



COPYTHORNE PARISH COUNCIL

A meeting of the Finance Advisory Committee was held via Zoom Video Conference on Monday December 2nd 2024 starting at 10.30am.

In accordance with the Local Government Act 1972 (s.100) the public are able to attend and observe meetings of the Finance Advisory Committee but do not have the right to participate (unless invited to do so by the Chairman of the meeting).

Members of Advisory Committee present:

Voting:- Cllrs Graham Chillcott; Jackie Rhodes; Sylvia Wiggins

Non Voting:- Mr. David Rigby – Clerk and RFO

A G E N D A (with Draft notes of discussion)

1. Apologies for absence.

None

2. Declarations of Interest.

None

3. Review of notes of previous meeting (November 14th 2024)

All voting members present at the last meeting were happy that the notes of the meeting held on November 14th 2024 accurately reflected the discussions.

4. Confidential Item – Staffing Matter in confidential report date referenced “Fin/2024/GC1”

Following a motion to “exclude the press and public” in accordance with Section 1(2) of the Public Bodies (Admission to Meetings Act) 1960 proposed by GC, seconded by SW, all members in favour (no press or public were present), GC presented his confidential report reference “Fin/2024/GC1”.

RESOLVED: That the three recommendations in the report be presented to Council for approval. Proposed by GC, seconded by JR, all in favour.

ACTION – GC to prepare a confidential report for approval at the December 10th 2024 Council meeting.

Meeting was re-opened to the press and public – none present

5. Discussion of other matters relating to the Aims and Responsibilities of the Finance Advisory Committee.

None

6. Agree date for next meeting.

Monday February 24th 2025, 11am (provisional)

Meeting closed at 10.43am

Copythorne Parish Council - Finance AC Meeting – December 2nd 2024

Item 3 – Review of notes of previous meeting (November 14th 2024)

A meeting of the Finance Advisory Committee was held via Zoom Video Conference on Thursday November 14th 2024 starting at 11am.

Members of Advisory Committee present:

Voting:- Cllrs Graham Chillcott; Jackie Rhodes; Sylvia Wiggins;

Non Voting:- Mr. David Rigby – Clerk and RFO

A G E N D A (with Draft notes of discussion)

1. Apologies for absence.

None

2. Declarations of Interest.

None

3. Review of notes of previous meeting (October 3rd 2024)

All voting members present at the last meeting were happy that the notes of the meeting held on October 3rd 2024 accurately reflected the discussions

4. To discuss and approve a recommendation to Council of the 2025/26 Budget

The RFO presented an initial draft of the 2025/26 Budget which was discussed line by line by the Advisory Committee members. Following those discussions the proposed budget (copy attached) totalled £30,265, an increase of £1,406 (equating to a 4.9% rise on the 2024/25 budget).

The RFO advised that a transfer of £1,500 from Reserves earmarked for future projects and expected bank interest of £400 would result in a required Precept of £28,365 (an increase of £1,306 equating to £1.03pa for Band D properties) which is a 4.8% rise on the 2024/25 Precept)

The budget and precept as detailed above was proposed by GC, seconded by JR, all voting members in favour.

ACTION – RFO to prepare reports recommending the 2025/26 Budget and the proposed Precept for approval at the Council meeting on December 10th 2024.

5. Discussion of other matters relating to the Aims and Responsibilities of the Finance Advisory Committee.

None

6. Agree date for next meeting.

Monday December 2nd 2024, 10.30am

Meeting closed at 11.40am