



COPYTHORNE PARISH COUNCIL

A meeting of the Five Year Plan Advisory Committee was held via Zoom Video Conference on Thursday July 18th 2024 starting at 12pm.

Members of Advisory Committee:

Voting:- Cllrs Rhodes; Chillcott; Wiggins; Atherton; and Johnstone

Non Voting:- Mr. David Rigby – Clerk and RFO

A G E N D A (with DRAFT notes of discussion)

1. Election of a Chairman

Cllr. Rhodes was proposed by Cllr. Chillcott, seconded by Cllr. Atherton and unanimously approved as Chairman by the voting members.

2. Apologies for absence.

None

3. Declarations of Interest.

None

4. Review of notes of previous meeting (April 25th 2024)

All voting members present at the last meeting were happy that the notes of the meeting held on April 25th 2024 accurately reflected the discussions.

5. Update on Parish Environmental Activities (JR/RA/SJ)

SJ gave an update on Plastics Free Copythorne activities. Good event at Carnival, well received. Events undertaken are logged on the national Plastics Free website, still need a few more to receive accreditation. A Plastics Free amnesty event and a Plastics Free litter pick are at the planning stage. JR is assisting with engaging the local schools.

JR updated on Greening Copythorne. Again, good engagement at the Carnival. She, along with SJ attended a CPRE event in Southampton on promoting “roof top solar”. CPRE, working with the University of Southampton have kindly produced some mapping of the parish showing roof top solar opportunities. How to use this is currently being explored with CPRE. Next Greening Copythorne meeting is on July 25th. Work continues on maintaining Splitwind Pond.

SJ concluded by advising members that she had joined the NALC “Climate Emergency Network” as an additional method of information sharing.

6. Update on Telephone Boxes Project (GC)

GC reported no issues.

7. Update on Benches Project (DR)

DR advised that following approval at the July 9th 2024 Council Meeting he is now in the process of ordering the required timber slats for the renovation of the bench at Splitwind Pond. Once received a working party will be arranged to rebuild the bench.

8. Parish Design Statement (SJ)

SJ confirmed that arrangements are in hand to progress the forming of the “Steering Group” and she is liaising with GC regarding making the best use of the work he started a few years ago on this project. Once this task has been completed an initial meeting of the “Steering Group” will be called.

9. Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee.

Members reviewed and updated the list of potential future work streams for the 5YP AC (copy of the spreadsheet attached)

10. Agree date for next meeting

Thursday October 3rd 2024, 12pm (provisional)

Meeting ended at 12.52pm

Copythorne Parish Council – Five Year Plan AC Meeting – July 18th 2024

Item 4 – Review of notes of previous meeting (April 25th 2024)

A meeting of the Five Year Plan Advisory Committee was held via Zoom Video Conference on Thursday April 25th 2024 starting at 12pm.

Members of Advisory Committee:

Voting:- Cllrs Graham Chillcott; Sylvia Wiggins; Raquelle Atherton; Sherri Johnstone

Non Voting:- Mr. David Rigby – Clerk and RFO

A G E N D A (with DRAFT notes of discussion)

In the absence of Cllr. Rhodes, Cllr Wiggins proposed that Cllr. Chillcott chair the meeting, Cllr. Johnstone seconded the proposal. All voting members in favour.

- 1. Apologies for absence.**
Cllr. Rhodes

- 2. Declarations of Interest.**
None.

- 3. Review of notes of previous meeting (February 22nd 2024)**
All voting members present at the last meeting were happy that the notes of the meeting held on February 22nd 2024 accurately reflected the discussions. All actions completed.

- 4. Update on Parish Environmental Activities**
Greening Copythorne – RA advised that work had been undertaken on the vegetation outside of the pond; wild flowers planted last year have taken hold and further seeds being added this year; willow structures are also being added. SJ reported that members had attended a presentation from Trant on their proposals for a small scale solar farm on land in Fletchwood Lane, Netley Marsh.

Plastics Free Copythorne – SJ advised that motion to support had been approved by the Parish Council: local businesses and organisations are beginning to sign up to the initiative; steering committee is being formed; a stall to promote this and Greening Copythorne has been arranged for the carnival on June 8th.

- 5. Update on Telephone Boxes Project**
GC reported that there had been no issues with books being left in the Newbridge box but that marketing leaflets had been found in the New Inn Road box (since removed).
- 6. Update on Benches Project**
With the new back panel carving completed, a date is to be arranged for the dismantling of the Splitwind Pond for refurbishment and re-installation.
ACTION – DR to arrange date with GC to undertake the dismantling.

7. Parish Design Statement

SJ advised that the Council had approved a recommendation to restart work on this. An initial meeting had been held with officers of the NFNPA, SJ, GC and DR attended. Next steps are to engage with residents to seek volunteers to join a "Steering Committee"; sent parameters for the project to ensure that they align with the NPPF; NFNPA/NFDC Local Plans & Design guides. A presentation will be made at the upcoming Annual Parish Meeting. A report on progress is likely to be presented to the June 11th Parish Council meeting

8. Continued discussion on setting new objectives for the next few years.

Using the ideas list put together by GC following the last meeting it was agreed that the following topics would be prioritised over the next 1-2 years:-

- Splitwind Pond (with Greening Copythorne group)
- Plastics Free (with Plastics Free Copythorne group)
- Hampshire Hedgerow (with CPRE)
- Parish Design Statement
- Village Gates
- Beautification of the Parish

Additionally, work would be started on looking to invite guest speakers to make presentations before Parish Council meetings on a quarterly basis.

ACTION – DR to provide an update at next meeting on progress by the local Clerks group on HCC Cultivation Licenses.

9. Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee.

None

10. Agree date for next meeting

Thursday, July 18th 2024, 12pm (provisional)

Meeting ended at 12.47pm

Five Year Plan - Project Initiatives (as reviewed 18th July 2024)

Date	2024			2025				2026			
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Environment Climate change, Hampshire Hedge											
Environment Splitwind Pond, Greening											
Environment Plastic Free Copythorne											
PDS restart											
Village Gates Project											
Beauification of Parish (flowers etc)											
Monitoring Flooding ?											
Invite Bartley Young People to Meetings											
Invite Community Groups to Meetings											
Update Transport Leaflet Yearly											
Linking up Forest Cycle Paths											
Alternative Energy On-line Survey											
Involve Farmers, invite to meetings											
Footpath Upkeep											
Training Sessions for Defibs											
Use of Halls,Churches,Shops,Businesses											
Improve Communications with Residents											
Consideration of use of more Surveys (on-line)											
Affordable Housing ?											

Key
BOLD = Agreed
 Light = Considered

Graham Chillcott - 18th July 2024