

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON
SEPTEMBER 12TH 2023 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Chillcott; Cllr. Sherri Johnstone Cllr. Sylvia Wiggins;
Cllr. Richard Fowler; Cllr. Raquelle Atherton

In attendance: David Rigby – Clerk/R.F.O.

By invitation: Dist. Cllr. Joe Reilly Dist. Cllr. Derek Tipp

Thirty members of the public were present

AGENDA ITEMS

143/23 Apologies

Cllr. Lady Kara Hawks and Cllr. Jackie Rhodes

144/23 Declarations of Interest in items on the Agenda

Cllrs Chillcott & Wiggins each declared a pecuniary interest re Planning Application 22/00498
Cllr. Atherton declared a pecuniary interest in Tree Works request 23/01086

145/23 Public Session

A member of the public asked what the next steps were regarding the recent decisions for two planning applications (23/00265 and 23/00268) in Cadnam. The Clerk advised that the NFNPA would be dealing with the issues arising from their decisions. Dist. Cllr. Derek Tipp offered to help the member of the public in his discussions with the NFNPA.

Another member of the public asked which authority was responsible for spraying roadside weeds. With the consent of the Chair, Dist. Cllr. Derek Tipp advised that NFDC undertook this work on behalf of HCC.

146/23 County and District Councillors Reports

Dist. Cllr Derek Tipp reported that the “Solent Freeport” plans continued to progress with a new CEO appointed. NFDC would be using funds awarded from the Town & Country Shared Prosperity Fund to undertake improvements in the centre of Totton. He advised that funds for community projects would soon be available via the Rural England Prosperity Fund as would some capital funding to support local rural businesses. NFDC was supporting the New Forest Business Partnership (www.nfbp.org.uk)

147/23 Planning Applications; TPOs and Tree Works Requests

Due to his declared interest and the absence of the Vice Chair, the Chairman advised that the Council would need to appoint a temporary Chair to preside over discussions for the first planning application. He proposed Cllr. Atherton, seconded by Cllr. Wiggins, all members in favour.

Cllrs. Chillcott & Wiggins then left the room and Cllr. Atherton took the Chair.

Signed by the Chairman: Date:

NFNPA Planning Applications

22/00498 - Land to the east of New Inn Road, Bartley, SO40 - 10no. new dwellings; relocated vehicular and pedestrian access: associated parking and landscaping (Amended plans)

Several members of the public spoke to raise their objections to the application and these comments helped members of the Council to reach their decision and formulate their response to the NFNPA.

Parish Response: 4 - We recommend REFUSAL for the reasons listed (see NFNPA planning portal for details). Cllr. Atherton proposed, Cllr. Fowler seconded, all those eligible to vote were in favour.

Cllrs. Chillcott & Wiggins returned to the room and Cllr. Chillcott resumed as Chair.

23/00995 - The Old Police House, The Lane, Cadnam, SO40 2PQ - Change conservatory roof from glazed to slate tiles.

Parish Response: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Wiggins proposed, Cllr. Johnstone seconded, all in favour.

23/00888 - Newlands Farm, Winsor Road, Winsor, SO40 2HE - First floor extension; balcony; landscaping work (Retrospective Application)

Parish Response: 4 - We recommend REFUSAL for the reasons listed (see NFNPA planning portal for details). Cllr. Chillcott proposed, Cllr. Fowler seconded, carried by a majority.

23/01056 - Woodhaze, 10 Riverside Close, Bartley, SO40 2LW - Single storey extensions (demolition of conservatory & garage)

Parish Response: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Chillcott proposed, Cllr. Wiggins seconded, all in favour.

