

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON
NOVEMBER 8TH 2022 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Chillcott; Cllr. Sarah Coombs; Cllr. John Goodwin; Cllr Lady Kara Hawks
Cllr. Steve Herra; Cllr. Jackie Rhodes; Cllr. Sylvia Wiggins;

In attendance: David Rigby – Clerk/R.F.O.

By invitation: County Cllr. Edward Heron and Dist. Cllrs. Diane Andrews, Joe Reilly & Derek Tipp

20 members of the public were present

AGENDA ITEMS

181/22 Apologies

None

182/22 Declarations of Interest in items on the Agenda

Cllrs Chillcott & Wiggins each declared a pecuniary interest re Planning Application 22/00498
Cllr. Goodwin declared a non-pecuniary interest re Planning Application 22/00498.

Having declared his interest Cllr. Chillcott proposed that the Council suspend Standing Order 3V to allow Cllr. Wiggins and himself to stay in the room and listen to (but not participate) in the discussion for Planning Application 22/00498. Cllr Goodwin seconded the motion. All members in favour.

183/22 Public Session

No member of the public wished to speak.

184/22 County and District Councillors Reports

County Cllr. Edward Heron advised that he had nothing to report. Cllr. Herra asked him if the outcome of the HCC Consultation on proposed changes to supported passenger transport services and the Concessionary Travel Scheme was known. County Cllr. Heron advised that a decision had been made and was available on the HCC website.

Dist. Cllr. Derek Tipp said that NFDC was seeing an increase in the need for homelessness services and had agreed to increase the 2022/23 budget for its support by £1.3m.

Dist. Cllr. Diane Andrews advised that the multi-agency project looking at the regeneration of Totton was still progressing. She also reported that the NFDC CCTV network was now available to Hampshire Police.

Dist. Cllr. Joe Reilly reported that NFDC would shortly be starting a public consultation on the possible introduction of two Public Space Protection Orders ("PSPO"). One looking at banning BBQs/fires in public spaces within the New Forest and another on banning the petting/feeding of wild animals.

185/22 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Applications

Prior to the discussion of the next item Cllrs. Chillcott and Wiggins having declared a pecuniary interest moved into the public gallery and took no part in the discussions or the vote. At the same time Cllr. Goodwin having declared a non-pecuniary interest moved into the public gallery. He took part in the discussion as a member of the public but took no part in the vote. Cllr. Rhodes, as Vice Chairman, took over the Chair.

Signed by the Chairman: Date:

22/00498 – Land East of New Inn Road, Bartley, SO40 2LR – 10no. new dwellings; relocated vehicular and pedestrian access; associated parking and landscaping.

In considering a response to the application, members of the Parish Council considered the comments made by nine individual local residents who were present at the meeting. Details of the comments made at the “Parish Discussion Forum” held on September 27th 2022 were also read to those present. NFNPA Planning Team staff (David Illsley and Carly Cochrane) and Nick Hughes (representative of English Rural Housing Association, the developer) attended to answer issues raised by those local residents who spoke and from members of the Parish Council able to participate in the discussion.

Parish Comment: 4 - We recommend REFUSAL for the reasons listed (see NFNPA planning portal)
Cllr. Rhodes proposed, Cllr. Herra seconded, all four members eligible to vote were in favour.

Cllrs Chillcott, Wiggins and Goodwin returned. Cllr. Chillcott resumed the Chair.

NFDC Planning Applications

None

NFNPA Tree Works Requests

22/00719CONS – Squirrel Gate, Beechwood Road, Bartley, SO40 2LP – Fell 3 x Leylandii

22/00747TPO – Oakmede, Winsor Road, Winsor, SO40 2HF – Prune 1 x Oak

22/00782CONS – Squirrel Gate, Beechwood Road, Bartley, SO40 2LP – Fell 1 x Ash

Parish Responses to all three applications – Leave decision to Trees Officer (submitted to NFNPA Trees Team prior to the meeting due to deadline for comments being before the date of the meeting.

NFDC Tree Works Requests

None

186/22 Planning Decisions made since last Council meeting

NFNPA - Planning Applications decided

22/00141 – Land at Grove Farm, Southampton Rd, Cadnam, SO40 – Planning Committee, Grant Subject to Conditions.

22/00630 – Bartley Lodge Hotel, Lyndhurst Road, Cadnam, SO40 2NR - Delegated to Officer, Grant Subject to Conditions

22/00631 – Bartley Lodge Hotel, Lyndhurst Road, Cadnam, SO40 2NR - Delegated to Officer, Grant Subject to Conditions

22/00585 – Irene Cottage, Southampton Road, Bartley, SO40 2NA - Delegated to Officer, Grant Subject to Conditions

NFDC - Planning Application decided

22/10951 – Land off Salisbury Road, Ower, SO51 6AN - Delegated to Officer, Refused

NFNPA Tree Works Requests decided

CONS/22/0442 – Squirrel Gate, Beechwood Road, Bartley, SO40 2LP – Raise no objections

22/00719CONS – Squirrel Gate, Beechwood Road, Bartley, SO40 2LP – Raise no objections

NFDC Tree Works Requests decided – None

Signed by the Chairman: Date:

187/22 To Approve the Minutes and agreed actions of the Meeting of October 11th 2022

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes, all in favour.

188/22 Matters arising from the Minutes of the previous meeting

166/22 Action 1 - The update from the NFNPA on planning application 22/00214 (shared with the enquirer on October 25th 2022) was *"We have requested and received additional information about some of the activities, which is being assessed and I need to discuss with our legal team. Not in a position yet to indicate the final outcome I'm afraid."*

Action 2 - This issue is being investigated.

Action 3 - This action has been undertaken by the Clerk, all required signage is in place but some maintenance required. Reported to HCC Highways on October 24th 2022

168/22 On October 17th 2022 an e-mail was received from the Case Officer for application 22/00607 advising that he had re-worked the additional floor space calculations and that they exceed the 30% maximum increase allowed under DP36. Parish Councillors were asked by e-mail to reconsider their response to the application. As a result, the Case Officer was advised that the Parish Council response is now "4 – We recommend REFUSAL".

171/22 - 153/22- Platinum Jubilee Clock - Order placed for the clock, pro-forma invoice is awaited.

154/22 – Replacement for the "Bartley Oak" – Additional quotes for watering are awaited.

172/22 Clerk has undertaken this action.

173/22 Clerk has undertaken this action

178/22 Clerk sent invitation to Dr Lewis on October 12th 2022. Acknowledgement received on October 29th.

179/22 Clerk has undertaken this action

189/22 To receive and approve a revised Councillor's Code of Conduct

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish Council website) on behalf of Cllr. Herra, Chair of the Personnel & Governance Advisory Committee.

RESOLVED: That the recommendation to adopt the revised code be accepted.

Proposed by Cllr. Herra, seconded by Cllr. Wiggins, all in favour. **APPROVED**

ACTION – The Clerk to notify the Democratic Services Team at NFDC (as Principal Authority) of the adoption of the revised code and arrange for a copy to be added to the Council's website.

190/22 a. To receive and agree the Bank Reconciliation for October 31st 2022

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Lady Kara, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Rhodes after the meeting.

b . To receive and agree an additional Payments Schedule for November 2022

The Payment Schedule comprising 12 payments for a total of £2,266.23, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Herra, all in favour. **APPROVED**

By rotation, the schedules; and Electronic Payment instructions (EP30 to EP35) were signed by the Chairman and Cllr. Wiggins after the meeting.

191/22 Correspondence & Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website). He also advised that he had been liaising with Southern Water regarding a leak on the rising main in Pollards Moor Road; dealing with a resident's concern about a drainage issue in Winsor Road; and dealing with another resident's concern about a blocked ditch in Romsey Road.

192/22 Chairman's Report

Cllr. Chillcott reported that he had attended the November 8th Parish Hall Committee meeting from which come the following points:-

1. There is the possibility of the cafe being designated a "Warm Space" on Sundays as a response to the "energy crisis". Available NFDC funding is to be applied for by the operator of the café for these plans.
2. Some Parish Hall Committee members will hopefully soon have access to CCTV footage when needed.
3. The Parish Hall handyman will assist with adjustments to the playground gate to aid its closing.

With regards to the leak on the rising main mentioned Cllr. Chillcott suggested that the Clerk write to Southern Water to ask what plans they had in response to the ongoing issues suffered in Pollards Moor Road. All members supported this.

ACTION – Clerk to write to Southern Water.

Cllr. Chillcott spoke about the Police and Crime Commissioner consultation about additional funding for the police and he asked that all members whether in support or not to complete the survey.

He concluded by saying that work on a solution to the required repairs to the Winsor Road red telephone box are ongoing.

Standing Order 3z was suspended at 9pm to allow the meeting to continue.

193/22 Councillors Reports

Cllr. Herra advised that as Chairman of the Media & Publicity Advisory Committee ("M&PAC") he recently "attended" a NALC online workshop on town and parish council communications with their electorate. A report will be presented to M&PAC members at its next meeting. He also mentioned that the deadline for articles for the December 2022 newsletter was November 12th and that due to the printers break over the Christmas/New Year period the deadline for the January 2023 newsletter would be early December.

Cllr. Rhodes reported that little progress had been made on finding suitable premises for a "Men's Shed" for the Lyndhurst & Copythorne area but that efforts continued. A group from the Greening Campaign had started work on clearing vegetation from around Splitwind Pond. Work on removing vegetation from within the pond is being discussed with local experts.

Cllr. Goodwin reported that the ongoing surface water drainage issues near a property in Winsor Road had arisen again following the recent heavy rains. He asked that the Clerk report the issue to HCC Highways again. He also reported that the operator of the previously suspended bus service from Ringwood to Southampton via Cadnam had decided to cease the route. As a result, the Council's website and transport options leaflet needed to be updated.

ACTIONS – 1) Clerk to report drainage issue. 2) Clerk to arrange for website material to be updated.

Cllr. Herra then asked if he could suggest that a letter be sent to the Chief Executive of the NFNPA regarding Planning Application 22/00498. Before this could be discussed further, the Clerk advised that Cllrs. Chillcott, Wiggins and Goodwin would need to return to the public gallery and that Cllr. Rhodes as Vice Chairman should take the Chair.

Once the above had taken place, Cllr. Herra expanded on his suggestion which was for a letter to be sent to the Chief Executive of the NFNPA with requests from the Council that due to lack of responses from the application to requests from statutory consultees for additional information that the application should not be passed to the NFNPA Planning Committee for consideration at its next meeting on December 20th 2022 and that for the same reason the NFNPA should suggest to the applicant that the application should be withdrawn.

RESOLVED: That the Clerk should be instructed to send the suggested letter.

Proposed by Cllr. Herra, seconded by Cllr. Coombs, all four members eligible to vote in favour. **APPROVED**

ACTION – The Clerk to send the requested letter.

Cllrs Chillcott, Wiggins and Goodwin returned. Cllr. Chillcott resumed the Chair.

194/22 Suggested Agenda Items for the December 13th 2022 meeting

Splitwind Pond maintenance

ACTION – Clerk to add “Splitwind Pond Maintenance” to the forward calendar as requested.

195/22 To Confirm the next meeting

The next meeting will take place on December 13th 2022

With no further business to transact, the Chairman closed the meeting at 9.20pm.