



COPYTHORNE PARISH COUNCIL

A meeting of the Flooding Advisory Committee was held on Tuesday January 7th 2025 at the Royal British Legion Hall, Southampton Road, Cadnam starting at 5.00pm.

Present:-

Members: Cllrs. Sherri Johnstone (Chair) Graham Chillcott, Sylvia Wiggins,

Observer: Mr. David Rigby – Clerk

Public: Five people

Prior to the start of the meeting there was, at the invitation of the Chair, a Public Participation session. During this session, all five members of the public present spoke about how they (or their location) had been affected by flooding both historically and recently. They each asked the Parish Council to help them in seeking action from various external organisations, such as the Environment Agency (“EA”) and also Hampshire County Council (“HCC”) in its role as both Highways and Lead Local Flood Authority. All five people also asked the Parish Council to raise the subject of Riparian Responsibilities with those that live near a watercourse by sending letters. One member of the public also asked that consideration be giving to including on the agenda for the Annual Parish Meeting an item on flooding.

A G E N D A (with DRAFT notes of discussions)

1. **Apologies for absence.**
None
2. **Declarations of Interest.**
None
3. **Review of notes of previous meeting (October 29th 2024 and action points).**
All voting members present at the last meeting were happy that the notes of the meeting held on October 29th 2024 accurately reflected the discussions
4. **Discussion of matters relating to recent Flooding events**
Using the information supplied during the public participation session. It was agreed to add details of the impact of the most recent episode of flooding (weekend of January 4th/5th 2025) as an additional item (numbered 9) to the “Review of ongoing work programme for Flooding AC” to be titled “*Winter 2024/25 Property Flooding Known/Reported to Parish Council*” and then create an appendix listing the issues and actions (this is attached to these notes. The actions would include discussions with the EA & HCC, along with the issuing of “Riparian Responsibilities” letters and articles via newsletters & Facebook.
5. **Review of ongoing work programme for the Flooding Advisory Committee.**
A number of recent flooding events were discussed and updates provided. These are detailed as an appendix to the report attached for Agenda Item 8 “Review of ongoing work programme for the Flooding Advisory Committee” as a new action (number 8)
6. **Review of Flooding Advisory Committee requested works programme for the Lengthsman.**
DR confirmed that the Lengthsman had undertaken the works listed on the report for this item. No suggested additions were made although the Clerk reminded members that tasks allowed with the HCC Lengthsman Scheme could be added.
7. **Discussion of other matters relating to the Aims and Responsibilities of the Flooding Advisory Committee.**
None.

8. Agree date for next meeting.

It was agreed that the next meeting would be held in around two month's time. The date and time of the meeting would be set in due course as would the method of meeting (Face to Face or Online).

Meeting ended at 5.50pm

Coppythorne Parish Council - Flooding AC Meeting – January 7th 2025

Item 3 – Review of notes of previous meeting (October 29th 2024)

A meeting of the Flooding Advisory Committee was held on Tuesday October 29th 2024 at the Royal British Legion Hall, Southampton Road, Cadnam starting at 5.00pm.

Present:-

Members: Cllrs. Sherri Johnstone (Chair) Graham Chillcott, Sylvia Wiggins

Observer: Mr. David Rigby – Clerk and RFO

Public: One member

A G E N D A (with DRAFT notes of discussion)

1. **Public participation session (at invitation of Chairman)**

A member of the public raised a number of points relating to flooding matters.

2. **Apologies for absence.**

Cllr. Lady Kara Hawks; Cllr. Richard Fowler

3. **Declarations of Interest.**

None

4. **Review of notes of previous meeting (July 23rd 2024 and action points).**

All voting members present at the last meeting were happy that the notes of the meeting held on July 23rd 2024 accurately reflected the discussions

5. **Discussion of matters relating to recent Flooding events**

A number of recent flooding events were discussed and updates provided. These are detailed as an appendix to the report attached for Agenda Item 8 “Review of ongoing work programme for the Flooding Advisory Committee” as a new action (number 8)

6. **Discussion regarding recently launched HCC Community Toolkit for Flooding**

Members agreed that this document (which was added to the Flooding page on the Council’s website in early October and referenced in the November addition of the Parish Council newsletter) was a useful tool for both the Flooding Advisory Committee and members of the public to use.

7. **Review of Parish Flood Plan for 2025 (consideration of updates/changes etc.)**

Ahead of the meeting the existing Plan had been reviewed by DR. Members were advised that the following changes were needed as follows:- Front Page - Change dates to reflect the review; Page 1 - Membership of the Flooding Advisory Group to be updated; Page 6 - Change “Reducing” to “Managing” to reflect change on HCC website. Include reference to the new HCC Community Toolkit. Update link to “Personal Flood Plan; Page 7 - Repair broken link to National Highways website

8. **Review of ongoing work programme for the Flooding Advisory Committee.**

Members went through the programme attached as the report for this item. Updates have been annotated in red

9. **Review of Flooding Advisory Committee requested works programme for the Lengthsman.**

DR confirmed that the Lengthsman had undertaken the works listed on the report for this item. No suggested additions were made although the Clerk reminded members that task could be added.

10. **Discussion of other matters relating to the Aims and Responsibilities of the Flooding Advisory Committee.**

None.

11. **Agree date for next meeting.**

Tuesday January 7th 2025, 5pm (provisional)

Meeting ended at 5.49pm

Copythorne Parish Council – Flooding AC Meeting – January 7th 2025

Item 5 - Review of ongoing work programme for Flooding AC

Action Number	Description	Task Owner	Start Date	End Date	Current Action	Notes
1	Prepare new Parish Flood Plan for 2025	Cllr. Wiggins	Q4 2024	Dec 2024	Reviewed at Oct 29 th 2024 meeting with a few small changes made.	Clerk has replaced current version on website with revised copy. Clerk has produced an article for the January 2025 newsletter to raise profile of plan and offer paper copies if required by residents. This item will be re-added in Q3 2025 for the 2026 review.
2	Preparation of Schedule of Works on Flood Mitigation by Lengthsman for 2024.	Cllr. Wiggins	May 2024	Oct 2024	Works listed in the report for Item 9 at Oct 29 th 2024 mtg completed.	Lengthsman can be tasked to undertake other works within the HCC Lengthsman Scheme remit.
3	Monitor works being undertaken by Authorities in Inspecting Main Rivers and Critical Watercourses	Clerk	July 2023	Tba	Clerk to continue to contact Environment Agency & Highways England to obtain details of their inspection regimes and report to Council	10/24 – EA assets last checked April 3 rd 2024. National Highways route inspectors check their drainage assets on a weekly basis (confirmed on October 14 th 2024)
4	Continue to work with HCC Highways regarding 2021 flooding issues in The Parade, Southampton Road area	Cllr. Chillcott to lead	Sep '21	Tba	Requests made of HCC Highways to deal with issues reported in respect of certain Highways assets.	Items listed on Clerks database. No issues at this location for some time.
5	Respond to new Flooding issues in Parish as they arise.	All	July 2023	Tba	Watching brief	

6	Specific Drainage Issues	All	Jan' '21	Tba	Clerk to continue to monitor live events and report to Council	a. Barrow Hill Road, surface water flooding and drainage issues. RR letters sent out by HCC on 9/2/21. GC has spoken to Historic England re Barrows in paddock. Ditches & culvert cleared April 2024 1/25– Stay on list for now b. Pollards Moor Road condition of verges to be resolved when Southern Water complete repairs to rising main. 1/25 Last task from June 2024 deferred, new date awaited along with verge repairs following tankering works in 12/24 (likely to be March 2025) c. Riparian responsibilities letters issued May 2024 - Works undertaken by HCC to jet drain which flows into ditch then field. d. Jan 2025 – EA/HCC funded “Property Flood Resilience” support to property owners near Main Rivers who have responded to survey to start soon.
7	Winter 2023/24 Property Flooding Known/Reported to Parish Council	All members	Feb 2024		Ongoing - Appendix of locations known to be affected attached.	See Appendix attached below
8	Autumn 2024 Property Flooding Known/Reported to Parish Council	All members	Sep 2024		Ongoing – Appendix of locations known to be affected	See Appendix attached below
9	Winter 2024/25 Property Flooding Known/Reported to Parish Council	All members	Jan 2025		Ongoing work – List of locations known to be affected attached as an appendix	See Appendix attached below

Last Updated – Clerk – **January 7th 2025**

Appendix for Action 7 to Item 5 - Property Flooding Known/Reported to Parish Council – Winter 2023/24

Location	Issue	Actions/Possible Solution	Note
3 houses at school end of Winsor Road	Surface water and Sewage	Under investigation by Southern Water	Work undertaken by SW to alter pipe network would appear to have resolved issue. Nothing newly reported 10/24 – Item Closed
3 houses at Compass Inn end of Winsor Road	Surface water and Sewage	Investigation by Southern Water	Work undertaken by residents to own drains has improved the issues. Nothing newly reported. 7/24 – Item Closed
2 houses Old Romsey Road	Fluvial Flooding	Speak to EA	Drains and river issues discussed with EA on June 27 th 2024. 1/25 – Fresh EA visit to be arranged.
1 house Chinham Road	Surface water /fluvial flooding	Known from previous events	No info received. Netley Marsh PC advise no reports made to them. 7/24 – Item Closed.
4 rear gardens Riverside Close	Fluvial Flooding	EA survey of 2 houses in hand as part of HCC/EA Hampshire PFR project	1/25 – See point 6d of Item 5 above
4 front gardens Riverside Close	Surface water/possible highway drains	HCC have been contacted	1/25 - Clerk working with HCC Highways on gully cleaning regime.
1 house Romsey Road	Surface water/highways drains	Problem with drains – HCC Highway investigation ongoing.	Ongoing issue from winter 2023/24 flooding. Resident remains in direct contact with HCC. Moved to Winter 2024/25 list
1 house Barrow Hill Road	Reported as ditch issue, surface water flooding	Landlord to clear ditches. Landowner has been asked to clear pipe under field entrance	Landlord has undertaken work to resolve. Item closed 7/24

Last Updated – Clerk – January 7th 2025

Appendix for Action 8 to Item 5 - Property Flooding Known/Reported to Parish Council – Autumn 2024

Location	Issue	Actions/Possible Solution	Note
Shepherds Road, Bartley (opposite side of the road near Shepherds Close).	Standing water across the width of the road on October 8th not entering into the HCC drainage system	Water had dissipated later the same evening.	It is believed that HCC will be undertaking drain cleansing work within Shepherds Road as they have included this road within a public notice of future road closures. Moved to Winter 2024/25 list
Culvert under the road east of the SW Pumping Station in Barrow Hill Road	Vegetation is being caught up on cable duct/pipes running across the stream causing water to back up in the ditch on the southern side of Barrow Hill Road. Local resident also concerned about a perceived increase in the lean of the white railings.	Having previously tried to contact the owner of the land to the northern side of the road at his point without success, the Clerk is working to identify and contact owners of the various services pipes and duct. Also to discuss with HCC FWM Team who can do work if landowner cannot be traced.	Once ownership of the pipes is confirmed the relevant utilities will be contacted to see what help they can offer. HCC will also be asked for guidance on whether the Lengthsman is allowed to work on privately owned land. 1/25 - Debris cleared, railings repaired. Work to identify pipe ownership still ongoing.
Riverside Close, Bartley	Surface water not draining away due to blockage within drainage system		1/25 – Issue did not arise during latest heavy rainfall weekend of Jan 4/5 2025
Winsor Road, between school and Pollards Moor Road	Long standing issue with drainage network in this location which returns after heavy rainfall	Working with HCC and the school to ensure a long term solution is found. CCTV and radar Investigation work has been carried out.	1/25 – Following various investigations significant HCC Highways works now underway.
Winsor Road (<i>not a flooding issue</i>)	Recent fracture to Rising Main.	Southern Water swiftly repaired the fracture	It is understood that Southern Water have no plans to undertake any significant repairs to this part of their sewer infrastructure.

