, Bartley, SO40 2LN – Approval without conditions

24/01284 - Land to the rear of Veritas Laboratory Services, Shepherds Road, Bartley, SO40 2LH – Temp permission granted.

24/0790 – Castleton, Winsor Road, Winsor, SO40 2HN – Grant subject to conditions

NFDC

24/10912 - Lyndale, Whinwhistle Road, East Wellow, SO51 6BN – Grant subject to conditions

NFNPA Tree Works Requests

24/01359 CONS - Copythorne Parish Hall. Pollards Moor Road, Copythorne, SO40 2NZ - Raise no objection

NFDC Tree Works Requests

None

7/25 To Approve the Minutes and agreed actions of the Meeting of December 10th 2024

Proposed Cllr. Wiggins, Seconded Cllr. Fowler, all in favour.

Signed by the Chairman:

Date:

8/25 Matters arising from the Minutes of the previous meeting

191/24 The Clerk has undertaken the required action

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9/25 a. To receive and agree the Bank Reconciliation for December 2024

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Rhodes, Seconded Cllr. Fowler, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Wiggins after the meeting

b. To receive and agree the Payments Schedule for January 2025

The Payment Schedule comprising 10 payments for a total of £2,826.54, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Wiggins, Seconded Cllr. Fowler, all in favour. **APPROVED**

By rotation, the schedule; and Electronic Payment instructions (EP52 to EP56) were signed by Cllr. Rhodes and Cllr. Wiggins after the meeting.

10/25 To receive and note the Q3 2024/25 Budget Report

The Clerk, as Responsible Finance Officer, read through his report (a copy of which is included in the supporting documents for this meeting on the Council's website). Report noted.

11/25 To receive and approve the Council's Internal Financial Risk Assessment of 2024/25

The Clerk, as Responsible Finance Officer, presented the above report (a copy of which is included in the supporting documents for this meeting) and asked that it be approved.

RESOLVED: That the Risk Assessment be approved as written

Cllr. Rhodes proposed, Cllr. Wiggins seconded, all in favour

12/25 Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website). In addition, he reported on the process to be followed for the appointment of a new councillor to replace Cllr. Lady Kara Hawks and confirmed the dates for the next two Councillor Drop in Sessions (Thursday February 20th and Saturday March 15th, both 2pm at the Copythorne Community Café.)

13/25 Chairman's Report

Cllr. Rhodes delivered Cllr. Chillcott's report which contained updates on a requested bench dedication plaque for former Parish Council Chairman, Simon Lucas; Parish Hall matters; and the events planned to mark the 80th anniversary of VE Day (on May 8th and 10th 2025).

14/25 Councillors Reports

Cllr. Rhodes reported that the Greening Copythorne group had met on January 9th to discuss plans for the offering of thermal imaging surveys to local property owners in late Feb/early March and continuing work on Splitwind Pond. She also reported on Cllr. Johnstone's behalf the progress being made by the Plastic Free Copythorne Group in signing up "Community Allies" to the project

15/25 Suggested Agenda Items for the February 11th 2025 meeting

As per the Forward Calendar

16/25 To Confirm the next meeting

The next meeting will take place on February 11th 2025.

With no further business to transact, the Chairman closed the meeting at 8.18pm.

Signed by the Chairman:

Date: