

Payment Schedule**10-Dec-24****AGENDA ITEM 11B**

	Cost £	VAT element	Payment Type	Comments
Amazon (stationery)	16.67	2.78	Debit Card	Three invoices attached - Paid 12/11/24
Amazon (stationery)	23.38	3.90	Debit Card	Invoice attached - Paid 12/11/24
Zoom (Video meeting software)	15.59	2.60	Debit Card	Mthly re-occurring until cancelled - Paid 2/12/24
HP Instant Ink	11.99	2.00	Debit Card	Mthly re-occurring until cancelled - Due 11/12/24
TLC Online - December newsletter	53.00	0.00		Invoice 2582 attached)
TLC Online - Q3 Website Maintenance	165.00	0.00	EP48	Invoice 2587 attached) Paid as a total of £218.00
Clerk (D Rigby), salary & mileage	1080.96	0.00	EP49	Schedule attached
HMRC	39.60	0.00	EP50	Schedule attached
2nd Copythorne Scouts (Stanleys Own Mag)	176.00	0.00	EP51	Invoice attached
Microtalk Ltd - Parish Phone	21.00	3.00	DD	Estimated amount - D/D due 20/12/24
Easy Accountants - Payroll Service	13.00	2.17	DD	D/D due 20/12/24 (regular pymt)
Totals (10 payments)	1616.19	16.45		

Payment Schedule Agreed _____
Chairman Parish Council

Date _____

Payment Schedule Agreed _____
2nd Councillor Signatory

Date _____