



COPYTHORNE PARISH COUNCIL

A meeting of the Flooding Advisory Committee was held on Tuesday October 29th 2024 at the Royal British Legion Hall, Southampton Road, Cadnam starting at 5.00pm.

Present:-

Members: Cllrs. Sherri Johnstone (Chair) Graham Chillcott, Sylvia Wiggins

Observer: Mr. David Rigby – Clerk and RFO

Public: One member

A G E N D A (with DRAFT notes of discussion)

1. Public participation session (at invitation of Chairman)

A member of the public raised a number of points relating to flooding matters.

2. Apologies for absence.

Cllr. Lady Kara Hawks; Cllr. Richard Fowler

3. Declarations of Interest.

None

4. Review of notes of previous meeting (July 23rd 2024 and action points).

All voting members present at the last meeting were happy that the notes of the meeting held on July 23rd 2024 accurately reflected the discussions

5. Discussion of matters relating to recent Flooding events

A number of recent flooding events were discussed and updates provided. These are detailed as an appendix to the report attached for Agenda Item 8 "Review of ongoing work programme for the Flooding Advisory Committee" as a new action (number 8)

6. Discussion regarding recently launched HCC Community Toolkit for Flooding

Members agreed that this document (which was added to the Flooding page on the Council's website in early October and referenced in the November addition of the Parish Council newsletter) was a useful tool for both the Flooding Advisory Committee and members of the public to use.

7. Review of Parish Flood Plan for 2025 (consideration of updates/changes etc.)

Ahead of the meeting the existing Plan had been reviewed by DR. Members were advised that the following changes were needed as follows:- Front Page - Change dates to reflect the review; Page 1 - Membership of the Flooding Advisory Group to be updated; Page 6 - Change "Reducing" to "Managing" to reflect change on HCC website. Include reference to the new HCC Community Toolkit. Update link to "Personal Flood Plan"; Page 7 - Repair broken link to National Highways website

8. Review of ongoing work programme for the Flooding Advisory Committee.

Members went through the programme attached as the report for this item. Updates have been annotated in red

9. Review of Flooding Advisory Committee requested works programme for the Lengthsman.

DR confirmed that the Lengthsman had undertaken the works listed on the report for this item. No suggested additions were made although the Clerk reminded members that task could be added.

10. Discussion of other matters relating to the Aims and Responsibilities of the Flooding Advisory Committee.

None.

11. Agree date for next meeting.

Tuesday January 7th 2025, 5pm (provisional)

Meeting ended at 5.49pm

Coppythorne Parish Council - Flooding AC Meeting – October 29th 2024

Item 4 – Review of notes of previous meeting (July 23rd 2024)

A meeting of the Flooding Advisory Committee was held on Tuesday July 23rd 2024 at the Royal British Legion Hall, Southampton Road, Cadnam starting at 5.00pm.

Present:-

Members: Cllrs. Graham Chillcott (Chair), Lady Kara Hawks, Sylvia Wiggins, Sherri Johnstone

Observer: Mr. David Rigby – Clerk and RFO

A G E N D A (with **DRAFT** notes of discussion)

1. Election of a Chairman

Cllr. Chillcott proposed Cllr. Johnstone, seconded by Cllr. Lady Kara - Carried

2. Apologies for absence.

Cllr. Richard Fowler

3. Declarations of Interest.

None

4. Review of notes of previous meeting (May 3rd 2024 and action points).

All voting members present at the last meeting were happy that the notes of the meeting held on May 3rd 2024 accurately reflected the discussions

5. Review of ongoing work programme for the Flooding Advisory Committee.

Members went through the programme attached as the report for this item. Updates have been annotated in red.

6. Review of Flooding Advisory Committee requested works programme for the Lengthsman.

DR confirmed that the Lengthsman has been instructed to undertake the works listed on the report for this item. No suggested additions were made

7. Discussion of other matters relating to the Aims and Responsibilities of the Flooding Advisory Committee.

Members noted that information is awaited from HCC Highways on the work required to make safe the roadside ditch on the eastern side of Winsor Road between the junction with Pound Lane and Winsor Lane.

