

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON
OCTOBER 10TH 2023 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Chillcott; Cllr. Jackie Rhodes; Cllr. Sylvia Wiggins;
Cllr. Richard Fowler; Cllr. Raquelle Atherton; Cllr. Lady Kara Hawks

In attendance: David Rigby – Clerk/R.F.O.

By invitation: Dist. Cllr. Joe Reilly

Nine members of the public were present

AGENDA ITEMS

157/23 Apologies

Cllr. Sherri Johnstone

158/23 Declarations of Interest in items on the Agenda

Cllr Lady Kara declared a pecuniary interest re Planning Application 23/01113.

159/23 Public Session

Alison Talbot (Operations Manager for Hampshire CPRE) provided those present with an update on the “Hampshire Hedge Project”. This project to “link” the New Forest and South Downs National Parks is gathering momentum. Funding support has been obtained from the National Lottery Heritage Fund. A Hedgerow Foraging Walk to learn more about the importance of hedgerows is taking place on October 24th 2023 starting from the Scout Hut on Romsey Road. Details of Alison’s update can be found with the supporting papers for this meeting on the Parish Council website.

160/23 County and District Councillors Reports

Dist. Cllr Joe Reilly advised that the NFDC Cabinet had agreed to increase car parking prices in NFDC owned car parks from January 2024. Town and village car park charges will remain at £1 for the first hour. Other tariffs will rise by £1.

161/23 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Applications

23/01111 – Furzley Farm, Black Hill Road, Furzley, Bramshaw, SO43 7JJ - Glazed infill and alterations to part of outbuilding to facilitate incidental use as a home office.

Parish Response: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Wiggins proposed, Cllr. Rhodes seconded, all in favour.

23/01119 – Sloden, Pound Lane, Winsor, SO40 2HL - Single-storey ground and first floor extensions; porch; outbuilding; 1no. ground-floor window; removal of bay window; demolition of existing conservatory and outbuilding.

Parish Response: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Atherton proposed, Cllr. Fowler seconded, all in favour

Cllr. Lady Kara having declared an interest in the next item, left the room.

Signed by the Chairman: Date:

23/01113 - Land north of Bramble Cottage, Old Romsey Road, Cadnam, SO40 2NP - Application for a Certificate of Lawful Development for continued mixed use of land as domestic and horse related paddocks.

Parish Response: Those members present agreed a narrative comment (see NFNPA planning portal for details). Cllr. Chillcott proposed, Cllr. Fowler seconded, all those present and eligible to vote on favour.

Cllr. Lady Kara returned to the room.

23/01177 - 8 Pundle Green, Bartley, SO40 2LG – Outbuilding.

Parish Response: 4 - We recommend REFUSAL for the reasons listed (see NFNPA planning portal for details). Cllr. Wiggins proposed, Cllr. Rhodes seconded, all in favour.

NFDC Planning Applications

None

NFNPA Tree Works Requests

23/01225 – Hawthorne Cottage, Newbridge Road, Newbridge, SO40 2NX - Fell 4 x Cypress Trees.

Parish Response “Leave Decision to Trees Officer”

NFDC Tree Works Requests

None

162/23 Planning Decisions made since last Council meeting

NFNPA - Planning Applications decided

23/00918 - Staindrop, New Inn Lane, Bartley, SO40 2LS - Delegated - Grant subject to Conditions

23/00455 - The Old Post Office, Winsor Road, Winsor, SO40 2HE - Delegated - Lawful

23/00877 - Land adjoining Sydney Cottage, Winsor Road, Winsor, SO40 2HP - Delegated - Refuse

23/00995 - The Old Police House, The Lane, Cadnam, SO40 2PQ – Delegated - Grant Subject to Conditions

NFDC - Planning Applications decided

None

NFNPA Tree Works Requests decided

23/001086 CONS - The Hollies, Barrow Hill Road, Copythorne, SO40 2PH – Raise no objection

23/01193 EXW - Longridge, Chinham Road, Bartley, SO40 2LL - Exempt Works

NFDC Tree Works Requests decided

None

163/23 To Approve the Minutes and agreed actions of the Meeting of July 11th 2023

Proposed Cllr. Chillcott, Seconded Cllr. Atherton, all in favour.

164/23 Matters arising from the Minutes of the previous meeting

None

165/23 To receive and note a report on Parish Footpath Inspections

The report (a copy of which is included in the supporting documents for this meeting on the Parish website) was noted.