Flooding in Chinham Road/ Beechwood Road	Surface water unable to be contained within the drainage system after heavy rainfall.	HCC Highways undertook drain cleansing and asset inspection in November 2024.	Seeking clarity from HCC Highways whether the latest drain cleansing will become part of a regular programme and also whether as a minimum the gullies can be cleansed more frequently than the current schedule. 12/24 – The November 2024 inspection of part of Chinham Road highlighted a number of issues that HCC Highways need to discuss with other bodies. Update awaited.
--	---	---	--

Last Updated - Clerk – January 7th 2025

Appendix for Action 9 to Item 5 - Property Flooding Known/Reported to Parish Council – Winter 2024/25

Location	Issue	Actions/Possible Solution	Note
1 house Romsey Road	Surface water/highways drains	Problem with drains resulting in regular property flooding – HCC Highway investigation ongoing. Resident remains in direct contact with HCC.	Moved from Winter 2023/24 list. 1/25 – Clerk to establish with HCC exactly what sections of drainage have been surveyed and the findings. RR letters to be issued to all properties along Romsey Road below Splitwind Pond. Discussion to be had with EA as to what impact the section of Main River in Romsey Road might be having.
Shepherds Road, Bartley (opposite side of the road near Shepherds Close).	Standing water across the width of the road on Jan 5 th 2025 (and previously on Oct 8 th 2024) not entering into the HCC drainage system	Following end of rainfall, the water had dissipated by the evening on both occasions.	1/25 Discussion to be had with HCC Highways as to condition of roadside drains and the route surface water entering them should then be taking.
Shepherds Close	Issues with flow of water through private drain	Clerk – To send RR Letters to relevant properties.	
Bridge/Culvert under Shepherds Road (near junction with Chinham Road)	Width of culvert pipes restrict flow of water which leads to water overflowing into Shepherds Road and Chinham Road	Bridge/culvert is the responsibility of HCC Highways. Clerk to discuss with EA and HCC the possible impact of a fully open gap under the bridge.	
Chinham Road (properties adjoining Bartley Water)	Overhanging trees and possibly other objects in the channel impacting flow	Clerk – To discuss impact of a known issue with EA. Clerk – To send RR Letters to all relevant properties.	
Pollards Moor Road (at pumping station end)	Following rainfall footpath often remain flooded which impacts on pedestrians.	Contact HCC once again to discuss background to this issue and possible options for resolution.	Water from land (in private ownership) beyond footpath may well be at least part of the issue.

Last Updated – Clerk – January 7th 2025

Copythorne Parish Council – Flooding AC Meeting – January 7th 2025

Item 6 – Review of Flooding Advisory Committee requested works programme for the Lengthsman for 2024/25

Task Ref:	Action	Start Date	1 st Milestone	2 nd Milestone	Planned Finish	Actual Finish	Comments
1	Cut back all vegetation around the white railings repainted in 2020 & 2021 (17 sets in 11 locations).	Aug 2024			By Oct 2024	Oct 2024	Part of rolling programme of maintenance.
2	Lengthsman to walk all the Main Watercourses and ditches along roads liable to surface water flooding in the Parish and clear or report to Clerk any obstructions found	Aug 2024			By end of Oct 2024	Oct 2024	Checks in previous years for example have included Pound Lane, Barrow Hill Road, Shepherds Road, Brockishill Rd, Beechwood Rd and Bartley Green.
3	Kewlake Lane - Lengthsman to ensure that pipes from “pond” to ditch on opposite side of road and from roadside ditch to field are clear, To include check of ditches in Cadnam Lane and Old Romsey Road in future	Aug 2024			By end of Oct 2024	Oct 2024	(Note:- Clerk now checking minimum once a month when undertaking other parish tasks).

Last Updated – Clerk – January 7th 2025