

COPYTHORNE PARISH COUNCIL MEETING – DECEMBER 10TH 2024

Item 10 - To receive and note an update on the Parish Design Statement

ACTIONS TO DATE

1. Report presented to Parish Council to approve the production of a Parish Design Statement (“PDS”) and the formation of a Steering Group on March 12th 2024.
2. Notices put up on Parish Notice boards for Steering Group recruitment.
3. NFNPA Officers with Parish Council Chair, Clerk and PDS Project Leader to discuss scope and gain guidance on 22nd April 2024
4. Presentation by Project Lead at Annual Parish Meeting to recruit Steering Group members on April 30th 2024.
5. Project Lead reported to Parish Council to confirm the Steering Group membership and Terms of Reference on June 11th 2024.
6. Version 2 of the Draft PDS was based on Draft 1 produced in February 2020. Version 2 was circulated to the Steering Group members by email.
7. Meeting on 17th September 2024 with Steering Group and a NFNPA Officer to appraise and comment on Version 2 of the Draft PDS.
8. Updates to Version 2 were “sense checked” by the Steering Group Chair, Parish Council Chair and Clerk on 21st November 2024 and emailed to Steering Group members as Version 3 on 22nd November 2024.
9. Deadline for Steering Group member comments is 6th December 2024.
10. The draft PDS will be updated to Version 4 and sent to the NFNPA w/c 9th December 2024 for their comments prior to a further review by the Steering Group

Cllr. Sherri Johnstone

Chair of Parish Design Statement Steering Group

November 25th 2024