

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON
JUNE 13TH 2023 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Chillcott; Cllr. Jackie Rhodes; Cllr. Lady Kara Hawks
Cllr. Sylvia Wiggins; Cllr. Richard Fowler; Cllr. Raquelle Atherton

In attendance: David Rigby – Clerk/R.F.O.

By invitation: County Cllr. Edward Heron Dist. Cllr. Derek Tipp

Fifteen members of the public were present

AGENDA ITEMS

108/23 Apologies

None.

Cllr. Chillcott welcomed Cllrs Atherton and Fowler to the first meeting following their co-options

109/23 Declarations of Interest in items on the Agenda

Cllr. Raquelle Atherton declared an interest in NFNPA planning application 23/00566, confirming that she would leave the room whilst this application was discussed.

110/23 Public Session

A member of the public asked if the Parish Council had any information relating to vehicle enforcement activities in Southampton Road, Cadnam at some point in the last 10 years. Cllr. Chillcott said that he would ask the Clerk to respond.

ACTION – Clerk to respond to resident

Two other members of the public separately raised concerns over the decision to ask Southern Water to delay the start of repair work on the rising main in Pollards Moor Road to avoid a clash with Copythorne Carnival activities. Cllr. Chillcott said that he would send them an e-mail setting out the background to the decision.

ACTION – Cllr. Chillcott to respond to residents

Another member of the public raised an issue relating to one of the supporting documents for the 2022/23 Financial Year on the Council's website. The Clerk advised that he would check and correct as required.

ACTION – Clerk to check website and correct as required.

111/23 County and District Councillors Reports

County Cllr. Edward Heron advised that an online survey about HCC Budget Setting for the next two years has been added to the HCC website (<https://www.hants.gov.uk/>). Responses can be submitted by residents; businesses; organisations; and parish/district/county councillors.

Dist. Cllr. Derek Tipp advised that he had been appointed as the NFDC Cabinet Member for Planning & Economy. He mentioned that he had recently added a networking event for local businesses in Lyndhurst run by IncuHive Space (a business support organisation).

Signed by the Chairman: Date:

112/23 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Applications

23/00499 – Cadnam Cricket Ground, Lyndhurst Road, Cadnam – Artificial cricket wicket

Parish Response: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details)

Cllr. Chillcott proposed, Cllr. Rhodes seconded, all in favour.

23/00579 – Bartley House, Brockishill Road, Bartley, SO40 2LN – Remove/demolish existing rear chimney stack above roof level, existing internal chimney breasts to all rooms to be retained.

Parish Response: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details)

Cllr. Wiggins proposed, Cllr. Atherton seconded, all in favour

Cllr. Atherton having declared an interest in the application below left the room taking no part in the discussions

23/00566 – Ivy Cottage, Barrow Hill Road, Copythorne, SO40 2PH – Change of use to single dwellinghouse (use Class C3), creation of gravel parking and turning area, external alterations.

Parish Response: 2 – We recommend REFUSAL, for the reasons listed but would accept the decision reached by the NPAs Officers under their delegated powers (see NFNPA planning portal for details)

Cllr. Rhodes proposed, Cllr. Lady Kara seconded, carried by a majority of those members in the room.

Cllr. Atherton returned to the room

23/00552 – The Corner Cottage, Winsor Road, Winsor, SO40 2HE – Single-storey ground & first floor extensions, extension & alteration to existing first floor dormer, alterations to doors & windows, removal of porch & attached canopy

Parish Response: 1 – We recommend PERMISSION, for the reasons listed but would accept the decision reached by the NPAs Officers under their delegated powers (see NFNPA planning portal for details)

Cllr. Rhodes proposed, Cllr. Fowler seconded, all in favour.

23/00410 – Laburnum Cottage, Pollards Moor Road, Copythorne, SO40 2NZ – Single storey ground and first floor extensions (AMENDED PLANS)

Parish Response: 1 – We recommend PERMISSION, for the reasons listed but would accept the decision reached by the NPAs Officers under their delegated powers (see NFNPA planning portal for details)

Cllr. Fowler proposed, Cllr. Lady Kara seconded, all in favour.

