

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON
DECEMBER 13TH 2022 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Chillcott; Cllr. John Goodwin; Cllr. Steve Herra; Cllr. Jackie Rhodes;

In attendance: David Rigby – Clerk/R.F.O.

By invitation: Dist. Cllr. Joe Reilly

No members of the public were present

AGENDA ITEMS

196/22 Apologies

Cllr. Sarah Coombs, Cllr. Sylvia Wiggins and Cllr. Lady Kara Hawks.

197/22 Declarations of Interest in items on the Agenda

Cllr. Goodwin declared a non-pecuniary interest re Planning Application 22/00305 (appeal case).

198/22 Public Session

No member of the public present to speak.

199/22 County and District Councillors Reports

Dist. Cllr. Joe Reilly reported that the public consultation on the possible introduction by NFDC of two Public Space Protection Orders (one looking at banning BBQs/fires in public spaces within the New Forest and another on banning the petting/feeding of ponies, horses, donkeys and mules) was underway. He also advised that NFDC Parking Clocks for 2023 were now on sale and that the Government had approved plans for the Solent Freeport.

200/22 Planning Applications; TPOs and Tree Works Requests

Planning Appeals

Prior to the discussion Cllr. Goodwin having declared a non-pecuniary interest moved into the public gallery and took no part in the discussion. The members that were able to discuss the Parish Council's response to the planning appeal re NFNPA planning application 22/00305. Cllr. Rhodes proposed and Cllr. Chillcott seconded a recommendation that the Clerk be instructed to submit a response to the Planning Inspectorate confirming that we continue to support the reasons put forward by the NFNPA to refuse permission, all three members eligible to vote were in favour.

ACTION – Clerk to draft and submit the requested response to the Planning Inspectorate before Dec 23 2022.

Cllr. Goodwin returned to his seat.

NFNPA Planning Applications

22/00761 – Swallowfields Farm, Blackhill Road, Furzley, SO43 7JJ – Determination as to whether Prior Approval is required for proposed Change of use of Agricultural building under Class R to flexible commercial use.

No response sent.

Signed by the Chairman: Date:

22/00753 – Oakwood, Romsey Road, Cadnam, SO40 2NN – Single storey extension; porch; external alterations to include render, cladding, alteration to windows

Parish Comment: 4 - We recommend REFUSAL for the reasons listed (see NFNPA planning portal)

Response sent on November 29th 2022 using the process details in the Council's "Business Continuity Arrangements". Four responses received of which three were for "Option 4".

22/00601 – Tazara, Winsor Road, Winsor, SO40 2HJ – Two storey rear extensions.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)

Cllr. Herra proposed, Cllr. Rhodes seconded, all in favour.

22/00683 – Manor Farm, Wittensford Lane, Cadnam, SO40 2HJ – Application for a Certificate of Lawful Development for Proposed sitting of a mobile home.

Parish Comment: No comment

NFDC Planning Applications

22/11351 – Land off Salisbury Road, Ower, SO51 6AN - Use of land for equestrian purposes and erection of stables and a storage barn (Revised application).

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)

Cllr. Chillcott proposed, Cllr. Herra seconded, all in favour.

22/11232 – The Retreat, Salisbury Road, Ower, SO51 6AN – Use of property solely for single, private, and continuous residential use; associated extension (Lawful Use Certificate for retaining an existing use or operation).

Parish Comment: No comment

NFNPA Tree Works Requests

22/000802CONS Spruce Cottage, Newbridge Village, SO40 2NW – Prune 1 x group of Oak and Sycamore trees; Pollard 1 x group of Oak and Chestnut trees; Fell 3 x Ash; Prune 1 x Cypress tree

22/00747TPO Toledo, Winsor Road, Winsor, SO40 2HF - Prune 1 x Weeping Willow

Parish Response to both applications – Leave decision to Trees Officer (submitted to NFNPA Trees Team prior to the meeting due to deadline for comments being before the date of the meeting).

NFDC Tree Works Requests

None

201/22 Planning Decisions made since last Council meeting

NFNPA - Planning Applications decided

22/00679 – Land east of James Farm, Winsor, SO40 2HN – Delegated to Officer, Raise no objection.

22/00448 – Woodfield Barn Farm, Kewlake Lane, Cadnam, SO40 2NT - Delegated to Officer, Lawful

22/00494 – Woodfield Barn Farm, Kewlake Lane, Cadnam, SO40 2NT - Delegated to Officer, Refuse

22/00578 – Paultons Park, Ower, SO51 6AL – Delegated to Officer, Lawful

22/00214 – Little Firs, Barney Hayes Ln, Cadnam, SO40 2ND - Delegated to Officer, Granted - split decision

NFDC - Planning Applications decided

None

NFNPA Tree Works Requests decided

22/00782 CONS Squirrel Gate, Beechwood Road, Bartley, SO40 2LP – Raise no objections

22/00747 TPO Oakmede, Winsor Road, Winsor, SO40 2HF – Raise no objections

22/00802 CONS Spruce Cottage, Newbridge Village, SO40 2NW – Raise no objections

NFDC Tree Works Requests decided

None

202/22 To Approve the Minutes and agreed actions of the Meeting of November 8th 2022

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes, all in favour.