8. Agree date for next meeting.

Tuesday October 29th 2024, 5pm (provisional)

Meeting ended at 6.03pm

Coppythorne Parish Council – Flooding AC Meeting – October 29th 2024

Item 8 - Review of ongoing work programme for Flooding AC

Action Number	Description	Task Owner	Start Date	End Date	Current Action	Notes
1	Prepare new Parish Flood Plan for 2025	Cllr. Wiggins	Q4 2024	Est. Nov 2024	Reviewed at Oct 29 th 2024 meeting with a few small changes made.	Clerk to replace current version on website with revised copy. Clerk to produce article for December 2024 newsletter to raise profile of plan and offer paper copies if required by residents
2	Preparation of Schedule of Works on Flood Mitigation by Lengthsman for 2024.	Cllr. Wiggins	May 2024	Oct 2024	Works listed in the report for Item 9 at Oct 29 th 2024 mtg completed.	Lengthsman can be tasked to undertake other works within the HCC Lengthsman Scheme remit.
3	Monitor works being undertaken by Authorities in Inspecting Main Rivers and Critical Watercourses	Clerk	July 2023	Tba	Clerk to continue to contact Environment Agency & Highways England to obtain details of their inspection regimes and report to Council	10/24 – EA assets last checked April 3 rd 2024. National Highways route inspectors check their drainage assets on a weekly basis (confirmed on October 14 th 2024)
4	Continue to work with HCC Highways regarding 2021 flooding issues in The Parade, Southampton Road area	Cllr. Chillcott to lead	Sep '21	Tba	Requests made of HCC Highways to deal with issues reported in respect of certain Highways assets.	Items listed on Clerks database. No issues at this location for some time.
5	Respond to new Flooding issues in Parish as they arise.	All	July 2023	Tba	Watching brief	

6	Specific Drainage Issues	All	Jan' '21	Tba	Clerk to continue to monitor live events and report to Council	a. Barrow Hill Road, surface water flooding and drainage issues. RR letters sent out by HCC on 9/2/21. GC has spoken to Historic England re Barrows in paddock. Ditches & culvert cleared April 2024 10/24 – Stay on list for now b. Pollards Moor Road condition of verges to be resolved when Southern Water complete repairs to rising main. June 2024 - Verge repairs undertaken by SW contractors. 10/24 – Last task due to be completed in 12/24. c. Riparian responsibilities letters issued and surface water flooding in Kewlake Lane (21534946) May 2024 - Works undertaken by HCC Highways contractors to jet drain which flows into ditch then field. 07/24-Moved to archive list 10/24- Return to live list d. April 2023 - EA offering “Property Flood Resilience” support to property owners who have responded to survey. 10/24 – EA at final stages of the design reviews and costings.
7	Winter 2023/24 Property Flooding Known/Reported to Parish Council	All members	Feb 2024		Ongoing work -List of properties/locations known to be affected attached as an appendix.	See Appendix attached below
8	Autumn 2024 Property Flooding Known/Reported to Parish Council	All members	Sep 2024		Ongoing work – List of locations known to be affected attached as an appendix	See Appendix attached below

Last Updated – Clerk – **October 29th 2024**

Appendix for Action 7 to Item 8 - Property Flooding Known/Reported to Parish Council – Winter 2023/24

Location	Issue	Actions/Possible Solution	Note
3 houses at school end of Winsor Road	Surface water and Sewage	Under investigation by Southern Water	Work undertaken by SW to alter pipe network would appear to have resolved issue. 10/24 - Item Closed
3 houses at Compass Inn end of Winsor Road	Surface water and Sewage	Investigation by Southern Water	Work undertaken by residents to own drains has improved the issues. 7/24 - Item Closed
2 houses Old Romsey Road	Fluvial Flooding	Speak to EA	Drains and river issues discussed with EA on June 27 th 2024. 10/24 – Clerk to Chase
1 house Chinham Road	Surface water /fluvial flooding	Known from previous events	No info received. Netley Marsh PC advise no reports made to them. 7/24 - Item Closed.
4 rear gardens Riverside Close	Fluvial Flooding	EA survey of 2 houses in hand as part of HCC/EA Hampshire PFR project	10/24 - Contact with EA ongoing regarding this project.
4 front gardens Riverside Close	Surface water/possible highway drains	HCC have been contacted	10/24 - Clerk working with HCC Highways on gully cleaning regime.
1 house Romsey Road	Surface water/highways drains	Problem with drains – HCC Highway investigation ongoing.	Ongoing issue that pre-dates winter 2023/24 flooding. Resident remains in direct contact with HCC.
1 house Barrow Hill Road	Services across white bridge collecting debris	Clerk working to identify and contact owners of services duct/pipes. Also to discuss with HCC FWM Team who can do work if landowner cannot be traced.	Debris has built up again but cleared by person/persons unknown 10/24 - Re-opened on Autumn 2024 list
1 house Barrow Hill Road	Reported as ditch issue, surface water flooding	Landlord to clear ditches. Landowner has been asked to clear pipe under field entrance	Landlord has undertaken work to resolve. Item closed 7/24

Last Updated – Clerk – **October 29th 2024**

Appendix for Action 8 to Item 8 - Property Flooding Known/Reported to Parish Council – Autumn 2024

Location	Issue	Actions/Possible Solution	Note
Shepherds Road, Bartley (opposite side of the road near Shepherds Close).	Standing water across the width of the road on October 8th not entering into the HCC drainage system	Water had dissipated later the same evening.	It is believed that HCC will be undertaking drain cleansing work within Shepherds Road as they have included this road within a public notice of future road closures. Further information is being sought.
Culvert under the road east of the SW Pumping Station in Barrow Hill Road	Vegetation is being caught up on cable duct/pipes running across the stream causing water to back up in the ditch on the southern side of Barrow Hill Road. Local resident also concerned about a perceived increase in the lean of the white railings.	Having previously tried to contact the owner of the land to the northern side of the road at his point without success the Clerk is now investigating the ownership of the cable duct/pipes.	Once ownership of the pipes is confirmed the relevant utilities will be contacted to see what help they can offer. HCC will also be asked for guidance on whether the Lengthsman is allowed to work on privately owned land
Riverside Close, Bartley	Surface water not draining away due to blockage within drainage system	HCC has identified that a drain running from their drainage system into Bartley Water is blocked. Drain has been cleared by a resident	We are seeking to establish which property owner(s) HCC believe are responsible for the drain in question. Also seeking for an increased frequency of catch pit gully clearing to assist.
Flooding in Chinham Road/ Beechwood Road	Surface water unable to be contained within the drainage system after heavy rainfall.	HCC Highways are planning to cleanse/clear all of their drainage assets in Chinham Road on November 14th.	Seek clarity from HCC Highways whether this additional work will be part of a regular programme and also whether as a minimum the gullies can be cleansed more frequently than the current schedule.

Winsor Road (<i>not a flooding issue</i>)	Recent fracture to Rising Main.	Southern Water swiftly repaired the fracture	Southern Water to be asked what their long term plan is given that this issue may have arisen further along the network as a result of previous works in Pollards Moor Road.
Winsor Road, between school and Pollards Moor Road	After heavy rainfall water is unable to move freely away from the location into field drainage as planned. Long standing issue.	Working with HCC and the school to ensure a long term solution is found. CCTV and radar Investigation work has been carried out.	Works are planned for Jan 2025, seeking details from HCC as to what is planned.

Last Updated - Clerk – **October 29th 2024**

Copythorne Parish Council – Flooding AC Meeting – October 29th 2024

Item 9 – Review of Flooding Advisory Committee requested works programme for the Lengthsman for 2024/25

Task Ref:	Action	Start Date	1 st Milestone	2 nd Milestone	Planned Finish	Actual Finish	Comments
1	Cut back all vegetation around the white railings repainted in 2020 & 2021 (17 sets in 11 locations).	Aug 2024			By Oct 2024	Oct 2024	Part of rolling programme of maintenance.
2	Lengthsman to walk all the Main Watercourses and ditches along roads liable to surface water flooding in the Parish and clear or report to Clerk any obstructions found	Aug 2024			By end of Oct 2024	Oct 2024	Checks in previous years for example have included Pound Lane, Barrow Hill Road, Shepherds Road, Brockishill Rd, Beechwood Rd and Bartley Green.
3	Kewlake Lane - Lengthsman to ensure that pipes from “pond” to ditch on opposite side of road and from roadside ditch to field are clear, To include check of ditches in Cadnam Lane and Old Romsey Road in future	Aug 2024			By end of Oct 2024	Oct 2024	(Note:- Clerk now checking minimum once a month when undertaking other parish tasks).

Last Updated – Clerk – **October 29th 2024**