

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 6.00 PM ON
SEPTEMBER 27TH 2022 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Chillcott; Cllr. John Goodwin; Cllr Steve Herra
Cllr. Lady Kara Hawks; Cllr. Sylvia Wiggins; Cllr. Jackie Rhodes

In attendance: David Rigby – Clerk/R.F.O.

By invitation: Dist. Cllr. Derek Tipp

No members of the public were present.

Prior to the start of the meeting a minute's silence was observed as a mark of respect for HM Queen Elizabeth, following by a cheer of "God Save the King"

AGENDA ITEMS

145/22 Apologies

Cllr. Sarah Coombs

146/22 Declarations of Interest in items on the Agenda

None.

147/22 Public Session

No members of the public were present to speak.

148/22 County and District Councillors Reports

Dist. Cllr. Derek Tipp advised he had made no progress in his request for consideration of a "zebra crossing" outside of Bartley Junior School and that the two School Crossing Patrols vacancies had still not been filled. He also advised that he will be presenting a motion to the next NFDC Council meeting seeking support for a ban on the giving of live creatures as prizes at events within the District.

149/22 Planning Applications; TPOs and Tree Works Requests

The Clerk read through a list of planning applications that had been responded to since the last meeting using the process details in Standing Order 15b xvi or the Council's "Business Continuity Arrangements". The details were as follows:-

NFNPA Planning Applications

22/00482 – Land Adjacent to Kaellies, Newbridge, SO40 2NW – Stable block; hardstanding; etc.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)

22/00500 – Hawthorn Cottage, Newbridge Road, SO30 2NX – Two storey extension; replacement garage

Parish Comment: 4 - We recommend REFUSAL for the reasons listed (see NFNPA planning portal)

22/00519 – Land of Marsh Farm, Cadnam Lane, SO40 2NU – Installation of ground level solar panel array

Parish Comment: 1 - We recommend PERMISSION, for the reasons listed, but would accept the decision reached by the NFNPA's Officers under their delegated powers (see NFDC planning portal)

22/00552 – Manor Equestrian Centre, Old Salisbury Rd, SO51 6FA – Cert LD for continued use of equestrian facilities for dog training enterprise and private hire of fields & venue

Parish Comment: No Comment

Signed by the Chairman: Date:

22/00544 - Kaellies, Newbridge, SO40 2NW - Single storey extension; replacement drive, retaining wall; etc.
Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)

22/00354 – 12 Romsey Road, Ower, SO52 6AE – Ground & first floor rear extension; repair of roof
Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)

22/00355 – 12 Romsey Road, Ower, SO52 6AE – Ground & first floor rear extension; repair of roof (LBC)
Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)

22/00494 – Woodfield Barn Farm, Kewlake Lane, SO40 2NT – Stationing of a caravan for non-residential agricultural purposes.
Parish Comment: 4 - We recommend REFUSAL for the reasons listed (see NFNPA planning portal)

22/00585 – Irene Cottage, Southampton Road, Bartley, SO40 2NA – Single storey rear extension; 1 dormer
Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)

22/00578 - Paultons Park, Ower, SO51 6AL -Cert LD for continued use of land as sui general ancillary to park
Parish Comment: No Comment

22/00560 – Whitmarsh Farm, Winsor Lane, SO 40 2HG – Extension to outbuilding (demolition of shed)
Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)

22/00561 – Whitmarsh Farm, Winsor Lane, SO40 2HG – Extension to outbuilding (demolition of shed) (LBC)
Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)

22/00611 The Walled Garden, Paultons Park, Ower, SO51 6AL – Single storey rear extension.
Parish Comment: No Comment

22/00433 – Moondarra, Pollards Moor Road, Copythorne, SO40 2NZ – Roof extensions and alterations, etc.
Parish Comment: 4 – We recommend REFUSAL, for the reasons listed (see NFNPA planning portal)

22/00141 – Land at Grove Farm, Southampton Road, Cadnam = Construction of agricultural access, etc.
Parish Comment: 4 – We recommend REFUSAL, for the reasons listed (see NFNPA planning portal)

NFDC Planning Applications

None

The following applications were considered at the meeting:-

NFNPA Planning Applications

None

NFDC Planning Applications

22/10951 – Land off Salisbury Road, Ower, SO51 6AN – Use of land for equestrian purposes; etc.
Parish Comment: 4– We recommend REFUSAL, for the reasons listed (see NFDC planning portal)
Cllr. Herra proposed, Cllr. Wiggins seconded, carried by majority.

NFNPA & NFDC Tree Works Requests

None

150/22 Planning Decisions made since last Council meeting

NFNPA - Planning Applications decided

- 21/00147 - 4 Riverside Close, Bartley SO40 2LW - Delegated to Officer, Grant Subject to Conditions
- 22/00412 - The Old Barn, Newbridge, SO40 2NW - Delegated to Officer, Grant Subject to Conditions
- 22/00404 - Green Gables, Romsey Road, SO40 2NN - Delegated to Officer, Permitted development
- 22/00456 - The Walled Garden, Paultons Park, SO51 6AL - Delegated to Officer, Permitted development
- 22/00177 - Home Farm, Bricky Lake Lane, SO51 6GQ - Delegated to Officer, Grant Subject to conditions
- 22/00461 - Staindrop, New Inn Rd, Bartley, SO40 2LS - Delegated to Officer, Grant Subject to conditions
- 22/00410 - Cadnam Green Yard, Cadnam Rd, SO40 2NU - Delegated to Officer, Grant Subject to conditions
- 22/00482 - Land adj. to Kaellies, Newbridge, SO40 2NW - Delegated to Officer, Grant Subject to conditions
- 22/00519 - Land of Marsh Farm, Cadnam, SO40 2NU - Delegated to Officer, Grant Subject to conditions
- 22/00544 - Kaellies, Newbridge, SO40 2NW - Delegated to Officer, Grant Subject to conditions
- 22/00433 - Moondarra, Pollards Moor Rd, SO40 2NZ - Delegated to Officer, Grant Subject to conditions
- 22/00560 - Whitmarsh Farm, Winsor Lane, SO40 2HG - Delegated to Officer, Grant Subject to conditions
- 22/00561 - Whitmarsh Farm, Winsor Lane, SO40 2HG - Delegated to Officer, Grant Subject to conditions
- 22/00500 - Hawthorne Cottage, Newbridge Rd, SO40 2NX - Withdrawn by applicant
- 22/00086 - Violet Cottage, Newbridge, SO40 3NW - Planning Committee, Grant Subject to conditions

NFDC - Planning Applications decided

- 22/10643 – Lyndale, Whinwhistle Rd, SO51 6BN - Delegated to Officer, Grant Subject to conditions

NFNPA Tree Works Requests decided

- | | |
|----------------|---|
| CONS/22/0258 | Sandlyn, Chinham Road, Bartley, SO40 2LL – Raise No Objection |
| CONS/22/0301 | Moulands Farm, Winsor Road, Winsor, SO40 2HN – Raise No Objection |
| R14/15/22/0386 | Charles King Hall (Scout Hut), Romsey Rd, Copythorne, SO40 2PB – Exempt Works |
| CONS/22/0354 | Land adj. to Kaellies, Newbridge, Cadnam, SO40 2NW – Raise No Objection |
| CONS/22/0367 | Owls Hoot, Newbridge, Cadnam, SO40 2NW – Raise No Objection |
| CONS/22/0370 | Dell Cottage, Vicarage Lane, Copythorne, SO40 2PA – Raise No Objections |

NFDC Tree Works Requests decided

None

151/22 To Approve the Minutes and agreed actions of the Meeting of July 12th 2022

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes, all in favour.

Signed by the Chairman: Date:

152/22 Matters arising from the Minutes of the previous meeting

- 132/22 Cllr. Chillcott's updating report is on the agenda for today's meeting.
133/22 The Clerk's updating report is on the agenda for today's meeting.
134/22 The Clerk submitted the response on July 19th 2022
135/22 The Clerk submitted the response on July 19th 2022
138/22 The Clerk issued the above information on July 21st 2022
144/22 The Clerk has completed this task

153/22 To receive and approval a report on the proposed Platinum Jubilee Memorial Clock

Cllr. Chillcott presented his report (a copy of which is included in the supporting documents for this meeting on the Parish website).

RESOLVED: That the eight points in the proposal be approved together.

Proposed by Cllr. Chillcott, seconded by Cllr. Wiggins, all in favour. **APPROVED**

ACTION – The Clerk to work with Cllr Chillcott to progress the purchase and installation of the Clock

154/22 To receive a report on the possible purchase of a replacement tree for the "Bartley Oak".

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish website).

RESOLVED: That the Clerk investigate the likely cost of paying a contractor to water the Oak and then bring an updating report to a future meeting of the Council.

