

COPYTHORNE PARISH COUNCIL MEETING - TUESDAY FEBRUARY 14th 2023

ITEM NO. 10 - Planning for 2023 Annual Parish Meeting (APM) and Parish Award

ANNUAL PARISH MEETING

Since last month's Council Meeting I have been able to source a suitable venue for the APM.

It will be held at Copythorne Scout Hut, Romsey Road, Copythorne on Tuesday March 7th 2023. The hall there is booked from 6.30pm to 9.00pm with the meeting commencing at 7pm.

As in previous year's I am now contacting local organisations to invite them to attend and ask some of them to hopefully give a short presentation on what they have been up to in the last year.

Speaking invitations are being sent to Hampshire Police; Community Speed Watch; Greening Copythorne; Copythorne Infants School; Bartley Junior School; District & County Councillors.

It was also suggested at the December 13th 2022 Council meeting that there should be an agenda item at the Annual Parish Meeting to enable current councillors to speak to those present about their role, the different advisory committees, the commitment required, and the difference they can make to the community. To help me with the planning of the APM I would be grateful to hear from councillors willing to volunteer to speak under this item.

I anticipate being able to issue a draft agenda for the APM by Friday February 17th 2023 and then post the final agenda by Thursday February 22nd 2023 (the statutory seven clear days for an APM).

In the meantime, publicity will commence via our noticeboards, website, Facebook page and March newsletter to advise local residents of the date time and venue.

Annual Parish Award 2023

Along with an e-mail reminder to all councillors sent on January 30th 2023, members of the Community have been invited to make nominations via a promotion in the February edition of the Parish Council Newsletter; an article on the Parish Council website; and a post on the Parish Council Facebook page (which was shared to the local area Facebook group).

As at February 7th 2023 I have received nine nominations covering four potential candidates.

A reminder of how the process works and how members of the Parish Council and residents of the Parish can submit nominations are attached as Appendix A.

As advised last month, due to the earlier than usual date for the APM, nominations must be received by Friday February 17th 2023. The reporting of nominations and voting on them by Parish Council members will need to take place outside of a Parish Council meeting between Monday February 20th and Friday February 24th 2023.

Recommendation

That Members of the Parish Council note the arrangements for the 2023 Annual Parish Meeting and 2023 Annual Parish Award and action accordingly.

David Rigby

Clerk to Copythorne Parish Council

February 7th 2023

APPENDIX A - Annual Parish Award Scheme

The Parish Council's Annual Award Scheme celebrates the achievements of outstanding local people. The award is presented each year at the Annual Parish Meeting.

Parish residents are nominated to receive the Award by members of the Council (*and/or others within the parish*), and the winner is selected by the Council. The Award recognises outstanding commitment to village life and may be awarded for exceptional contributions to voluntary activities; for work carried out to support and help others; and in recognition of achievements which have benefited the community. An Award may be presented to people who have achieved one or more of the following criteria:

- Shown exceptional commitment to a cause or organisation
- Acted as a role model/ambassador within the community
- Motivated and inspired others to get involved in their cause or organisation
- Brought people together from different backgrounds
- Shown exceptional resilience in overcoming an obstacle or going beyond the call of duty
- Made a positive difference and improved the well-being of residents or the community

It is normal for Awards to be made to people who are still active in their role in the community, although there is no bar on an Award being made to someone who has recently retired/stood down.

For the 2023 Parish Award nominations referencing the above criteria need to be received by February 17th 2023. They can be sent by the following methods:-

E-mail: parishclerk@copythorne.org.uk

Post: David Rigby, Copythorne Parish Clerk, C/O 9 The Cleeves, Totton, Southampton, SO40 8WL

The Council's selection process will take place between Monday February 20th and Friday February 24th 2023, all matters relating to individuals will be discussed by the Council in complete confidence, and the Council's decision is final.

David Rigby
Clerk to Copythorne Parish Council