

MONTH	PART B - SPECIAL REPORTS	PART C - COUNCIL ADMIN	OTHER MATTERS
NOV 2023	Annual Playground Inspection Additional Bins report	Grant Applications	
DEC 2023		Budget setting for 2024/25	
JAN 2024	Initial 2024 APM Planning discussion	Precept setting for 2024/25 3rd Qtr Budget Report	
FEB 2024	APM Update Operational Playground Inspection Report	Confirm Internal Financial Regs Grant Applications	
MCH 2024			
APR 2024			
MAY 2024	Final Internal Audit Report	1. S/O 5J (incl elect Chair, VC, AC members, outside body reps etc.) 2. Receive/Approve Accts & Audit Return ? 3. Review Assets inventory & Ins cover	
JUN 2024			
JULY 2024		Q1 Budget Report Grant Applications Agree schedule for RoW Inspections	
AUG 2024	N/A	N/A	Planning via e-mail
SEP 2024			
OCT 2024	Annual Playground Inspection Footpath Inspections report	2nd Qtr Budget Report	