



COPYTHORNE PARISH COUNCIL

A meeting of the Five Year Plan Advisory Committee was held via Zoom Video Conference on Friday June 2nd 2023 starting at 10am.

Present:

Voting:- Cllrs Graham Chillcott; Jackie Rhodes; Sylvia Wiggins; Raquelle Atherton

Non Voting:- Mr. David Rigby – Clerk and RFO

A G E N D A (with DRAFT notes of discussion)

1. Election of a Chairman

GC acting as temporary Chair asked JR if she was willing to be Chair. JR was happy to propose herself, GC seconded and all voting members in favour.

2. Apologies for absence.

None.

3. Declarations of Interest.

None

4. Review of notes of previous meeting (March 3rd 2023)

All members present at the last meeting were happy that the notes of the meeting held on March 3rd 2023 accurately reflected the discussions.

5. Update on Parish Environmental Activities (JR)

JR advised that she had provided an update to the May 16th 2023 Council meeting. In addition, she advised that Greening Copythorne continues to work with Copythorne Infants School and is working on a project with the working title of “Colourful Copythorne” to engage local residents to plant wildflowers in the gardens etc. The work in helping CPRE with their Hampshire Hedgerow project continues.

6. Update on Benches Project (DR)

DR confirmed that the potential loose bolts detailed in the report made at the March 3rd meeting have been checked. JR is to follow up on an offer from a local resident to help refurbish the bench at Splitwind Pond.

ACTION – JR to provide Clerk with an update by the end of June 2023, in case other plans need to be consider for the refurbishment of this bench.

7. Update on Telephone Boxes Project (GC)

GC reported that he will chat again to the “local custodians” of the Newbridge Box about their offer to repaint the box. All four boxes have been added by NFNPA to their list of “Non-designated local heritage assets”.

8. **Update on Noticeboard replacement programme (DR)**
DR reported that it is hoped to install the remaining two new noticeboards (Cadnam and Ower locations) before the end of June 2023
9. **Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee.**
GC sought an update on the possible "Village Gates" project. JR advised that she and RA would revisit this with the help of the Clerk and report back to the next Five Year Plan Advisory Committee meeting.
ACTION – JR to provide a report to the Clerk by mid August 2023
10. **Agree date for next meeting**
Friday September 1st 2023, 10am

Meeting ended at 10.35pm

Copythorne Parish Council – 5 year Plan AC Meeting – June 2nd 2023

Item 1 – Election of a Chairman

The Terms of Reference for the Five Year Plan Advisory Committee state the following:-

The voting members of the Five Year Plan Advisory Committee will elect a Chairman annually.

Voting members of the Five Year Plan Advisory Committee are able to nominate themselves or another member for election to the role of Chairman. Any nomination needs to be seconded.

Should there be more than one person nominated then a vote will take place in accordance with Standing Order 8:-

“Where more than two persons have been nominated for a position to be filled by the Council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. A tie in votes may be settled by the casting vote exercisable by the chairman of the meeting.”

David Rigby, Clerk
May 26th 2023

Copythorne Parish Council – Five Year Plan AC Meeting – June 2nd 2023

Item 4 – Review of notes of previous meeting (March 3rd 2022)

A meeting of the Five Year Plan Advisory Committee was held via Zoom Video Conference on Friday March 3rd 2023 starting at 10am.

Present:-

Voting:- Cllrs Steve Herra (Chairman); Graham Chillcott; Jackie Rhodes; Sylvia Wiggins

Non Voting:- Mr. David Rigby – Clerk and RFO

A G E N D A (with **DRAFT** notes of discussion)

- 1. Apologies for absence.**
None

- 2. Declarations of Interest.**
None

- 3. Review of notes of previous meeting (November 17th 2022)**

All members present were happy that the notes of the previous meeting held on November 17th 2022 accurately reflected the discussions.

- 4. Update on Parish Environmental Activities (JR)**

JR said that work on chipping and removing the willow cut down around Splitwind Pond will start again shortly now that the hedgehog hibernation period is over. Appropriate wildflowers will be planted around the edges. ‘

Greening Copythorne have been asked to do some restoration work on a pond at Copythorne Infants School.

Some 35 property owners were involved in a project to identify possible areas of heat loss using a thermal imaging camera loaned by the Greening Campaign. A follow up meeting via

Microsoft Teams is planned for March 15th, invitations will be issued shortly.

Wildflower planting on roadside verges is an idea for future consideration.

The Men’s Shed in Lyndhurst is doing well.

Greening Copythorne are building a good relationship with Hampshire & IOW Wildlife Trust.

JR concluded by saying she had attended a “Climate Emergency” meeting on March 1st arranged by NFDC. Representatives of parish/town councils; HCC; and NFNPA were all in attendance and were “*moving in the same direction*”

- 5. Update on Benches Project (DR)**

DR presented a report (copy attached). All present were happy with the proposed next steps.

- 6. Update on Telephone Boxes Project (GC)**

GC advised that Newbridge box still to be re-painted, this will be done as the weather improves. No issues with the other three boxes.

7. Update on Noticeboard replacement programme (DR)

DR reported that as agreed at the February 14th 2023 Council meeting the final two new noticeboards have been ordered with delivery expected in mid/late April 2023

8. Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee.

JR will continue to work on the potential “white gates” project (see Item 8, November 17th 2022 meeting).

GC would like – with the support of local residents - to consider broadening the wildflowers on verges initiative and also to encourage solar panel projects.

SW asked if improving the range of flora at Cadnam Roundabout could be discussed with HCC Highways.

ACTION – DR to discuss the vegetation maintenance programme on the roundabout with HCC Highways

9. Agree date for next meeting

Friday June 2nd 2023, 10am

Meeting ended at 10.42am