

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7PM ON
NOVEMBER 12TH 2024 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Chillcott; Cllr. Jackie Rhodes; Cllr. Lady Kara Hawks
Cllr. Sylvia Wiggins; Cllr. Sherri Johnstone

In attendance David Rigby, Clerk/RFO

Four members of the public were present.

AGENDA ITEMS

165/24 Apologies

Cllr. Richard Fowler

166/24 Declarations of Interest in items on the Agenda.

None

167/24 Public Session

A member of the public raised a number of points about matters relating to council administration.

168/24 County and District Councillors Reports

Dist. Cllr. Joe Reilly reminded those present that NFDC was undertaking a public consultation on the use of NFDC car parks. He reported that NFDC had produced a pocket guide about the NFDC and its services. He added that as part of the review of the Local Plan, NFDC was undertaking a call for possible development sites. He was asked for an update on the introduction of "wheelie bins" across the District and advised that this project will begin to roll out in 2025.

169/24 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Applications

24/01085 – New Forest Care, Chinham Road, Bartley, SO40 2LF – Change of use from E(g) to C3 in existing mixed use building; removal of existing door and window and installation of new door and window (*within the Parish of Netley Marsh*).

Parish Comment: 5 - We are happy to accept the decision reached by the National Park Authority's Officers under their delegated powers.

Cllr. Rhodes proposed, Cllr. Johnstone seconded, all in favour.

24/01154 – Vine Inn, Romsey Road, Ower, SO51 6ZJ – Application for a Certificate of Lawful Development for 2no. electric vehicle charging stations.

Parish Comment: Written response submitted (see NFNPA planning portal for details).

Cllr. Chillcott proposed, Cllr. Wiggins seconded, all in favour.

24/01271 – Sloden, Pound Lane, Winsor, SO40 2HL - Application to discharge condition 3 of planning permission 23/01119FULL single-storey ground and first floor extensions; porch; outbuilding; 1no. ground-floor window; removal of bay window; demolition of existing conservatory and outbuilding.

No Comment

Signed by the Chairman:

Date:

24/00890 - Bartley Manor Coach House, Bartley Manor, Brockishill Road, Bartley, SO40 2LN - Use of Bartley Manor Coach House as 1no. dwelling (Use class C3) *(Review of recommendation made on 10/09/24 following receipt of additional policy information from NFNPA)*

Parish Comment: 1 - We recommend PERMISSION for the reasons listed but would accept the decision reached by the NPAs Officers under their delegated powers (see NFNPA planning portal for details).

Cllr. Rhodes proposed, Cllr. Chillcott seconded, all in favour.

24/00891 - Bartley Manor Coach House, Bartley Manor, Brockishill Road, Bartley, SO40 2LN - Use of Bartley Manor Coach House as 1no. dwelling (Use class C3). Application for Listed Building Consent *(Review of recommendation made on 10/09/24 following receipt of additional policy information from NFNPA)*

Parish Comment: 1 - We recommend PERMISSION for the reasons listed but would accept the decision reached by the NPAs Officers under their delegated powers (see NFNPA planning portal for details).

Cllr. Rhodes proposed, Cllr. Chillcott seconded, all in favour.

24/01302 – Paultons Park Ltd, Paultons Park, Ower, SO51 6AL - 30m telecommunications base station compromising of 6no antennas; 2no dishes; 3no equipment cabinets; 1no meter cabinet; compound fencing (Application for a Non-Material Amendment). No comment.

NFDC Planning Applications

24/10912 – Lyndale, Whinwhistle Road, East Wellow, SO51 6BN – Proposed single storey extension.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFDC planning portal for details). Cllr. Chillcott proposed, Cllr. Rhodes seconded, all in favour

NFNPA Tree Works Requests

24/01212 CONS - Cedar Wood, Copythorne Crescent, Copythorne, SO40 2PE – Fell 1 x Conifer

24/01247 CONS – Field opposite Foresters, Copythorne Cres., Copythorne, SO40 2PE – Prune 3 x Oak

Both “Leave Decision to Trees Officer” (responses sent prior to meeting due to deadline dates)

NFDC Tree Works Requests

None

170/24 Planning Decisions made since last Council meeting

PLANNING INSPECTORATE (re NFNPA application)

23/00877 - Land Adjoining Sydney Cottage, Winsor Road, Winsor SO40 2HP – Appeal dismissed

NFNPA

24/01041 - Forest Syde, Southampton Road, Cadnam, SO40 2NQ – Condition 3 discharged

