

**COPYTHORNE PARISH COUNCIL MEETING - TUESDAY DECEMBER 13TH 2022**

**ITEM 16 - To discuss & approve a recommendation from the Finance Advisory Committee to Council of the Budget for 2023-24**

| EXPENDITURE                    | 2022-23          |                  |                  | NOTES FOR 2023-24                                               | 2023-24<br>BUDGET | 2023-24<br>UPLIFT |
|--------------------------------|------------------|------------------|------------------|-----------------------------------------------------------------|-------------------|-------------------|
|                                | BUDGET           | PRECEPT          | SPEND ?          |                                                                 |                   |                   |
|                                | £                | £                | £                |                                                                 |                   |                   |
| <b>1.Clerk's Costs</b>         |                  |                  |                  |                                                                 |                   |                   |
| Salary                         | 9,450            | 9450             | 12400            | Allows for Clerks 2022 Pay Review                               | 11500             | 21.7              |
| Room Allowance                 | 300              | 300              | 230              | Allow for small increase in paid working from home allowance    | 250               | -16.7             |
| Mileage                        | 240              | 240              | 240              | No change from 2022-23 budget                                   | 240               | 0.0               |
| Payroll                        | 150              | 150              | 130              | No change from 2022-23 budget                                   | 150               | 0.0               |
| <b>Section Total</b>           | <b>10,140</b>    | <b>10140</b>     | <b>13000</b>     |                                                                 | <b>12140</b>      | <b>19.7</b>       |
| <b>2.Office Costs</b>          |                  |                  |                  |                                                                 |                   |                   |
| Gen Office Admin               | 105              | 105              | 100              | Inflation increase on expected 2022-23 spend                    | 110               | 4.8               |
| Office Phone                   | 210              | 210              | 200              | Inflation increase on expected 2022-23 spend                    | 220               | 4.8               |
| IT Equip                       | 158              | 158              | 158              | Inflation increase on expected 2022-23 spend                    | 170               | 7.6               |
| Virus Protection               | 42               | 42               | 40               | Inflation increase on expected 2022-23 spend                    | 44                | 4.8               |
| Data Protection                | 35               | 35               | 35               | No change from 2022-23 budget                                   | 35                | 0.0               |
| Software Licenses              | 105              | 105              | 105              | No change from 2022-23 budget                                   | 105               | 0.0               |
| <b>Section Total</b>           | <b>655</b>       | <b>655</b>       | <b>638</b>       |                                                                 | <b>684</b>        | <b>4.4</b>        |
| <b>3.General Admin</b>         |                  |                  |                  |                                                                 |                   |                   |
| Parish Hall Room Hire & BB     | 420              | 420              | 570              | Reflects Parish Hall & other hall rents plus Zoom Subscription  | 600               | 42.9              |
| Stationery/Postage/Printing    | 250              | 250              | 250              | Inflation increase on expected 2022-23 spend                    | 275               | 10.0              |
| Newsletter                     | 500              | 500              | 450              | Inflation increase on expected 2022-23 spend                    | 500               | 0.0               |
| Stanley's Own Magazine         | 200              | 200              | 176              | Reflects expected increase in cost of 2 pages per month         | 200               | 0.0               |
| Annual Parish Meeting          | 50               | 50               | 50               | No change from 2022-23 budget                                   | 50                | 0.0               |
| Defib Consumables              | 175              | 175              | 175              | Lower cost as batteries bought in 2022-23                       | 150               | -14.3             |
| Website                        | 600              | 600              | 610              | Inflation increase on expected 2022-23 spend                    | 650               | 8.3               |
| <b>Section Total</b>           | <b>2,195</b>     | <b>2195</b>      | <b>2281</b>      |                                                                 | <b>2425</b>       | <b>10.5</b>       |
| <b>4.Subs/Mandatory/Grants</b> |                  |                  |                  |                                                                 |                   |                   |
| HALC/NALC Subs                 | 920              | 920              | 903              | Reflects expected increase                                      | 950               | 3.3               |
| SLCC Subs                      | 150              | 150              | 144              | No change from 2022-23 budget                                   | 150               | 0.0               |
| NFDC GIS/Parish Online         | 250              | 250              | 150              | Parish Map only as Parish Online free with insurance            | 150               | -40.0             |
| Audit Fees                     | 525              | 525              | 525              | Inflation increase on expected 2022-23 spend                    | 550               | 4.8               |
| Insurance                      | 800              | 800              | 715              | Long Term agreement should soften annual increase               | 800               | 0.0               |
| Elections                      | 250              | 250              | 250              | Needs to reflect possibility of contested elections in May 2023 | 500               | 100.0             |
| Training                       | 500              | 500              | 300              | No change from 2022-23 budget (new councillors?)                | 500               | 0.0               |
| S137 Grants                    | 500              | 500              | 500              | No change from 2022-23 budget                                   | 500               | 0.0               |
| Wreath                         | 30               | 30               | 20               | No change from 2022-23 budget                                   | 30                | 0.0               |
| Magazine Subs                  | 50               | 50               | 36               | No change from 2022-23 budget                                   | 50                | 0.0               |
| <b>Section Total</b>           | <b>3,975</b>     | <b>3975</b>      | <b>3543</b>      |                                                                 | <b>4180</b>       | <b>5.2</b>        |
| <b>5.Misc</b>                  |                  |                  |                  |                                                                 |                   |                   |
| Chair's Allowance              | 250              | 250              | 250              | No change from 2022-23 budget                                   | 250               | 0.0               |
| External Asset Maint.          | 250              | 250              | 250              | No change from 2022-23 budget                                   | 250               | 0.0               |
| Telephone Boxes                | 250              | 250              | 200              | No change from 2022-23 budget                                   | 250               | 0.0               |
| Splitwind Pond                 | 550              | 550              | 550              | Reserve built up from previous underspends                      | 0                 | -100.0            |
| Lengthsman CPC                 | 1,250            | 1250             | 500              | Reserve built up from previous underspends                      | 1000              | -20.0             |
| <b>Section Total</b>           | <b>2,550</b>     | <b>2550</b>      | <b>1750</b>      |                                                                 | <b>1750</b>       | <b>-31.4</b>      |
| <b>6.Playground</b>            |                  |                  |                  |                                                                 |                   |                   |
| RPII Operational Inspection    | 100              | 100              | 88               | No change from 2022-23 budget                                   | 100               | 0.0               |
| RPII Annual Inspection         | 100              | 100              | 88               | No change from 2022-23 budget                                   | 100               | 0.0               |
| Maintenance Fund               | 200              | 200              | 200              | No change from 2022-23 budget                                   | 200               | 0.0               |
| Longer term maintenance        | 500              | 500              | 500              | No change from 2022-23 budget                                   | 500               | 0.0               |
| Playground Insp. Training      | 200              | 200              | 200              | No change from 2022-23 budget                                   | 200               | 0.0               |
| <b>Section Total</b>           | <b>1,100</b>     | <b>1100</b>      | <b>1076</b>      |                                                                 | <b>1100</b>       | <b>0.0</b>        |
| <b>Other Items/Projects</b>    |                  |                  |                  |                                                                 |                   |                   |
| Contingency Fund               | 500              | 500              | 500              | No change from 2022-23 budget                                   | 500               | 0.0               |
| Benches                        | 500              | 500              | 500              | No change from 2022-23 budget                                   | 500               | 0.0               |
| Noticeboard                    | 1,000            | 1000             | 1000             | Allows for replacement of final two noticeboards                | 1000              | 0.0               |
| Jubilee '22/Coronation '23     | 1,000            | 1000             | 1000             | To cover possible grant(s) re Coronation Events                 | 500               | -50.0             |
| Environmental Projects         | 500              | 500              | 500              | Climate Change projects continuing                              | 500               | 0.0               |
| Parish Design Statement        | 500              | 500              | 500              | Reflects need to build up reserves to support PDS in the future | 500               | 0.0               |
| <b>Section Total</b>           | <b>4,000</b>     | <b>4000</b>      | <b>4000</b>      |                                                                 | <b>3500</b>       | <b>-12.5</b>      |
| <b>TOTAL</b>                   | <b>24,615.00</b> | <b>24,615.00</b> | <b>26,288.00</b> |                                                                 | <b>25,779</b>     | <b>4.7</b>        |
| <b>INCOME</b>                  | <b>BUDGET</b>    | <b>PRECEPT</b>   | <b>RECEIPT?</b>  |                                                                 |                   |                   |
| Precept                        | 24,615           | 24,615           | 24615            | 2023-24 Precept increase of £1,164 (4.7%)                       | 25,779            | 4.7               |
| Bank Interest                  | 0                | 0                | 20               | Not included in budget                                          | 0                 | 0.0               |
| Transfers from Reserves (*)    | 0                | 0                | 2350             | No transfers from Reserves required                             | 0                 | 0.0               |
| (* Agreed to cover back pay)   |                  |                  |                  |                                                                 |                   |                   |
| <b>TOTAL</b>                   | <b>24,615</b>    | <b>24,615</b>    | <b>26985</b>     |                                                                 | <b>25,779</b>     | <b>4.7</b>        |

David Rigby, RFO to Copythorne Parish Council, November 17th 2022