203/22 Matters arising from the Minutes of the previous meeting

189/22 The Clerk has undertaken the required actions.

192/22 The Clerk has undertaken the required action and a reply is awaited (letter to be re-sent)

193/22 Actions 1, 2 & 3 - The Clerk has undertaken the required actions

194/22 Requested item appears on the agenda for today's meeting

204/22 To receive and note a report on Parish Footpaths Inspections (deferred from October 11th 2022 meeting)

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website) which was noted.

205/22 To receive and approve a report on Playground Inspections (deferred from October 11th 2022 meeting)

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website)

RESOLVED: That the four recommendations be accepted (working party to meet on December 22nd 2022).

Proposed by Cllr. Chillcott, seconded by Cllr. Rhodes, all in favour. **APPROVED**

206/22 To receive and approve a report on Splitwind Pond

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website). It was noted that under "Current Position 4" the number was 15 not 10 and that under "Recommendation 2" the item number should read 4 not 3.

RESOLVED: That the four recommendations be accepted.

Proposed by Cllr. Chillcott, seconded by Cllr. Rhodes, all in favour. **APPROVED**

ACTION – The Clerk to undertake the required actions

207/22 To consider a report on the possible purchase of a replacement tree for the "Bartley Oak"

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website).

RESOLVED: That this matter was not to be progressed based on the likely costs involved.

Proposed by Cllr. Goodwin, seconded by Cllr. Herra, all in favour. **APPROVED**

The Clerk was thanked for the time spent gathering the required information to enable an informed decision to be made.

ACTION – The Clerk to notify Forestry England and the Court of Verderers of the decision

208/22 To receive and note a report on the latest Forest North East Conservation Area Character Appraisal Review Meeting

Cllr. Chillcott delivered a Report (a copy of which is included in the supporting documents for this meeting on the Parish Council website) which was noted.

209/22 To receive and approve a report on initial planning for May 2023 Parish Council elections

Cllr. Rhodes presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website)

RESOLVED: That the four proposed actions be accepted

Proposed by Cllr. Rhodes, seconded by Cllr. Chillcott, all in favour. **APPROVED**

ACTION – Clerk to establish whether the Parish Hall is available for an Annual Parish Meeting in early March 2023

210/22 a. To receive and agree the Bank Reconciliation for November 30th 2022

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Herra Seconded Cllr. Goodwin, all in favour. **APPROVED**

The Bank Reconciliation was signed by Cllr. Rhodes after the meeting.

b . To receive and approve a Payments Schedule for December 2022

The Payment Schedule comprising 9 payments for a total of £2,424.48, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Herra, all in favour. **APPROVED**

The schedules and Electronic Payment instructions (EP36 to EP40) were signed by the Chairman and Cllr. Rhodes after the meeting.

211/22 To receive the RFO's estimate of year end spending against 2022/23 budget and approve a budget for 2023/24

The Clerk, as Responsible Finance Officer, presented the above report (a copy of which is included in the supporting documents for this meeting on the Council's website) which included the Finance Advisory Committee's recommendation of a £25,779 budget for 2023/24 (£1,164 – 4.7% increase on 2022/23).

RESOLVED: That the 2023/24 budget recommendation in the report be accepted.

Proposed Cllr. Chillcott, Seconded Cllr. Herra, three members in favour, one abstention. **APPROVED**

212/22 Correspondence & Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website)

213/22 Chairman's Report

Cllr. Chillcott reported on the following:-

1. Following his report at last month's meeting he was pleased to advise that the Parish Hall has been awarded a "Warm Space" grant by NFDC which will be used by the Community Cafe.
2. The ability for two designated members of the Parish Hall Committee to have access to the Parish Hall CCTV system is almost in place.
3. The addition to the "Local List" of Non-Designated Heritage Assets of the former Cadnam School house; Bartley Junior School; and the four Parish Council Owned K6 phone boxes will be discussed at the NFNPA Planning Committee meeting on December 20th 2022
4. That following the adoption of a new Councillor Code of Conduct at the last Parish Council meeting work continues on preparing to ask the Council to sign up to the NALC/SLCC Civility and Respect Pledge.

214/22 Councillors Reports

Cllr. Rhodes reported that:-

1. Greening Copythorne has arranged a visit to The Sustainability Centre at East Meon on Jan 20th 2023. A few spaces are still available
2. Greening Copythorne entered a Christmas tree made of recycled materials into the Parish Hall Christmas Tree competition.
3. Lyndhurst Baptist Church has offered space to the Lyndhurst "Men's Shed" to enable meetings once a month and have a facility for storage. The organisers will be arranging publicity seeking additional members from Copythorne which will be displayed on our noticeboards.
4. Work on Splitwind Pond has, for now, been completed. Greening Copythorne will undertake further work (and possibly projects) around the perimeter of the pond during 2023

215/22 Suggested Agenda Items for January 10th 2023 meeting

None

216/22 To Confirm the next meeting

The next meeting will take place on January 10th 2023

With no further business to transact, the Chairman closed the meeting at 8.40pm.