Proposed by Cllr. Chillcott, seconded by Cllr. Herra, all in favour. **APPROVED**

ACTION –The Clerk to obtain quotes for the watering of the tree and report again to Council

155/22 To receive and note the HCC Flood & Water Management Team response to the Parish Council's comments on the "Bartley Water Flood Risk Investigation Report"

Cllr. Chillcott (as Chair of the Flooding Advisory Committee presented a report (a copy of which is included in the supporting documents for this meeting on the Parish website) and asked members to note it's contents.

Cllr. Goodwin said that he remains concerned that the proposed 2022 Bartley Flood Report still has no information on the severe flooding that occurred in Bartley, as well as elsewhere in the Parish and southern England, over the 2013 -2014 winter period. By way of a counter-proposal to that contained in the report, Cllr. Goodwin proposed that a decision on noting the response be deferred until further consideration had been given by the Flooding Advisory Committee on asking the HCC Flood & Water Management Team to amend their report to reflect his concerns.

RESOLVED: That the Counter-Proposal be approved.

Proposed by Cllr. Goodwin, seconded by Cllr. Lady Kara, **CARRIED**

ACTION – Flooding Advisory Committee to consider Cllr. Goodwin's request

156/22 a (i). To receive and agree the Bank Reconciliation for July 31st 2022

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Herra, Seconded Cllr Goodwin, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Graham Chillcott after the meeting.

a (ii). To receive and agree the Bank Reconciliation for August 31st 2022

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Herra, Seconded Cllr. Rhodes, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Graham Chillcott after the meeting.

b (i). To receive and agree an additional Payments Schedule for August 2022

The Payment Schedule comprising 5 payments for a total of £228.33, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Herra, Seconded Cllr. Wiggins, all in favour. **APPROVED**

By rotation, the schedules; and Electronic Payment instructions (EP18 & EP19) were signed by the Chairman and Cllr. Lady Kara after the meeting.

b (ii). To receive and agree the Payments Schedule for September 2022

The Payment Schedule comprising 7 payments for a total of £1,892.48, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes, all in favour. **APPROVED**

By rotation, the schedules; and Electronic Payment instruction (EP20 to EP23) were signed by the Chairman and Cllr. Lady Kara after the meeting.

157/22 To receive and approve a recommendation to appoint Tim Light as the Council's Internal Auditor for 2022/23.

The Clerk (as RFO) presented the above report (a copy of which is included in the supporting documents for this meeting on the Council's website).

RESOLVED: That the Council approve the appointment

Proposed by Cllr. Lady Kara, seconded by Cllr. Wiggins, all in favour. **APPROVED**

ACTION – Clerk to notify Tim Light of the decision.

158/22 To receive and approve a recommendation to not take up Option to opt out of SAAA central external auditor appointment arrangements

The Clerk (as RFO) presented the above report (a copy of which is included in the supporting documents for this meeting on the Council's website).

RESOLVED: That the Council approve the recommendation.

Proposed by Cllr. Herra, seconded by Cllr. Goodwin, all in favour. **APPROVED**

159/22 Correspondence & Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website).

160/22 Chairman's Report

Cllr. Chillcott provided a verbal report covering the following:-

1. Complaint received that hedge at eastern end of Old Romsey Road need trimming again.
2. The Acting Chief Constable of Hampshire Police has recently confirmed that all domestic burglary victims will now receive a visit from the police to follow up on the incident.
3. Parish Phone Boxes – Further damage has occurred to a glass panel in one of the boxes.
4. Officers involved in "Operation Mountie" (the monitoring by the police of speeding on forest roads to prevent animal deaths) are handing out knitted ponies made by members of Copythorne WI to the children of drivers spoken to about their speed.
5. National Moment of Reflection – The turnout for this event at the parish Hall on the eve of HM The Queen's Funeral was amazing. A one minute silence was followed by the cheer of "God Save the King" and the signing of the National Anthem.

161/22 Councillors Reports

Cllr. Rhodes reported that the “Green Campaign” meeting on July 14th went well. A small group has offered to work on the maintenance of Splitwind Pond and the Clerk will be meeting with them on Oct 13th. A couple of offers of possible locations for the “Men’s Shed” are being followed up. A visit to another local sustainability project is being arranged.

Cllr. Wiggins spoke of her sadness of vandalism at the playground (see Clerks report – Item 159/22)

Cllr. Lady Kara advised that a 30mph speed sign in Romsey Road needs replacing as the post has rusted through.

162/22 Suggested Agenda Items for the October 11th 2022 meeting

As listed on the forward calendar.

163/22 To Confirm the next meeting

The next meeting will take place on October 11th 2022

With no further business to transact, the Chairman closed the meeting at 7.12pm.

DRAFT