

Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts.

It must agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AGAR - and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Copythorne Parish Council

County area (local councils and parish meetings only): Hampshire

Financial year ending 31 March 2024

Prepared by (Name and Role): David Rigby, Clerk/RFO to Copythorne Parish Council

Date: 31/03/2024

	£	£
Balance per bank statements as at 31/3/24:		
Current A/C	1,603.47	
Reserves A/C	<u>38,307.57</u>	39,911.04
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/24 (enter these as negative numbers)		
None	<u>0.00</u>	-
Add: any un-banked cash as at 31/3/24		
None	<u>-</u>	-
Net balances as at 31/3/24		<u><u>39,911.04</u></u>

What is the figure in Box 8 in the Accounting Statement? 39,911.04

Does the bank reconciliation above agree to Box 8? Yes