Signed by the Chairman: Date:

166/23 To receive and approve a report on the Barrow Hill Road street name sign.

The Clerk (on behalf of Cllr. Johnstone) presented the above report (a copy of which is included in the supporting documents for this meeting on the Parish Council website).

RESOLVED: That the recommendations in the report be approved.

Cllr. Chillcott proposed, Cllr. Atherton seconded, all in favour. **APPROVED**

ACTION – The Clerk to arrange for the agreed actions to be undertaken.

167/23 To receive, discuss and vote on a report regarding proposed changes to the NFALC Constitution

The Clerk presented the above report (a copy of which is included in the supporting documents for this meeting on the Parish Council website).

RESOLVED: That Cllr. Chillcott makes contact with Cllr. Brice Stratford (the Chairman of NFALC to deepen understanding of the intent of the proposed changes. That, at the NFALC meeting on October 19th 2023, Cllr. Chillcott votes against the proposed changes as not being in accordance with the existing NFALC Constitution.

Cllr. Chillcott proposed, Cllr. Rhodes seconded, all in favour. **APPROVED**

ACTION – That Cllr. Chillcott undertakes the agreed actions and reports the outcomes back to Council.

Standing Order 3z was suspended at 9pm to allow the meeting to continue.

168/23 a. To receive and agree the Bank Reconciliation for September 30th 2023

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Atherton, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Lady Kara after the meeting.

b. To receive and agree the Payments Schedule for October 2023

The Payment Schedule comprising 13 payments for a total of £1,936.23, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Wiggins, all in favour. **APPROVED**

By rotation, the schedules and Electronic Payment instructions (EP33 to EP41) were signed by the Chairman and Cllr. Fowler after the meeting.

169/23 To receive and note Q2 2023/24 Budget Report

The Clerk as RFO read through his report (a copy of which is included in the supporting documents for this meeting on the Council's website). Report noted.

170/23 Correspondence & Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website).

171/23 Chairman's Report

Cllr. Chillcott provided a verbal report which included the following:-

1. That he attended the Parish Hall Committee meeting on October 3rd 2023. The newly refurbished kitchen and associated tractor store; bin store; and outside toilet are now fully functional.
2. That the pre-school "mud garden" at the far end of the Hall field had been vandalised.
3. The he and Cllr. Wiggins met with officers of the NFNPA on October 5th 2023 to continue work on the review of the Forest North East Conservation Area.
4. That "green/blue" water seen in part of Bartley Water (within Brockishill Inclosure) had been reported to the Environment Agency. In that area the Bartley Water marks the boundary between the Parishes of Copythorne and Denny Lodge.

172/23 Councillors Reports

Cllr. Fowler in noting that Ivy Cottage, Barrow Hill Road was to be added to the NFNPA Local List of Non-Designated Heritage Assets asked how the scheme worked.

ACTION – Clerk to re-circulate details of the scheme to all members.

Cllr. Lady Kara – Reported that vegetation was overgrowing part of the Cadnam River near the “white railings” in Old Romsey Road and could the Lengthsman cut this back. The Clerk advised that as the growth was coming from land not owned by the Parish Council or Hampshire County Council the Lengthsman was unable to undertake the work. He would though report the growth to the Environment Agency to discuss the land owner (believed to be DEFRA).

She further reported that reports from the EA/HCC Property Flood Resilience surveys were now beginning to be issued to local residents that had signed up for the scheme.

ACTION – Clerk to report overgrown vegetation issue to Forestry England, believed to be the landowner.

Cllr. Wiggins reported that the pavement near the corner of New Inn Road/Southampton Road has an uneven surface.

ACTION - Clerk agreed to report the matter to HCC Highways to investigate.

Cllr. Rhodes advised that a blocked “catch pit gully” in front of the Parish Council notice board at the top of Pollards Moor Road had been reported to her.

ACTION – Clerk to report to HCC Highways to arrange clearance.

Cllr. Atherton reported that residents had spoken to her about concerns over damage having been caused to a tree in Barrow Hill Road.

ACTION – Clerk to report concerns to NFNPA Planning.

173/23 Suggested Agenda Items for the November 14th 2023 meeting

As per details in the Council’s Forward Planning Calendar together with a report on “Village Gates”.

174/23 To Confirm the next meeting

The next meeting will take place on November 14th 2023

With no further business to transact, the Chairman closed the meeting at 9.32pm.