

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON
FEBRUARY 13TH 2024 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Chillcott; Cllr. Jackie Rhodes; Cllr. Sylvia Wiggins;
Cllr. Richard Fowler; Cllr. Sherri Johnstone; Cllr. Raquelle Atherton

In attendance: David Rigby – Clerk/R.F.O.

By invitation: Dist. Cllr. Joe Reilly

Five members of the public were present

AGENDA ITEMS

18/24 Apologies

Cllr. Lady Kara Hawks

19/24 Declarations of Interest in items on the Agenda

None.

20/24 Public Session

A resident of Winsor Road brought a flooding issue to the attention of members and advised that despite the efforts of himself and other affected neighbours Southern Water have yet to respond to letters of complaint sent to them. Cllr. Chillcott advised the resident that he had been made aware of the issue and that it would be included in the discussions to be had at the upcoming Flooding Advisory Committee meeting. He asked that specific details be sent to the Clerk and also suggested that the affected residents raise their concerns about Southern Water's lack of response with our MP, Sir Julian Lewis.

Another resident asked if a decision had been made regarding a Planning Appeal made in respect of Little Firs, Barney Hayes Lane. The Clerk advised that the Planning Inspectorate had not yet decided the appeal.

21/24 County and District Councillors Reports

No report from County Cllr. Edward Heron.

Dist. Cllr. Joe Reilly reported that NFDG had awarded £1/4m in Community Grants. He also advised that NFDG was about to commence a review of the current Local Plan 2016-36. Finally, he reported that some 20,000 Garden Waste Wheelie bins had been delivered to subscribers ready for use from April 2024.

22/24 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Applications

24/00009 - Roselands, The Lane, Cadnam, SO40 2PQ = Outbuilding including decking and canopy.

Parish Response: 4 - We recommend REFUSAL for the reasons listed (see NFNPA planning portal for details).

Cllr. Wiggins proposed, Cllr. Johnstone seconded, all in favour.

24/00036 – 4 Barleycorn Walk, Cadnam, SO40 2LY – Alterations to conservatory roof, doors and windows including partial infill.

Parish Response: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details).

Cllr. Chillcott proposed, Cllr. Fowler seconded, all in favour.

Signed by the Chairman: Date:

24/00047 – Bartley House, Brockishill Road, Bartley, SO40 2LN – Reduction of existing chimney stack (Application for Listed Building Consent)

Parish Response: 1 - We recommend PERMISSION but would accept the decision reached by the NPA's Officers under their delegated powers.

Cllr. Atherton proposed, Cllr. Rhodes seconded, carried by majority

24/00050 – 7 Wellington Place, Southampton Road, Cadnam, SO40 2NG – Two storey rear extension; alterations to front windows; front porch.

Parish Response: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details).

Cllr Johnstone proposed, Cllr. Fowler seconded, all in favour

NFDC Planning Applications

None

NFNPA & NFDC Tree Works Requests

None

23/24 Planning Decisions made since last Council meeting

NFNPA - Planning Applications decided

22/00498 – Land to the east of New Inn Road, Bartley, SO40 2LR – Grant subject to conditions

23/01458 - Paultons Park Ltd, Paultons Park, Ower, SO51 6AL – Grant subject to conditions

23/01478 - Bartley Lodge Hotel, Lyndhurst Road, Cadnam, SO40 2NR – Grant subject to conditions

23/01386 - Sistrans, Old Lyndhurst Road, Cadnam, SO40 2NL – Grant subject to conditions

23/01510 - 16 Shepherds Close, Bartley, SO40 2LJ – Grant subject to conditions

NFDC - Planning Applications decided

23/11098 - Fighting Cocks Farm, Salisbury Road, Ower, SO51 6AN (Cert LD request) – Was not Lawful

NFNPA Tree Works Requests decided

23/01666 - Orchard Cottage, Old Romsey Road, Cadnam, SO40 2NP – Raise no objections

23/01664 - 2nd New Forest North Scout HQ, Romsey Rd, Copythorne, SO40 2PB – Withdrawn by applicant

24/24 To Approve the Minutes and agreed actions of the Meeting of January 9th 2024

Proposed Cllr. Chillcott, Seconded Cllr. Wiggins, all in favour.

25/24 Update on agreed actions arising from the Minutes of the previous Parish Council meeting

5/24 The Clerk undertook the required action on January 11th 2024

26/24 Update on initial preparations for 2024 Annual Parish Meeting

The Clerk presented the above report (a copy of which is included in the supporting documents for this meeting on the Council's website). Report noted.

27/24 To consider a response to the HCC Future Services Consultation

The Clerk presented the above report (a copy of which is included in the supporting documents for this meeting on the Council's website).

RESOLVED: That the recommendation in the report be accepted.

Proposed Cllr. Chillcott, Seconded Cllr. Wiggins, all in favour **APPROVED**

28/24 To receive a report on the Councillor “Drop In” session held on January 22nd 2024

The Clerk presented the above report (a copy of which is included in the supporting documents for this meeting on the Council’s website). Report noted.

29/24 a. To receive and agree the Bank Reconciliation for January 31st 2023

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Rhodes, Seconded Cllr. Fowler, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Johnstone after the meeting.

b. To receive and agree the Payments Schedule for February 2024

The Payments Schedule comprising 11 payments for a total of £1,449.63, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Atherton, Seconded Cllr. Wiggins, all in favour. **APPROVED**

By rotation, the schedules and Electronic Payment instructions (EP58 to EP62, excluding EP60) were signed by the Chairman and Cllr. Wiggins after the meeting (EP60 was signed by Cllrs Wiggins & Fowler).

30/24 To receive and approve the Interim Internal Audit Report for period April 1 2023 to December 31 2023

The Clerk presented the above report (a copy of which is included in the supporting documents for this meeting on the Council’s website).

RESOLVED: That the report be accepted.

Proposed Cllr. Chillcott, Seconded Cllr. Johnstone, all in favour **APPROVED**

31/24 To approve the addition of Cllr. Rhodes as a member of the Flooding Advisory Committee

Prior to presenting this report (a copy of which is included in the supporting documents for this meeting on the Council’s website) Cllr. Chillcott proposed an alternative motion that Cllr. Johnstone become the fifth member of the Flooding Advisory Committee

RESOLVED: That the alternative proposal be accepted (the original proposal falls).

Proposed Cllr. Chillcott, Seconded Cllr. Wiggins, all in favour **APPROVED**

32/24 Correspondence & Clerk’s Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website).

33/24 Chairman’s Report

Cllr. Chillcott reported on the following:-

Parish Hall – Quotes awaited for improvements to toilets. Quotes also awaited for roof repairs. Poster sized old photos of the parish are to be put up around the halls. Submissions are invited.

Police & Crime Commissioner Oversight Review – He attended a public meeting online. Named police officers have been appointed for each NFDC ward.

Councillor Drop in Sessions – Initial thoughts are that these will be of benefit to the community.

New Forest Assoc. of Local Councils Mtg - He and the Clerk attended the latest NFALC meeting on January 24th 2024. Those present were advised that the HCC Executive Member for Universal Services had confirmed that requests for 20mph speed limits can be made to HCC Highways. Such requests needed to be supported with clear evidence of need & community support and that communities needed to fund the schemes themselves. He also advised that Hampshire Police have stated that they do not have the resources to enforce.

NFNPA Forest NE Area Conservation Review – Work on this task involving this Council and Netley Marsh PC continues. He and Cllr. Wiggins will be stepping back from the review.

Signed by the Chairman: Date:

Trees along A31 Romsey Road, Copythorne – A resident has asked that HCC Highways assess their safety.
ACTION – Clerk to report the resident’s concerns to HCC.

Standing Order 3z was suspended at 9pm to allow the meeting to continue.

34/24 Councillors Reports

Cllrs. Wiggins advised that she was made aware of the surface water flooding/sewage water flooding in Winsor Road that was raised by a resident in the Public Session.

Cllr. Atherton reported that she was aware of a similar issue at the northern end of Winsor Road.

Cllr. Rhodes reported that thanks to a member of the Lyndhurst Men’s Shed a new carved wooden back for the bench at Splitwind Pond was to be provided. The existing bench will soon be dismantled for refurbishment.

Cllr Fowler reported that ne was aware of ongoing investigations regarding surface water in Kewlake & Cadnam Lanes.

Cllr. Johnstone reported that progress was being made with the formation of a Plastic Free Copythorne group. This group has met and begun to form a Steering Committee and engage with local businesses about what can be done to reduce the level of Single Use Plastic. She further reported that a report recommending the Council to restart work on a Parish Design Statement was to be discussed by the Five Year Plan Advisory Committee at its meeting on February 22nd. The community fundraising for a defibrillator at the Empress of Blandings pub was progressing well. She asked when the Barrow Hill Road street name sign would be removed for refurbishment and the Clerk advised that this should be happening shortly. She concluded by advising that the Parish Pickers request for additional litter bins at two locations near the M27 roundabout at Cadnam had been turned down by NFDC over concerns about safety and the nature sensitive locations. This issue though will continue to be discussed with NFDC and other relevant Forest bodies.

35/24 Suggested Agenda Items for the March 12th 2024 meeting

HCC Future Services Consultation.
Councillor “Drop In” Sessions Review
Single Use Plastics
NFNPA Forest NE Area Conservation Review Representation.

36/24 To Confirm the next meeting

The next meeting will take place on March 12th 2024

With no further business to transact, the Chairman closed the meeting at 9.55pm.