

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON
JANUARY 10TH 2023 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Chillcott; Cllr. John Goodwin; Cllr. Lady Kara Hawks
Cllr. Jackie Rhodes; Cllr. Sylvia Wiggins; Cllr. Sarah Coombs

In attendance: David Rigby – Clerk/R.F.O.

By invitation: Dist. Cllr. Derek Tipp; Dist. Cllr. Diane Andrews

One member of the public was present

AGENDA ITEMS

1/23 Apologies

Cllr. Steve Herra

2/23 Declarations of Interest in items on the Agenda

Cllr. Goodwin declared a pecuniary interest re Planning Application 22/00841

3/23 Public Session

A member of the public spoke about ongoing issues with activities at a property in Cadnam. Advice was given by the Clerk and the Chairman about the relevant public bodies or representatives to contact.

4/23 County and District Councillors Reports

Dist. Cllr. Derek Tipp advised that NFDC will be introducing “wheelie bins” for the collection of garden waste from 2024. He also mentioned the Hometalk magazine that NFDC produced for its tenants which often had information that would benefit others (<https://www.newforest.gov.uk/hometalk>).

Dist. Cllr. Diane Andrews explained that Kate Ryan, the NFDC’s Chief Executive Officer, was continuing the restructuring of the senior team that manages its services. She also mentioned the innovative ways that some town/parish councils within the NFDC boundary were working with NFDC to use Community Infrastructure Levies (CIL monies) that arise from new housing developments in their town/parishes.

5/23 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Applications

22/00841 – Cosy Glen, New Inn Lane, Bartley, SO40 2LS – Installation of 12no. solar photovoltaic panels to front south facing roof; first floor rear dormer to replace existing roof window; attached side lean-to building; external insulation and render upgrades to all walls and roofs.

Cllr. Goodwin answered questions on the plans, then left the room whilst the Council discussed its response.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)

Cllr. Rhodes proposed, Cllr. Coombs seconded, carried by a 4-1 majority.

Cllr. Goodwin returned to the room and took his seat.

22/00842 – Home Farm, Lyndhurst Road, Cadnam, SO40 2NR – Swimming Pool

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)

Cllr. Goodwin proposed, Cllr. Rhodes seconded, all in favour.

Signed by the Chairman: Date:

22/00938 – Green Gables, Romsey Road, Cadnam, SO40 2NN – 2np. New open porches; juliette balcony; alterations to windows.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)
Cllr. Chillcott proposed, Cllr. Rhodes seconded, all in favour.

NFDC Planning Applications

None

NFNPA Tree Works Requests

22/01011 CONS Bramble Cottage, Old Cadnam Road, Cadnam, SO40 2NP – Fell 1 x Sycamore tree;
Pollard 1 x Holly tree

22/01017 CONS Le Chateau Cadnam, Newbridge Road, Cadnam, SO40 2NX - Prune 1 x Horse
Chestnut Tree

Parish Response to both applications – Leave decision to Trees Officer (submitted to NFNPA Trees Team prior to the meeting due to deadline for comments being before the date of the meeting).

NFDC Tree Works Requests

None

6/23 Planning Decisions made since last Council meeting

NFNPA - Planning Applications decided

22/00611 – The Walled Garden, Paultons Park, Ower, SO51 6AL – Delegated to Officer, Grant

22/00552 – Manor Equestrian Centre, Old Salisbury Road, Ower, SO51 6FA - Delegated to Officer, Refuse

22/00761 – Swallowfields Farm, Blackhill Road, Furzley, SO43 7JJ - Delegated to Officer, Approved

22/00607 – 5 Pollards Moor Road, Copythorne, SO40 2NZ – Delegated to Officer, Grant

NFDC - Planning Applications decided

None

NFNPA Tree Works Requests decided

22/009240 TPO Toledo, Winsor Road, Winsor, SO40 2HF – Raise no objections

22/01011 CONS Bramble Cottage, Old Cadnam Road, Cadnam, SO40 2NP – Raise no objections

22/01017 CONS Le Chateau Cadnam, Newbridge Road, Cadnam, SO40 2NX – Raise no objections

NFDC Tree Works Requests decided - None

7/23 To Approve the Minutes and agreed actions of the Meeting of December 13th 2022

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes, all those present and at the previous meeting in favour.

8/23 Matters arising from the Minutes of the previous meeting

200/22 The Clerk has undertaken the required action

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209/22 The Clerk has been advised that the Parish Hall is not available and is seeking an alternative venue

Signed by the Chairman: Date:

9/23 To consider a response to the proposed NFDC Public Space Protection Orders (agenda item 12)

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website). Cllr. Chilcott shared his proposed responses in favour of the PSPOs for both consultations.

RESOLVED: That Cllr. Chillcott's responses be agreed as the Council's responses for both PSPOs consultations.

Proposed by Cllr. Chillcott, seconded by Cllr. Wiggins, all in favour

Action – Clerk to submit the agreed responses to NFDC and to amend the report for item 12 on the Parish Council website to reflect the agreed responses

10/23 To receive and note a report on initial planning for the 2023 PM and Parish Award (agenda item 9)

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website).

RESOLVED: That the report and the recommendation be noted.

11/23 To receive and approve a Dignity at Work Policy (agenda item 10)

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website)

RESOLVED: That the recommendation be accepted.

Proposed by Cllr. Chillcott, seconded by Cllr. Wiggins, all in favour. **APPROVED**

ACTION – Clerk to add the new policy to the Council website and remove the existing Anti-Harassment & Bullying Policy that it replaces.

12/23 To receive and approve a report recommending that the Council signs the NALC/SLCC Civility & Respect Pledge (agenda item 11)

Cllr. Chillcott presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website).

RESOLVED: That the Council signs up to the NALC//SLCC Civility & Respect Pledge

Proposed by Cllr. Chillcott, seconded by Cllr. Rhodes, all in favour. **APPROVED**

The Chairman then invited members and the Clerk to sign a copy of the pledge

ACTION – The Clerk to add a copy of the signed pledge to the Council website and notify NALC/SLCC that the Council had signed up to the pledge.

13/23 To consider a response to the HCC Minerals & Waste Plan Partial Update Draft Plan Consultation

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website).

RESOLVED: That the Council has no comment to make at this time but would wish to do so if an application for a potential gravel extraction site near Romsey identified in the plan as The Triangle was to come forward.

Proposed by Cllr. Rhodes, seconded by Cllr. Wiggins, all in favour. **APPROVED**

ACTION – The Clerk to respond to the consultation as detailed above.

14/23 To receive and note an updating report on planning for the May 2023 Parish Council elections.

The Clerk delivered a Report (a copy of which is included in the supporting documents for this meeting on the Parish Council website) which was noted.

15/23 a. To receive and agree the Bank Reconciliation for December 31st 2022

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Wiggins, all in favour. **APPROVED**

The Bank Reconciliation was signed by Cllr. Wiggins after the meeting.

15/23 b . To receive and approve a Payments Schedule for January 2023

The Payment Schedule comprising 9 payments for a total of £1,196.96 along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes, all in favour. **APPROVED**

The schedules and Electronic Payment instructions (EP44 to EP48) were signed by the Chairman and Cllr. Lady Kara after the meeting.

16/23 To receive the Q3 2022/23 Budget Update

The Clerk (as RFO read through his report (a copy of which is included in the supporting documents for this meeting on the Council's website). Report noted.

Standing Order 32 suspended at 9.00pm

Cllr. Coombs left the meeting.

17/23 To receive and approve the 2023/24 Precept Request

The Clerk (as Responsible Financial Officer) presented the recommendation (a copy of which is included in the supporting documents for this meeting on the Parish website).

RESOLVED: The recommendation to seek a precept of £25,779 from NFDC for 2023/24 be approved.

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes, carried by majority (four in favour, one abstention).

APPROVED

ACTION – Clerk to submit request to NFDC before January 13th 2023

18/23 Correspondence & Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website. In relation to the ongoing issue of re-surfacing New Inn Road, Cllr. Goodwin has supplied the clerk with some historic information which may assist in getting this work done. The Clerk also gave a verbal update on the current position with regards to the latest burst on the Rising Main (foul sewer) in Pollards Moor Road. The burst occurred on December 29th 2022 and the repair site has spread to include the nearby culvert of a drainage channel and a further believed burst on the other side. Southern Water are undertaking camera investigations before deciding on a plan of action to repair the issues. For now, a "tankering operation" from the Pollards Moor Road pumping station is taking place.

ACTION – Clerk to include the New Inn Road details supplied by Cllr. Goodwin in the next chaser to HCC Highways (with County Cllr. Edward Heron on copy)

19/23 Chairman's Report

Cllr. Chillcott reported on the following:-

1. The opening of the "Warm Space" in the Community Cafe. More publicity is to be suggested.
2. Confirmation that two designated members of the Parish Hall Committee are to have access to the Parish Hall CCTV system (one of these is Cllr. Chillcott)
3. The Council funded Platinum Jubilee Clock is due to installed at the Parish Hall in the next few weeks.
4. A "soup for survival" initiative to help Ukraine has been arranged, donations of tinned soup can be dropped off at the RBL Hall on Jan 13, 14 and 20th. A talent show is being arranged for the same cause in the parish hall on January 21st
5. Earlier this afternoon he attended an online meeting of the Hampshire Passenger Forum. Notes and slides will be circulated as soon as they are received.

20/23 Councillors Reports

Cllr. Wiggins has supplied the Clerk with details of a growing pothole in Oakfield Road

ACTION – Clerk to report the pothole to HCC Highways

Cllr. Lady Kara advised that some utility works in the Old Romsey Road area seem to have been left unfinished. Guidance was given on the nature of the works and who to contact regarding them.

21/23 Suggested Agenda Items for February 14th 2023 meeting

In addition to the items already on the Forward Calendar, Cllr. Rhodes will deliver an update on the work of the Greening Campaign.

22/23 To Confirm the next meeting

The next meeting will take place on February 14th 2023

With no further business to transact, the Chairman closed the meeting at 9.40pm.

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