

COPYTHORNE PARISH COUNCIL MEETING – TUESDAY JULY 11TH 2023

Item 14 - Correspondence & Clerks Report

1. Affordable Housing in the Parish

As at July 4th 2023 the planning application for Land to the East of New Inn Rd (22/00498) has not yet been determined. The NFNPA Case Officer has received comments from the HCC Flood & Water Management Team ("F&WMT") regarding the applicants proposed method for dealing with surface water drainage and whether it would be suitable. F&WMT have indicated an objection to the proposed method.

2. Pollards Moor Road – Rising Main Repair work update

Southern Water's contractors (Cappagh Browne) started the proposed repair works in the week commencing Monday June 19th 2023. Holes are being dug at various locations along the route of the rising main. These will then covered with a steel plate which will then be covered with tarmac. Once this task has been completed a specialist contractor will then uncover the holes (one by one) to "sleeve" the existing pipe. Then once that task has been completed, Cappagh Browne will work on commissioning the repair.

3. Advisory Committees

As at the date of this report the following meetings have taken place since the last Council meeting:-

Media & Publicity AC & Personnel & Governance AC June 29th 2023

I am aware of the following meetings scheduled for the next few months.

Flooding AC	July 14 th 2023
Five Year Plan AC & Finance AC	September 1 st 2023
Media & Publicity AC & Personnel & Governance AC	September 28 th 2023

Agenda, meeting notes & papers for all Advisory Committee meetings can be found on the following page of our website (<https://www.copythorne.org.uk/committees/>) in accordance with their Terms of Reference

4. School Crossing Patrol – Bartley Junior School

Hampshire County Council are still trying to fill two vacancies. Enquires can be made to the School office.

5. August Planning Matters

During August when the Parish Council doesn't meet Planning Matters will be dealt with in accordance with Standing Order 15 xvi, which reads as follows-

Any planning applications received after the publication of the July Council meeting agenda for which a Parish Response is required before the day after the holding of the September Council meeting shall be dealt with as follows:-

i). The Clerk will prepare and forward to all Councillors, by e-mail, details of any planning applications that meet the criteria detailed described in the above paragraph and request that Councillors provide, by e-mail a minimum of five working days later ("the required date"), comments as per Parish Briefing Note response guidelines.

ii). The Clerk will summarise those responses received by the required date & send that summary, by e-mail, to all councillors to obtain, subject to a quorum being obtained (three replies in total), agreement for a majority response (i.e. a 2-1 vote for a particular response would be sufficient) to the planning applications listed.

iii). The Clerk will then notify the Development Control Team at the NFNPA or NFDC (as appropriate) of the Parish Response(s) to the planning application(s) listed. *(Note:- The NFNPA or NFDC will then add these responses to the planning portals on their own publicly accessible websites)*

iv). The Clerk will ensure that the Council's responses in iii) above are reported to the September Council meeting and recorded in the minutes of that meeting.

6. Barrow Hill Road – Metal road name sign

It has been brought to my attention that this sign - which is located on the grass bank near to the Empress of Blanding car park – has faded badly and is in need of refurbishment. Having contacted NFDC Streetscene, I have been advised that their policy is to replace road name signs with “maintenance free” recycled plastic one rather than refurbish metal ones. It also isn’t possible to have both in the same location. Given that there is no urgency regarding this matter I would suggest that enquiries are made of local residents to check if they are happy for the Parish Council to arrange the refurbishment of the existing sign.

7. Complaint from a local resident

In my Clerk’s report to the March 14th 2023 Council meeting I reported that on March 6th 2023, I had received a formal written complaint from a local resident relating to actions taken by the Council. The complaint was acknowledged on March 7th 2023 and was to be dealt with in accordance with the Council’s published Complaints Policy.

A response, in accordance with section 5.4 of the Complaints Policy, was sent to the resident concerned on April 18th 2023 which they were unsatisfied with. As a result, in accordance with section 5.5 of the Complaints Policy, a Councillor’s Panel was convened to consider its response. This response has been sent to the resident on July 4th 2023 and sets out what it feels is an appropriate way of addressing the resident’s complaint.

In accordance with section 5.5 of the Complaints Policy the outcome of this formal complaint has been advised to the Council.

8. Matters reported to HCC/NFDC – Attached (as Appendix A) is a list of matters reported by the Clerk to HCC that remain outstanding. Also included are matters reported by councillors or residents who have then supplied the reference number to me.

David Rigby, Parish Clerk
July 4th 2023

APPENDIX A – Point 8 – Items reported to HCC/NFDC

ISSUES REPORTED TO HCC or NFDC FAULT REPORTING WEBPAGE - OPEN ENQUIRIES - (updated 03/07/23)

DATE REPORTED	REF. NUMBER	BRIEF DESCRIPTION OF ISSUE RAISED	REPORTED BY	FIRST CHECK DUE	LAST CHECKED	LATEST COMMENTS
11/04/20	7061319	Query condition of New Inn Rd (direct to Highways)	David Rigby	27/04/20	03/07/23	Last quarterly survey advised no worked planned
06/10/20	21520848	Blocked drain under Southampton Rd (The Parade)	Graham Chillcott	13/10/20	03/07/23	23/04/22 – Discussed with HCC Highways (Manager – South) ongoing issue.
22/10/20	21523620	Blocked ditch near The parade, Southampton Road	Graham Chillcott	29/10/20	03/07/23	See 21520848 above (connected reports)
03/05/22	CS2158821	Fly-tipping - Behind bench at top of New Inn Road	David Rigby	10/05/22	03/07/23	28/4/23 – W-mail to Housing Association, reply awaited.
23/11/22	21631147	Drain blocked near The Wilderness, Winsor Rd	David Rigby	30/11/2022	03/07/23	Issue being chased with support of County Cllr. Nick Adams-King 1/3/23 – update rec'd, further work delayed by Pollards Moor Road closure.
15/02/23	21678263	Concerns about a tree along Romsey Road	David Rigby	22/07/2023	03/07/23	26/6/23 – “Your enquiry is progressing”

Number only = HCC

CS and Number = NFDC