

MONTH	PART B - SPECIAL REPORTS	PART C - COUNCIL ADMIN	OTHER MATTERS
FEB 2024	APM Update Additional Bins report Single use Plastics ban report	Grant Applications	
MCH 2024	Operational Playground Inspection Report		
APR 2024			
MAY 2024	Final Internal Audit Report	1. S/O 5J (incl elect Chair, VC, AC members, outside body reps etc.) 2. Receive/Approve Accts & Audit Return ? 3. Review Assets inventory & Ins cover	
JUN 2024			
JULY 2024		Q1 Budget Report Grant Applications Agree schedule for RoW Inspections	
AUG 2024	N/A	N/A	Planning via e-mail
SEP 2024			
OCT 2024	Annual Playground Inspection Footpath Inspections report	2nd Qtr Budget Report	
NOV 2024		Grant Applications	
DEC 2024		Budget (and Precept) setting for 2025/26	
JAN 2025	Initial 2025 APM Planning discussion	3rd Qtr Budget Report Confirm Internal Financial Regs	