The Clerk then displayed a list of planning applications that had been responded to since the last meeting using the process details in Standing Order 15b xvi. The details were as follows:-

23/00757 – Dell Farm, Vicarage Lane, Copythorne, SO40 2PA

Parish Comment: 4 - We recommend REFUSE for the reasons listed (see NFNPA planning portal)

23/00758 – Dell Farm, Vicarage Lane, Copythorne, SO40 2PA (Listed Building Consent)

Parish Comment: 4 - We recommend REFUSE for the reasons listed (see NFNPA planning portal)

23/00851 – Rosedale, Chinham Road, Bartley, SO40 2LF

Parish Comment: 1 - We recommend PERMISSION, for the reasons listed, but would accept the decision reached by the NFNPA's Officers under their delegated powers (see NFNPA planning portal)

23/00918 – Staindrop, New Inn Lane, Bartley, SO40 2LS

Parish Comment: 3 - We recommend PERMISSION, for the reasons listed, (see NFNPA planning portal)

23/00912 – Driftwood, Old Lyndhurst Road, Cadnam, SO40 2NL

Parish Comment: 3 - We recommend PERMISSION, for the reasons listed, (see NFNPA planning portal)

23/00877 – Land adjoining Sydney Cottage, Winsor Road, Winsor, SO40 2HP

Parish Comment: 4 - We recommend REFUSE for the reasons listed (see NFNPA planning portal)

NFDC Planning Applications

None

NFNPA Tree Works Requests

23/00811 – The Hollies, Barrow Hill Road, Copythorne, SO40 2PH – Fell 1 x Conifer Tree
Cllr. Atherton, as applicant, explained the reason for the request then took no further part in the discussion or decision.

Parish Response “Leave Decision to Trees Officer”

The Clerk then displayed a list of Tree Work requests that had been responded to since the last meeting using the process details in Standing Order 15b xvi. The details were as follows:-

23/00894 - Squirrel Gate, Beechwood Road, Bartley, SO40 2LP
23/00920 - Corbiere, Winsor Road, Winsor, SO40 2HJ
23/00966 - Newbridge Cottage, Newbridge, SO40 2NW
23/00967 - Land Adjacent of Bartley Lodge, building site of Bramble Cottage, Green Lane, Bartley, SO40 2NF
23/01012 - Fairview, Copythorne Crescent, Copythorne, SO40 2PE
23/01041 - The Retreat, Romsey Road, Copythorne, SO40 2PF
23/01070 - Bartley Lodge, Lyndhurst Road, Cadnam, SO4 2NR
The response to all seven requests was “Leave Decision to Trees Officer”

NFDC Tree Works Requests

None

148/23 Planning Decisions made since last Council meeting

NFNPA - Planning Applications decided

22/01057 - Forest Cottage, Brockishill Road, Bartley, SO40 2LN - Delegated - Grant subject to Conditions
23/00265 - Little Firs, Barney Hayes Lane, Cadnam, SO40 2ND - Committee - Grant Subject to Conditions
23/00672 - Paultons Park, Ower, SO51 6AN- Delegated - Lawful
23/00552 - The Corner Cottage, Winsor Road, Winsor, SO40 2HE - Delegated - Grant Subject to Conditions
23/00030 - Forest Glade House, Brockishill Road, Bartley, SO40 2LN - Delegated - Refuse
23/00618 - Charnwood Centre, Southampton Rd, Bartley, SO40 2NA - Delegated - Grant Subject to Conditions
23/00566 - Ivy Cottage, Barrow Hill Road, Copythorne, SO40 2PH - Delegated - Grant Subject to Conditions
23/00036 - Forest Glade House, Brockishill Road, Bartley, SO40 2LN - Delegated - Refuse
23/00499 - Cadnam Cricket Ground, Lyndhurst Road, Cadnam - Delegated - Grant Subject to Conditions
23/00268 - Little Firs, Barney Hayes Lane, Cadnam, SO40 2ND - Delegated - Not Deemed Lawful
21/00493 - Copied Hall Farm, Winsor Road, Winsor, SO40 2HE - Withdrawn by applicant
23/00851 - Rosedale, Chinham Road, Bartley, SO40 2LF -Delegated - Grant subject to Conditions

NFDC - Planning Applications decided

None

NFNPA Tree Works Requests decided

23/00749 CONS - Paddock Wood, 9 Whitemoor Lane, Winsor, SO40 2HD - Raise no objection
23/00849 CONS - Pumping Station, Pollards Moor Road, Copythorne, SO40 2NZ - Raise no objection
23/00984 EXW - Field adjacent to Hilltop, Barrow Hill Road, Copythorne, SO40 2PH - Exempt Works
23/00811 CONS - Land opposite The Orchard, Winsor Road, Winsor, SO40 2HG - Raise no objection
23/00894 CONS - Squirrel Gate, Beechwood Road, Winsor, SO40 2LP Raise no objection

23/00920 CONS - Corbiere, Winsor Road, Winsor, SO40 2HJ - Raise no objection
23/00966 CONS - Newbridge Cottage, Newbridge Road, Cadnam, SO40 2NW - Raise no objection
23/00967 CONS - Land adj. of Bartley Lodge, site of Bramble Cottage, Green Lane, Bartley, SO40 2NF
Raise no objection
23/01041 CONS - The Retreat, Romsey Road, Copythorne, SO40 2PF – Raise no objection
23/01012 CONS - Fairview, Copythorne Crescent, Copythorne, SO40 2PE – Raise no objection
23/01070 CONS – Bartley Lodge, Lyndhurst Road, Cadnam, SO40 2NR – Raise no objection

NFDC Tree Works Requests decided

None

149/23 To Approve the Minutes and agreed actions of the Meeting of July 11th 2023

Proposed Cllr. Atherton, Seconded Cllr. Johnstone, all in favour.

150/23 Matters arising from the Minutes of the previous meeting

127/23 The two actions required have been completed

133/23 Cllr. Chillcott has contacted the NFNPA and is arranging a date/time for the visit

137/23 The Clerk completed the required actions on July 19th 2023.

151/23 a i. To receive and agree the Bank Reconciliation for July 31st 2023

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Wiggins, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Fowler after the meeting.

a ii. To receive and agree the Bank Reconciliation for August 31st 2023

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Atherton, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Fowler after the meeting

b i. To receive and agree the Additional Payments Schedule for August 2023

The Payment Schedule comprising 7 payments for a total of £377.46, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Wiggins, all in favour. **APPROVED**

By rotation, the schedules and Electronic Payment instructions (EP25 to EP27) were signed by the Chairman and Cllr. Atherton after the meeting.

b.ii. To receive and agree the Payments Schedule for September 2023

The Payment Schedule comprising 9 payments for a total of £1,273.80, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Johnstone, Seconded Cllr. Atherton, all in favour. **APPROVED**

By rotation, the schedules and Electronic Payment instructions (EP28 to EP32) were signed by the Chairman and Cllr. Atherton after the meeting.

152/23 Correspondence & Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website).

Signed by the Chairman: Date:

153/23 Chairman's Report

Cllr. Chillcott provided a verbal report which included the following:-

1. A reminder that the Bartley defibrillator remains temporarily rehoused at the Haywain public house.
2. Second hand books continue to be left in the information hub (Red phone box) in Newbridge. At the request of the custodians of the box these will be removed and a notice left asking for no more to be left.
3. An incident of fly-tipping just outside the parish near Brook has, after some "toing and froing" by various authorities, been removed.
4. Next year will mark the 80th Anniversary of D-Day. The Royal British Legion and the Parish Hall are in discussions about the lighting of beacon on June 6th 2024 as part of a national event to mark this event.

154/23 Councillors Reports

Cllr. Wiggins reported an issue with Footpath 3. Clerk will investigate and include in the 2023 Footpaths Inspection Report.

Cllr. Atherton reported that she had received complaints from local residents about obstructions near a business premises in Winsor Road. Clerk advised that this should be reported to HCC Highways and/or Hampshire Police.

Cllr. Johnstone reported that the Parish Pickers have raised the issue of bins being required in the area of Cadnam roundabout. This is to be followed up with NFDC once full details are established.

Cllr. Fowler reported that Pannage season had officially started. He also reported that he had received complaints about the cattle grid in Cadnam rattling. Clerk advised that he will investigate and report to HCC Highways if required.

Standing Order 3z was suspended at 9pm to allow the meeting to continue.

155/23 Suggested Agenda Items for the October 10th 2023 meeting

As per details in the Council's Forward Planning Calendar together with a representative of CPRE providing an update on the Hampshire Hedge Project during the public session.

156/23 To Confirm the next meeting

The next meeting will take place on October 10th 2023

With no further business to transact, the Chairman closed the meeting at 9.34pm.