23/00599, Stanley Cottage, Winsor Road, Winsor, SO40 2HP – Two-storey and single storey rear extensions, remodelling of side extension.

Parish Response: 1 – We recommend PERMISSION, for the reasons listed but would accept the decision reached by the NPAs Officers under their delegated powers (see NFNPA planning portal for details)

Cllr. Rhodes proposed, Cllr. Atherton seconded, all in favour

23/00618 – Charnwood Centre, Southampton Road, Bartley, SO40 2NA – Replacement office building; demolish existing building

Parish Response: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details)

Cllr. Fowler proposed, Cllr. Chillcott seconded, all in favour.

23/00653 – Martins Farm, Shepherds Road, Bartley, SO40 2LH – Renovation and conversion of barn (For information only - property in the Parish of Netley Marsh)

Parish Response – Leave response to Netley Marsh PC

Cllr. Atherton proposed, Cllr. Rhodes seconded, all in favour.

23/00654 (Listed Building Consent) – Martins Farm, Shepherds Road, Bartley, SO40 2LH – Renovation and conversion of barn (For information only - property in the Parish of Netley Marsh)

Parish Response – Leave response to Netley Marsh PC

Cllr. Atherton proposed, Cllr. Rhodes seconded, all in favour.

23/00539 – Martins Farm, Shepherds Road, Bartley, SO40 2LH – Installation of ground mounted solar panels (For information only - property in the Parish of Netley Marsh)

Parish Response – Leave response to Netley Marsh PC

Cllr. Rhodes proposed, Cllr. Chillcott seconded, all in favour.

23/00672 – Paultons Park, Ower, SO51 6AN – Application for Certificate of Lawful Development for continued use of land as an amusement park

Parish Response: - No comment

NFDC Planning Applications

None

NFNPA Tree Works Requests

23/00645/CONS – Corner Cottage, Beechwood House, Beechwood Road, Bartley, SO40 2LP – Fell 1 x Silver Birch tree, Prune 1 x Beech tree

Response - Due to a response needing to be submitted for this request before the date of the meeting, councillor opinions were gathered by e-mail and the following response was sent to the NFNPA on 1/6/23 "Consider pruning this Silver Birch rather than felling it. Consider pruning this Beech to retain the overall shape of the tree, rather than making it asymmetric as requested"

NFDC Tree Works Requests

None

113/23 Planning Decisions made since last Council meeting

NFNPA - Planning Applications decided

23/00097 – Bramble Cottage, Old Romsey Road, Cadnam, SO40 2NP

Delegated to Officer – Refuse

22/00190 – Hazelmere, Southampton Road, Cadnam, SO40 2NB

Withdrawn by applicant

23/00486 – Land at The Beeches, Romsey Road, SO51 6AF

Delegated to Officer – Grant Subject to Conditions

NFDC - Planning Applications decided

NFNPA Tree Works Requests decided

23/00584/CONS Wilbec House, Winsor Road, Winsor, SO40 2HJ – Raise no objections

23/00645/CONS Corner Cottage, Beechwood House, Beechwood Road, Bartley, SO40 2LP

- Raise no objections

NFDC Tree Works Requests decided - None

114/23 To Approve the Minutes and agreed actions of the Meeting of May 16th 2023

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes, all in favour.

115/23 Matters arising from the Minutes of the previous meeting

- 91/23 39/23 Clerk has undertaken the required action and still awaiting a response. Chased & diarised.
40/23 Clerk has undertaken the required action and still awaiting a response. Chased & diarised
92/23 The Clerk has completed these actions
93/23 (b. c & d) The Clerk has completed these actions.
96/23 The Clerk has completed the required action.
102/23 The Clerk has written to the Environment Agency, response awaited and diarised
103/23 The Clerk & Cllr. Chillcott have completed the required actions.

Standing Order 3z was suspended at 9pm to allow the meeting to continue.

116/23 To receive and approve a report on the use by Councillors of Parish Council e-mail addresses

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website).

RESOLVED: That, subject to changing the month in the recommendation from July to September 2023, the recommendation in the report be approved.

Cllr. Chillcott proposed, Cllr. Wiggins seconded, all in favour. **APPROVED**

ACTION – The Clerk to start the preparations required.

117/23 To Consider the “Co-Option” of candidates for an ordinary vacancy on the Parish Council (North Ward)

The members of the Council considered an application from an eligible candidate, Sherri Johnstone

Proposed by Cllr. Chillcott, seconded by Cllr. Wiggins, all in favour

ACTION – Clerk to ensure that Sherri Johnstone complete a Declaration of Acceptance of Office and a Register of Members Interests form within the required timescales.

118/23 To consider the candidates standing for election as Parish representative to the NFNPA

As Sherri Johnstone, who was co-opted under the previous item is married to one of the candidates (Adrian Johnstone) she left the room prior to the start of this item.

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website) and provided details of the three candidates standing for the post of NFNPA Member for the North East Quadrant Parishes, these being Sue Bennison, Mary Davies and Adrian Johnstone. Adrian Johnstone gave a brief presentation on his candidacy, the other candidates were not present.

Prior to a discussion on the personal merits of each of the candidates a vote was taken in accordance with the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) to remove the public & press from the meeting (proposed by Cllr. Chillcott, seconded by Cllr. Wiggins, all in favour).

Following a discussion in accordance with the instructions from HALC (who are running the election) a first choice candidate was chosen (Cllr. Chillcott proposed, Cllr. Wiggins seconded, carried) and a second choice candidate was also chosen (Cllr. Rhodes proposed, Cllr. Atherton seconded, carried). The successful candidate will be announced by HALC on June 28th 2023.

ACTION – Clerk to return the completed ballot paper to HALC by 4pm on June 23rd 2023.

119/23 a. To receive and agree the Bank Reconciliation for May 31st 2023

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Atherton, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Wiggins after the meeting

b. To receive and agree the Payments Schedule for June 2023

The Payment Schedule comprising 10 payments for a total of £2,106.81, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Atherton, all in favour. **APPROVED**

By rotation, the schedules; and Electronic Payment instructions (EP13 to EP18) were signed by the Chairman and Cllr. Hawks after the meeting.

120/23 Correspondence & Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website) and added that Southern Water had hand delivered letters on June 7th 2023 confirming that the works in Pollards Moor Road to repair the burst sewer would start in the week beginning June 19th 2023.

121/23 Chairman's Report

Cllr. Chillcott provided a verbal report covering the following:-

1. That on June 5th 2023 he and the Clerk attended a presentation on HCC Highways plans for alterations to the Northern section of the A326 (West Totton Bypass) and he suggested that members might like to individually complete the public consultation on the HCC website.
2. That the Forest North East Conservation Area Review is continuing to move forward.
3. That the Copythorne Carnival Week activities were a great success and very well attended.
4. The sad news of a "ram-raid" on Bartley PO and stores in the early hours of June 5th. A letter expressing the Council's sadness has been sent to the owners. Thanks also to the Clerk for swiftly arranging the temporary relocation of the Defibrillator to the Haywain Pub.
5. That the NFDC Public Space Protection Orders regarding no BBQs/fires on the open forest and not petting/feeding of forest animals will come into force on July 1st 2023. The agencies involved are arranging for signs to be erected in key locations and are continuing their publicity campaigns to raise awareness.

122/23 Councillors Reports

Cllr. Hawks reported that the Copythorne WI won 1st in class for their float in the carnival procession. She also advised that Rob Good, Chair of the Carnival organising committee was standing down and that new volunteers were being sought to keep the carnival going.

123/23 Suggested Agenda Items or the July 11th 2023 meeting

As per details in the Council's Forward Planning Calendar along with an update on the Forest North East Conservation Area Review.

124/23 To Confirm the next meeting

The next meeting will take place on July 11th 2023

With no further business to transact, the Chairman closed the meeting at 10.09pm.