

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7PM ON
OCTOBER 8TH 2024 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Chillcott; Cllr. Jackie Rhodes; Cllr. Sherri Johnstone;
Cllr. Richard Fowler; Cllr. Sylvia Wiggins; Cllr. Lady Kara Hawks

In attendance David Rigby, Clerk/RFO

Six members of the public were present.

AGENDA ITEMS

149/24 Apologies

None

150/24 Declarations of Interest in items on the Agenda.

None

151/24 Public Session

A member of the public raised a number of points about flooding matters. He also raised an issue about a item on the Payments Schedule which the Clerk addressed.

152/24 County and District Councillors Reports

County Cllr. Edward Heron sent his apologies. A written report was provided (a copy of which is included in the supporting documents for this meeting on the Parish website).

Dist. Cllr. Derek Tipp gave an update on the various ways that NFDC are trying to help local businesses. A e-newsletter of Business Updates is produced by NFDC which can be subscribed to. In connection with planning matters he noted that the Government has indicated that new house building targets will increase. For the New Forest District Council area this may means an increase from 500 per year to around 1,400. In connection with the upcoming review of the "Local Plan" NFDC will shortly be announcing a "call for sites" to be used for new development (houses, commercial premises, community facilities, etc.)

153/24 Planning Applications; TPOs and Tree Works Requests

NFDC Planning Applications

24/10792 - Scaffolding Yard, The Old Brickyard, Salisbury Road, Ower, SO51 6AN – Scaffolding racking unit (retrospective)

Parish Comment: 4 - We recommend REFUSAL for the reasons listed (see NFNPA planning portal for details).
Cllr. Wiggins proposed, Cllr. Johnstone seconded, all in favour.

NFNPA Planning Applications

24/01019 - Adjacent Romsey Lodge, Old Romsey Road, Ower, SO51 6AN - Application for a Certificate of Lawful Development for existing use of site for storage (use class B8) and offices (use class E(c)) in association with window fitting business; storage of caravans and campervans

Parish Comment: No Comment

24/00790 – Castleton, Winsor Road, Winsor, SO40 2HN – Rear single-storey first floor extension.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Fowler proposed, Cllr. Rhodes seconded, all in favour.

Signed by the Chairman:

Date:

24/00996 - Tanzima House, Lyndhurst Road, Cadnam, SO40 2NR - Pergola with solar panels
Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Chillcott proposed, Cllr. Fowler seconded, all in favour.

24/00890 – Forest Syde, Southampton Road, Cadnam, SO40 2NQ - Application for discharge of condition 3 of planning permission 24/00502FULL for outbuilding; fencing
Parish Comment: No Comment.

NFNPA Tree Works Requests

24/01149 CONS– Clock Cottage, Whitemoor Lane, Copythorne, SO40 2HD – Various works
24/01152 CONS – Bramble Wood, Copythorne Cres., Copythorne, SO40 2PE – Fell 1 x Conifer
Both “Leave Decision to Trees Officer”

NFDC Tree Works Requests

None

154/24 Planning Decisions made since last Council meeting

NFNPA Planning Applications

23/00599 - Stanley Cottage, Winsor Road, Winsor, SO40 2HP – Grant subject to conditions
24/00613 - Aspen Cottage, Southampton Road, Cadnam, SO40 2NG – Was Lawful
24/00643 - Roselands, The Lane, Cadnam, SO40 2PQ – Conditions 2 & 4 discharged
24/00779 - Newlands Farm, Winsor Road, Winsor, SO40 2HE – Grant subject to conditions
24/00847 - 2, Hawthorn Cottage, Southampton Road, Cadnam, SO40 2NF – Grant subject to conditions

NFDC Planning Applications

None

NFNPA Tree Works Requests

24/01034 CONS - Winsor Cottage, Winsor Road, Winsor, SO40 2HP - Raise no objection

NFDC Tree Works Requests

None

155/24 To Approve the Minutes and agreed actions of the Meeting of September 12th 2024

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes, all in favour.

156/24 Matters arising from the Minutes of the previous meeting

None

157/24 To receive and approve a Playground Inspections Report

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website)

RESOLVED: That the four recommendations be accepted.

Proposed by Cllr. Chillcott, seconded by Cllr. Wiggins, all in favour. **APPROVED**

ACTION – Clerk to arrange a date for working party (recommendation 3)

158/24 a. To receive and agree the Bank Reconciliation for September 2024

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Johnstone, Seconded Cllr Wiggins, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Johnstone after the meeting

Signed by the Chairman:

Date:

158/24 b. To receive and agree the Payments Schedule for payments made since last meeting

The Payment Schedule comprising 12 payments for a total of £1958.69, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Johnstone, Seconded Cllr. Fowler, all in favour. **APPROVED**

By rotation, the schedule; and Electronic Payment instructions (EP36 to EP40) were signed by Cllr. Chillcott and Cllr. Lady Kara after the meeting.

159/24 To receive and approve a letter of Engagement for Tim Light, Internal Auditor to the Parish Council

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website)

RESOLVED: That the recommendation be accepted.

Proposed by Cllr. Lady Kara, seconded by Cllr. Chillcott, all in favour. **APPROVED**

ACTION – Clerk to send a signed copy of the Letter of Engagement to Tim Light

160/24 Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website).

In addition, he reported that he had been copied in on an e-mail from Bartley School to HCC regarding the school's ongoing concerns about surface water flooding on Winsor Road. He added that he had e-mailed back to both the school and HCC supporting their request for a meeting with HCC to discuss a resolution.

He concluded his report by advising members that On October 7th 2024 the Chairs and Vice Chairs, along with the Clerks, of Copythorne and Netley Marsh Parish Councils met with representatives of HCC Highways to discuss possible traffic calming measures that might be possible along the A336 which runs from the Cadnam (A31) roundabout in the Parish of Copythorne all the way through to the Goodies (A326) roundabout in the Parish of Netley Marsh. The discussions will help shape possible submissions to NFDC for separate Community Infrastructure Levy (CIL) fund bids for traffic calming works that are likely to be made by both Parish Councils in the next few months.

161/24 Chairman's Report

Cllr. Chillcott gave an update on a number of matters related to the Parish Hall. He reported that Exxon Mobil have decided to drop their plans for a CO2 pipeline which would have impacted on the New Forest. He confirmed that the "cross community" had agreed to support events to mark the 80th anniversary of VE ("Victory in Europe") Day in May 2025. He concluded by advising members that he would be attending the HALC AGM on October 19th.

146/24 Councillors Reports

Cllr. Wiggins reported that there had been another road traffic accident at the crossroad near the Haywain.

Cllr. Johnstone gave an update on the progress with the Parish Design Statement. The Steering Group held its first meeting on September 17th 2024 and a draft version of ideas was shared with members. David Illsley (Policy and Conservation Manager) attended on behalf of the NFNPA. He seemed broadly supportive of the work undertaken so far. Next step is to re-draft the working document and for Cllr. Chillcott (as Chair of the Council) and the Clerk to review it. Next meeting to be in early 2025. David Illsley confirmed that NFNPA would cover cost of "surveying" residents.

She concluded her report by reminding members about the Single Use Plastic Amnesty Day being held outside the Parish Hall on Saturday October 12th.

Signed by the Chairman:

Date:

Cllr. Fowler advised that following an incident near Basingstoke earlier this year, Southern Gas Networks are undertaking more regular checks on their High Pressure Pipelines including the one that passes through the Parish.

163/24 Suggested Agenda Items for the November 12th 2024 meeting

As per the Forward Calendar

148/24 To Confirm the next meeting

The next meeting will take place on November 12th 2024

With no further business to transact, the Chairman closed the meeting at 8.54pm.

Draft

Signed by the Chairman:

Date: