

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON
OCTOBER 11TH 2022 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Chillcott; Cllr. Sarah Coombs; Cllr. John Goodwin; Cllr Lady Kara Hawks
Cllr. Steve Herra; Cllr. Jackie Rhodes; Cllr. Sylvia Wiggins;

In attendance: David Rigby – Clerk/R.F.O.

By invitation: Dist. Cllr. Diane Andrews Dist. Cllr. Joe Reilly

Six members of the public were present.

AGENDA ITEMS

164/22 Apologies

None

165/22 Declarations of Interest in items on the Agenda

None.

166/22 Public Session

A member of the public asked if the Parish Council had any update on two planning applications (22/00214 Little Firs, Barney Hays Lane and 21/00872 Cadnam Garage, Southampton Road). Clerk advised that a decision was awaited from the Planning Inspectorate for 21/00872.

ACTION – Clerk to contact NFNPA to seek an update on 22/00214

A member of the public queried the accessibility of some Parish Council website pages via a mobile phone.

ACTION - Clerk to discuss with the Council's website hosting service.

The same member of the public raised concerns re signage for the 30mph speed limit along Romsey Road.

ACTION - Clerk to walk the stretch of road and report any issues to HCC Highways.

167/22 County and District Councillors Reports

Dist. Cllr. Joe Reilly advised that at the NFDC Council meeting on October 10th, Dist. Cllr. Derek Tipp moved a motion seeking support for a ban on the giving of live creatures as prizes at events on NFDC land.

Dist. Cllr. Diane Andrews advised that Dist. Cllr. Edward Heron had announced his intention to stand down as Leader of NFDC and would not be seeking re-election as a District Councillor in May 2023. Dist. Cllr. Jill Cleary has been nominated as his replacement as Leader and Diane herself has been nominated as the new Deputy Leader.

Cllr. Graham Chillcott noted that Dist. Cllr. Edward Heron decision will result in a great loss to NFDC.

168/22 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Applications

22/00607 – 5 Pollards Moor Road, Copythorne, SO40 2NZ – First floor extension over existing open access.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)

Cllr. Goodwin proposed, Cllr. Coombs seconded, all in favour.

Signed by the Chairman: Date:

22/00630 – Bartley Lodge Hotel, Lyndhurst Road, Cadnam, SO40 2NR – Detached annexe to facilitate additional accommodation; internal and external alterations to the existing hotel

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)
Cllr. Rhodes proposed, Cllr. Chillcott seconded, all in favour.

22/00631 – Bartley Lodge Hotel, Lyndhurst Road, Cadnam, SO40 2NR – Detached annexe to facilitate additional accommodation; internal and external alterations to the existing hotel (Listed Building Consent)

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)
Cllr. Rhodes proposed, Cllr. Chillcott seconded, all in favour.

22/00679 – Land East of James Farm, Winsor Road, Winsor, SO40 2HN – Application under S.37 of the Electricity Act 1989 and S.90(2) of the Town & Country Planning Act 1990 for upgraded overhead lines.

Parish Comment: No Comment

NFDC Planning Applications

None

NFNPA Tree Works Requests

CONS/22/0442 – Squirrel Gate, Beechwood Road, Bartley, SO40 2LP – Fell 2 x Leylandii

Parish Response – Leave decision to Trees Officer

NFDC Tree Works Requests

None

169/22 Planning Decisions made since last Council meeting

NFNPA and NFDC - Planning Applications decided

None

NFNPA and NFDC Tree Works Requests decided

None

170/22 To Approve the Minutes and agreed actions of the Meeting of September 27th 2022

Proposed Cllr. Chillcott, Seconded Cllr. Wiggins, all in favour.

171/22 Matters arising from the Minutes of the previous meeting

153/22 Action has yet to be undertaken. Update will be reported to the November 8th 2022 Council meeting

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155/22 This item was discussed by the Flooding Advisory Committee at its meeting on October 7th 2022.

157/22 The Clerk has undertaken this action.

172/22 To receive and note a report on Parish Footpath Inspections

As the report (a copy of which is included in the supporting documents for this meeting on the Parish Council website) for this item had only been received by members on October 6th 2022 a deferment of consideration until the December 13th 2022 Council meeting was suggested.

RESOLVED: That consideration of the report be deferred until the December 13th 2022 Council meeting.

Proposed by Cllr. Chillcott, seconded by Cllr. Wiggins, all in favour. **APPROVED**

ACTION – The Clerk to add the report to the agenda for the December 13th 2022 Council meeting

Signed by the Chairman: Date:

173/22 To receive and approve a Playground Inspection Report

As the report (a copy of which is included in the supporting documents for this meeting on the Parish Council website) for this item had only been received by members on October 6th 2022 a deferment of consideration until the December 13th 2022 Council meeting was suggested.

RESOLVED: That consideration of the report be deferred until the December 13th 2022 Council meeting.

Proposed by Cllr. Chillcott, seconded by Cllr. Wiggins, all in favour. **APPROVED**

ACTION – The Clerk to add the report to the agenda for the December 13th 2022 Council meeting

174/22 a. To receive and agree the Bank Reconciliation for September 30th 2022

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr Rhodes, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Herra after the meeting.

b . To receive and agree an additional Payments Schedule for October 2022

The Payment Schedule comprising 9 payments for a total of £1,886.76, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes, all in favour. **APPROVED**

By rotation, the schedules; and Electronic Payment instructions (E24 & EP29) were signed by the Chairman and Cllr. Rhodes after the meeting.

175/22 To receive and note Q2 2022/23 Budget Report

The Clerk (as RFO read through his report (a copy of which is included in the supporting documents for this meeting on the Council's website). Report noted.

176/22 Correspondence & Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website).

177/22 Chairman's Report

Cllr. Chillcott reported that he had been unable to attend the October 4th 2022 Parish Hall Committee meeting and that Cllr. Wiggins, who attended in his place, would provide a report during Councillors Reports. He attended the latest Forest North East Conservation Area Review meeting on October 6th 2022. The Flooding Advisory Committee met on October 7th 2022 but were unable to discuss a formal response to NFNPA Planning Application 22/00498 due to being inquorate. Cllr Coombs will explain more in her Councillors report. The Flooding Advisory Committee are aware that the Environment Agency are conducting a survey of property owners in the parish affected by flooding. More details are being obtained by the Clerk and will be shared with councillors and in turn residents via our newsletter, etc.

178/22 Councillors Reports

Cllr. Wiggins, on behalf of Cllr. Chillcott (who was unable to attend the Parish Hall Committee meeting on October 4th 2022) read a report on the proceedings.

Cllr. Rhodes reported that she will be attending the HALC AGM & Conference on October 20th 2022 and will report back to members. She also advised that a "Greening Campaign" meeting will take place on October 20th 2022 to discuss working on the maintenance of Splitwind Pond.

Cllr. Coombs spoke about the Flooding Advisory Committee's inability to vote on a formal response to NFNPA Planning Application 22/00498. At her request the Clerk read out the details of what had been discussed, which was as follows "

"With Cllrs. Chillcott & Wiggins declaring interests the meeting was no longer quorate and so no decision could be taken. Those able to discuss the matter (Cllrs. Coombs and Lady Kara) were of the opinion that the proposed development has the potential to increase the risk of surface water flooding of existing properties within proximity of the development and they would hope that the Council recognise this when responding to the NFNPA on the application."

Cllr. Goodwin reported that he had attended the NALC Online Event "Working Between the Tiers" on September 28th 2022 and that he would provide notes for circulation shortly. He also advised that he had attended the Forest North East Conservation Area review meeting on October 6th 2022. He advised that he would not be able to attend the NFNPA Consultative Panel meeting on December 1st 2022. The following questions were also asked by Cllr. Goodwin:-

Q - Copythorne Playground, concerned that "non closure" of gate closure has not been addressed?

A – Cllr. Chillcott advised that this issue was to be discussed with the Parish Hall handyman.

Q – Copythorne Playground, when are the (donation) signs going to be returned?

A – The Clerk will discuss this matter again with the former "Friends of Copythorne Playground"

Q – Remembrance Day Service (Sun Nov 13), Parish Council agreed last year to cut grass around memorial.

A – The Clerk advised that the Lengthsman has already been tasked to do this during the week before.

Q – Hampshire Property Flood Resilience Survey received by him, maybe something can be added to newsletter?

A – Cllr. Herra asked Cllr. Goodwin to write an article for inclusion.

Q – Will anyone be representing the Council at the HALC AGM/Conference on Sept 20th 2022

A – The Clerk advised that Cllr. Rhodes would be doing so.

Cllr. Lady Kara advised that there was to be "wake" held at the Parish Hall on October 27th 2022 in memory of Ina Mansell, a former member of the Parish Council and well-known local resident, who passed away earlier this year. She also asked whether the local MP, The Rt. Hon. Dr Julian Lewis, should be invited to attend the November 8th 2022 Parish Council meeting to listen to the discussion of a Parish Council response to NFNPA Planning Application 22/00498. Members thought this was a good idea.

ACTION – Clerk to send a letter of invitation to Dr Lewis' constituency office.

Cllr. Herra reminded members that October 17th 2022 was the deadline for articles for the November newsletter.

179/22 Suggested Agenda Items for the November 8th 2022 meeting

As listed on the forward calendar.

ACTION – Clerk to add "publicity for May 2023 Parish Council elections to the forward calendar for January 2023

180/22 To Confirm the next meeting

The next meeting will take place on November 8th 2022

With no further business to transact, the Chairman closed the meeting at 8.51pm.

Signed by the Chairman: Date: