



COPYTHORNE PARISH COUNCIL

A meeting of the Flooding Advisory Committee was held on Friday January 20th 2023 at The Royal British Legion Hall, Southampton Road, Cadnam starting at 11am.

Present: Cllrs. Graham Chillcott (Chair), Sylvia Wiggins, Sarah Coombs

Observer: Mr. David Rigby – Clerk and RFO

A G E N D A (with DRAFT notes of discussion)

1. Apologies for absence.

Received from Cllr. Lady Kara Hawks

2. Declarations of Interest.

None

3. Review of notes of previous meeting (October 7th 2022) and action points.

All members present were happy that the notes of the meeting accurately reflected the discussions

4. Annual Review of Parish Flood Plan

Report (copy attached) presented and discussed. All three recommendations proposed by GC, seconded by SW, all in favour.

ACTION – Clerk to send 2023 revision to TLC to update website and diarise for Q4 2023 meeting to discuss 2024 plans.

5. Review of Work programme for the Flooding Advisory Committee for year ending April 2023.

Report (copy attached) reviewed and the following updates agreed:-

1. Change current action to 2023 version agreed 20/1/23 and note discuss 2024 version in Q4 2023
2. Change current action to N/A
3. Add National Highways to be chased re clearance of culvert under M27 near Newbridge Rd
- 7d. Contact landowner to ask that they clear pipe where it passes under a field entrance.
- 7e. Update to reflect latest burst (Dec 2022) and need to ensure that HCC Highways make Southern Water re-instate verges & clear ditches of debris resulting from their repair work.
- 7g. Add new entry re issues with a blocked pipe under road surface at the southern end of Romsey Road

6. Review of Flooding Advisory Committee requested works programme for the Lengthsman for year ending April 2023.

Report (copy attached) reviewed no changes required

7. Discussion of other matters relating to the Aims and Responsibilities of the Flooding Advisory Committee.

None

8. Agree date for next meeting

Friday April 21st 2023, 10am (venue to be confirmed)

The meeting was closed at 11.47am

Copythorne Parish Council - Flooding AC Meeting – January 13th 2023

Item 3 – Review of notes of previous meeting (October 7th2022)

A meeting of the Flooding Advisory Committee was held on Friday October 7th 2022 at The Royal British Legion Hall, Southampton Road, Cadnam starting at 10am.

Present: Cllrs. Graham Chillcott (Chair), Lady Kara Hawks, Sylvia Wiggins, Sarah Coombs

Observer: Mr. David Rigby – Clerk and RFO

A G E N D A (with DRAFT notes of discussion)

1. **Apologies for absence.**

None

2. **Declarations of Interest.**

Cllrs. Chillcott and Wiggins declared an interest in Item 5

3. **Review of notes of previous meeting (June 28th 2022) and action points.**

All members present at the previous meeting were happy that the notes of the meeting accurately reflected the discussions.

4. **Update on response to the HCC F&WM Team Bartley Flood Investigation Report following report to Council on September 27th 2022.**

Cllr. Goodwin's concerns raised at the September 27th 2022 Council meeting that *"..the proposed 2022 Bartley Flood Report still has no information on the severe flooding that occurred in Bartley, as well as elsewhere in the Parish and southern England, over the 2013 -2014 winter period.."* were considered. Members noted that Cllr. Goodwin had raised this point (and others) previously at the March 8th 2022 Council meeting. The Flooding Advisory Committee's response to the points raised by Cllr. Goodwin was agreed at its April 6th 2022 (item 4, point 6). In respect of the "omission of the 2013/14 flooding" the response was *"If we can be provided with details for the above then we will ask HCC to reference these issues"*. No information was forthcoming and the Flooding Advisory Committee made a report to the May 10th 2022 Council meeting (Agenda item 20/minute 102/22) which was approved.

To move this matter forward all Flooding Advisory Committee members agreed to ask the Clerk to e-mail Cllr. Goodwin and ask him to supply the information/comment that he would like to see in the "Bartley Report". Once received a report will be submitted by the Flooding Advisory Committee to a meeting of the Council seeking approval to ask the HCC F&WM Team to include the information/comment within their "Bartley Report"

ACTION – Clerk to contact Cllr. John Goodwin as detailed above.

UPDATE – e-mail sent, no additional information was received.

5. **Consider of Flooding Advisory Committee input to Parish Council's consideration of a response to NFNPA Planning Application 22/00498**

With Cllr. Chillcott declaring an interest in this item, it was agreed by all members that Cllr. Coombs should take the role of Chairman for this item. With Cllr. Wiggins also declaring an interest the meeting was no longer quorate and so no decision could be taken. Those able to discuss the matter (Cllrs. Coombs and Lady Kara) were of the opinion that the proposed development has the potential to increase the risk of surface water flooding of existing properties within proximity of the development and they would hope that the Council recognise this when responding to the NFNPA on the application

Cllr. Chillcott resumed the role of Chairman

6. **Review of Work programme for the Flooding Advisory Committee for year ending April 2023.**

See the notes in red added to the report attached for this item.

ACTION – Clerk to undertake the three tasks identified on the report for this item.

UPDATE – Clerk has undertaken the required actions

7. **Review of Flooding Advisory Committee requested works programme for the Lengthsman for year ending April 2023.**

Report for item reviewed.

ACTION – Clerk to obtain a progress report from the Lengthsman

UPDATE – Lengthsman has confirmed that all requests were completed by end November 2023 with no issues found

8. Discussion of other matters relating to the Aims and Responsibilities of the Flooding Advisory Committee.

Cllr. Lady Kara confirmed that she had recently been sent a questionnaire to complete titled “*Hampshire Property Flood Resilience*” by the Environment Agency and wondered how wide the distribution of the questionnaire was within the Parish. Members asked the Clerk to contact the sender to obtain more information and report back to the Flooding Advisory Committee to enable it to notify the Council of the purpose of the project.

ACTION – Clerk to contact the EA member of staff responsible as requested above.

UPDATE – Clerk contacted EA obtained details and circulated to all Flooding Advisory members; added notices to Parish noticeboards and placed post on Facebook to ensure affected residents aware

Cllr. Sarah Coombs asked if we could find out what the maintenance regime for the Southern Water pumping stations within the Parish is and - if possible - how long they consider the existing pumping station machinery will remain fit for purpose.

Action – Clerk to contact Southern Water as requested

UPDATE – Clerk to chase up response

9. Agree date for next meeting.

Friday January 13th 2023, 10am (venue to be confirmed).

The meeting was closed at 11.06am

Copythorne Parish Council - Flooding AC Meeting – January 13th 2023

Item 4 – Annual Review of Parish Flood Plan

CURRENT POSITION

The Clerk has reviewed the existing Parish Flood plan (2022 version), a copy of which can be found at <https://www.copythorne.org.uk/wp-content/uploads/2022/10/CPC-Parish-Flood-Plan-2022-Web-version.pdf>

All information including telephone numbers and web links remain current, except Highways England whose name has changed to National Highways.

RECOMMENDATIONS

1. That the cover date on the online version and template for paper copies be amended to 2023 to reflect the review and the contact details (which still work) for Highways England be changed to National Highways.
2. That copies can continue to be requested from the Clerk who will print and send them to residents when requested.
3. To consider the production in early 2024 of a printed version for distribution to those properties previously identified as being in areas of flooding.

David Rigby
Clerk to Copythorne Parish Council
January 5th 2023

Copythorne Parish Council – Flooding AC Meeting – January 20th 2023

Item 5 - Review of work programme for FAC for year ending April 2023

Action Number	Description	Task Owner	Start Date	End Date	Current Action	Notes
1	Prepare new Parish Flood Plan for 2022	Cllr. Wiggins	May '22	Tba	Work in hand no changes expected to be required.	Approval of a 2023 version of the Parish Flood Plan to be an agenda item at the next Flooding AC mtg
2	Preparation of Schedule of Works & Monitoring of Works on Flood Mitigation by Lengthsman	Cllr. Wiggins	May '22	Tba	Works listed in the report for Item 7 at October 7 th 2022 mtg.	Lengthsman has completed the tasks requested.
3	Monitor works being undertaken by Authorities in Inspecting Main Rivers and Critical Watercourses	Clerk	May '22	Tba	Clerk to continue to contact Environment Agency & Highways England to obtain details of their inspection regimes and report to Council	Cllr. Coombs reported that EA had cleared Cadnam River ditch along west side of Newbridge Road (Old Pollards Moor to Riverside). Clerk to chase HE re culvert under M27 near Riverside
4	Investigate historical flooding in Old Romsey Road	Cllr. Lady Kara	July '21	Tba	To research the history of the problem Riparian Responsibilities letters sent to 10 property owners in the area on 7/10/22	Culvert under M27 behind Sir John Barleycorn photo taken by Cllr. Chillcott and distributed to Cllrs by the Clerk. Research continues
5	Continue to work with HCC Highways regarding 2021 flooding issues in The Parade, Southampton Road area	Cllr. Chillcott to lead	Sep '21	Tba	Requests made of HCC Highways to deal with issues reported in respect of certain Highways assets.	Items listed on Clerks database. No issues at this location for some time. 1/23 - Clerk continues to chase HCC Highways for an update.
6	Respond to new Flooding issues in Parish as they arise	All	May '22	Tba	Watching brief	

7	Specific Drainage Issues	All	Jan' '21	Tba	Clerk to continue to monitor live events and report to Council	a. Shepherds Road drainage issue. Blockage cleared by resident Jan 22. (WATCHING BRIEF) b. New Inn Rd/Oakfield Rd ditch and broken pipe. (21481011). HCC Highways contractors completed works on 31/5/22. (WATCHING BRIEF). c. New Inn Road/Rockram Close blocked ditch (21475318). Ditch cleared again April 2021. Suspect blocked pipe under Rockram Close. (WATCHING BRIEF) d. Barrow Hill Road, surface water flooding and drainage issues. RR letters sent out by HCC on 9/2/21. GC has spoken to Historic England re Barrows in paddock (WATCHING BRIEF) e. Pollards Moor Road condition of verge at Romsey Road end, after Southern Water tanking exercise in early 2021 (21536412). Road surface repairs completed. Pavement re-widening work completed. HCC Highways continue to be chased for removal of debris & promised pavement repairs. f. Riparian responsibilities letters issued and surface water flooding in Kewlake Lane (21534946) Works undertaken by HCC Highways contractors to jet drain which flows into ditch then field. (WATCHING BRIEF)
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Last Updated – Clerk - Jan 5th 2023

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Item 6 – Review of Flooding Advisory Committee requested works programme for the Lengthsman for year ending April 2023

Task Ref:	Action	Start Date	1 st Milestone	2 nd Milestone	Planned Finish	Actual Finish	Comments
1	Cut back all vegetation around the white railings repainted in 2020 & 2021 (17 sets in 11 locations)	Aug 2022			By Oct 2022	Nov 2022	Part of rolling programme of maintenance.
2	Lengthsman to walk all the Main Watercourses and ditches along roads liable to surface water flooding in the Parish and clear or report to Clerk any obstructions found	Aug 2022			By end of Oct 2022	Nov 2022	Checks in previous years for example have included Pound Lane, Barrow Hill Road, Shepherds Road, Brockishill Rd, Beechwood Rd and Bartley Green
3	Kewlake Lane - Lengthsman to ensure that pipes from “pond” to ditch on opposite side of road and from roadside ditch to field are clear	Aug 2022			By end of Oct 2022	Nov 2022	(Note:- Clerk now checking minimum once a month when undertaking other parish tasks).