24/01019 - Adjacent Romsey Lodge, Old Salisbury Road, Ower, SO51 6AN – Was lawful

NFDC Planning Applications

None

NFNPA Tree Works Requests

24/01149 CONS – Clock Cottage, Whitemoor Lane, Winsor

24/01212 CONS - Cedar Wood, Copythorne Crescent, Copythorne, SO40 2PE

24/01247 CONS – Field opposite Foresters, Copythorne Cres., Copythorne, SO40 2PE#

NFDC Tree Works Requests

None

171/24 To Approve the Minutes and agreed actions of the Meeting of October 8th 2024

Proposed Cllr. Chillcott, Seconded Cllr. Lady Kara, all in favour.

172/24 Matters arising from the Minutes of the previous meeting

157/24 The Clerk has undertaken the required action.

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173/24 To receive and approve a report on playground maintenance

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website)

RESOLVED: That the two recommendations be accepted.

Proposed by Cllr. Johnstone, seconded by Cllr. Rhodes, all in favour. **APPROVED**

ACTION – Clerk to instruct the contractor as agreed.

174/24 To receive and approve a report on the purchase of a beacon for commemorative events

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website)

RESOLVED: That the two recommendations be accepted.

Proposed by Cllr. Chillcott, seconded by Cllr. Wiggins, all in favour. **APPROVED**

ACTION – Clerk to arrange the purchase as agreed.

175/24 To receive and approve a report on Splitwind Pond Maintenance and Management

Cllr. Rhodes presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website)

RESOLVED: That the recommendation be accepted.

Proposed by Cllr. Rhodes, seconded by Cllr. Lady Kara, all in favour. **APPROVED**

ACTION – Clerk to arrange the purchase of seedlings as agreed.

176/24 a. To receive and agree the Bank Reconciliation for October 2024

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Rhodes, Seconded Cllr Wiggins, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Chillcott after the meeting

176/24 b. To receive and agree the Payments Schedule for November 2024

The Payment Schedule comprising 13 payments for a total of £1,492.76, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Johnstone, all in favour. **APPROVED**

By rotation, the schedule; and Electronic Payment instructions (EP41 to EP47) were signed by Cllr. Chillcott and Cllr. Rhodes after the meeting.

177/24 To receive and note Q2 2024/25 Budget Report

The Clerk (as RFO) read through his report (a copy of which is included in the supporting documents for this meeting on the Council's website). Report noted.

178/24 Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website).

179/24 Chairman's Report

Cllr. Chillcott gave an update on a number of matters related to the Parish Hall. He also reported that work is progressing on plans to mark the 80th anniversary of VE Day in May 2025; that he attended the Hampshire Association of Local Council's AGM on October 19th; that he attended a Community Infrastructure Fund meeting at NFDC on October 17th; that the recent burst on the Rising Main (foul sewer) in Winsor Road was swiftly repaired by Southern Water's contractors; and concluded by advising that he attended the Remembrance Sunday Parade and Service on November 10th and laid a wreath on behalf of the Parish Council.

180/24 Councillors Reports

Cllr. Rhodes reported that the Greening Copythorne group met recently to discuss their next project which is to offer residents of the parish an opportunity to receive a visit in February 2025 to have their home benefit from a Thermal Imaging camera to identify possible areas of heat loss. She also said how pleased the Group was with the work undertaken by the Parish Lengthsman to cut back vegetation around the edges of Splitwind Pond

Cllr. Johnstone gave an update on the progress of the Parish Design Statement with suggestions made by the Steering Group of local residents now incorporated into Version 2 of a draft document. This document is due to be "sense checked" by her; Cllr. Chillcott and the Clerk for grammar, spelling, etc shortly and will then be shared again with the Steering Group for a further review before it is sent to the NFNPA for them to undertake an initial assessment.

In connection with Plastics Free Copythorne ("PFC") she reported that a third business had been signed up which achieves another of the required objectives. The PFC Steering Group is due to meet on December 11th.

Cllr. Johnstone concluded by reminding those present that the final Councillor Drop in session for 2024 will be held on Saturday November 23rd.

Cllr. Lady Kara asked if a venue and speaker had been arranged for the 2025 Annual Parish Meeting. The Clerk advised that this was in hand and that details would hopefully be confirmed early in the new year.

181/24 Suggested Agenda Items for the December 10th 2024 meeting

As per the Forward Calendar

182/24 To Confirm the next meeting

The next meeting will take place on December 10th 2024

With no further business to transact, the Chairman closed the meeting at 8.40pm.