



COPYTHORNE PARISH COUNCIL

A meeting of the Flooding Advisory Committee was held on Friday October 7th 2022 at The Royal British Legion Hall, Southampton Road, Cadnam starting at 10am.

Present: Cllrs. Graham Chillcott (Chair), Lady Kara Hawks, Sylvia Wiggins, Sarah Coombs

Observer: Mr. David Rigby – Clerk and RFO

A G E N D A (with DRAFT notes of discussion)

1. Apologies for absence.

None

2. Declarations of Interest.

Cllrs. Chillcott and Wiggins declared an interest in Item 5

3. Review of notes of previous meeting (June 28th 2022) and action points.

All members present at the previous meeting were happy that the notes of the meeting accurately reflected the discussions.

4. Update on response to the HCC F&WM Team Bartley Flood Investigation Report following report to Council on September 27th 2022.

Cllr. Goodwin's concerns raised at the September 27th 2022 Council meeting that *"..the proposed 2022 Bartley Flood Report still has no information on the severe flooding that occurred in Bartley, as well as elsewhere in the Parish and southern England, over the 2013 -2014 winter period.."* were considered. Members noted that Cllr. Goodwin had raised this point (and others) previously at the March 8th 2022 Council meeting. The Flooding Advisory Committee's response to the points raised by Cllr. Goodwin was agreed at its April 6th 2022 (item 4, point 6). In respect of the "omission of the 2013/14 flooding" the response was *"If we can be provided with details for the above then we will ask HCC to reference these issues"*. No information was forthcoming and the Flooding Advisory Committee made a report to the May 10th 2022 Council meeting (Agenda item 20/minute 102/22) which was approved.

To move this matter forward all Flooding Advisory Committee members agreed to ask the Clerk to e-mail Cllr. Goodwin and ask him to supply the information/comment that he would like to see in the "Bartley Report". Once received a report will be submitted by the Flooding Advisory Committee to a meeting of the Council seeking approval to ask the HCC F&WM Team to include the information/comment within their "Bartley Report"

ACTION – Clerk to contact Cllr. John Goodwin as detailed above.

5. Consider of Flooding Advisory Committee input to Parish Council's consideration of a response to NFNPA Planning Application 22/00498

With Cllr. Chillcott declaring an interest in this item, it was agreed by all members that Cllr. Coombs should take the role of Chairman for this item. With Cllr. Wiggins also declaring an interest the meeting was no longer quorate and so no decision could be taken. Those able to discuss the matter (Cllrs. Coombs and Lady Kara) were of the opinion that the proposed development has the potential to increase the risk of surface water flooding of existing properties within proximity of the development and they would hope that the Council recognise this when responding to the NFNPA on the application

Cllr. Chillcott resumed the role of Chairman

6. Review of Work programme for the Flooding Advisory Committee for year ending April 2023.

See the notes in red added to the report attached for this item.

ACTION – Clerk to undertake the three tasks identified on the report for this item.

7. Review of Flooding Advisory Committee requested works programme for the Lengthsman for year ending April 2023.

Report for item reviewed.

ACTION – Clerk to obtain a progress report from the Lengthsman

8. Discussion of other matters relating to the Aims and Responsibilities of the Flooding Advisory Committee.

Cllr. Lady Kara confirmed that she had recently been sent a questionnaire to complete titled *“Hampshire Property Flood Resilience”* by the Environment Agency and wondered how wide the distribution of the questionnaire was within the Parish. Members asked the Clerk to contact the sender to obtain more information and report back to the Flooding Advisory Committee to enable it to notify the Council of the purpose of the project.

ACTION – Clerk to contact the EA member of staff responsible as requested above.

Cllr. Sarah Coombs asked if we could find out what the maintenance regime for the Southern Water pumping stations within the Parish is and - if possible - how long they consider the existing pumping station machinery will remain fit for purpose.

Action – Clerk to contact Southern Water as requested

9. Agree date for next meeting.

Friday January 13th 2023, 10am (venue to be confirmed).

The meeting was closed at 11.06am

Copythorne Parish Council - Flooding AC Meeting – October 7th 2022

Item 3 – Review of notes of previous meeting (June 28th 2022)

The meeting of the Flooding Advisory Committee previously opened and adjourned on Friday May 20th 2022 and Friday June 10th 2022 due to the lack of a quorum was held on Tuesday June 28th 2022 at Copythorne Parish Hall (rear extension) starting at 7pm.

Present: Cllrs. Graham Chillcott (Chair), Lady Kara Hawks, Sylvia Wiggins, Sarah Coombs
Observer: Mr. David Rigby – Clerk and RFO

A G E N D A (with DRAFT notes of discussion)

1. Election of a Chairman

Cllr. Graham Chillcott was proposed by Sylvia Wiggins, seconded by Sarah Coombs and unanimously approved as Chairman by the voting members

2. Apologies for absence.

None

3. Declarations of Interest.

None

4. Review of notes of previous meeting (April 6th 2022) and action points.

All those present at the April 6th 2022 meeting were happy that the notes of the previous meeting accurately reflected the discussions

5. Update on response to the HCC F&WM Team Bartley Flood Investigation Report following report to Council on May 10th 2022.

Members noted that the Flooding Advisory Committee's report to Council on May 10th 2022 was approved and letter was sent via e-mail to the HCC F&WMT on May 25th 2022 with a response requested by June 15th 2022. An acknowledgement was received on May 27th 2022 which read as follows:-

"I am happy to review your comments and would hope to be in a position to reply by the date set. If I don't manage to reply by this date however, it is because we are facing extra pressures following the departure of members of the team recently! So apologies for any delay."

ACTION – Clerk to chase if no response received by July 8th

6. Review of Work programme for the Flooding Advisory Committee for year ending April 2023.

Using the details (and "action numbers") contained in the attached report for this item, the following was agreed:-

Point 4 – Following recent reports of overhanging tree branches, Clerk to send Riparian Responsibilities letters to owners of property along the Cadnam River in Old Romsey Road.

Point 5 – Remains ongoing

Point 7b – Following recent works change to "Watching Brief"

Point 7e – Add "Clerk chased HCC Highways on June 28th 2022 for update on promised works

7. Review of Flooding Advisory Committee requested works programme for the Lengthsman for year ending April 2023.

Using the details (and "Task Refs") contained in the attached report for this item, the following was agreed:-

1 & 2 - Lengthsman to be instructed to cut back all vegetation

3 - Lengthsman to be instructed to undertake work

4 - Clerk to continue monitoring checks

ACTION – Clerk to instruct Lengthsman to undertake required actions

8. Discussion of other matters relating to the Aims and Responsibilities of the Flooding Advisory Committee (to include formulating a response, for approval by the Council, to the public consultation on the HCC Draft Catchment Management Plans).

Sylvia Wiggins has provided members with a report on the issues which had been occurring as a result of the collapsed drain at the top of Oakfield Road. It is hoped that the recent repairs completed by HCC Highways will have resolved the issues

Members discussed the consultation on the HCC Draft Catchment Management Plans and have agreed on responses to the questions on "Catchment Plan Methodology" and the eleven proposed policies. Members agreed to submit their responses for approval in a report to the July 12th 2022 Council meeting. A copy of the Flooding Advisory Committee response will be added to the Flooding Advisory Committee page of the Council's website as an addendum to the notes of the meeting.

ACTION – Clerk to prepare a report for the July 12th 2022 Council meeting as detailed above.

9. Agree date for next meeting.

Thursday September 22nd 2022, 10am.

Copythorne Parish Council - Flooding AC Meeting – October 7th 2022

Item 4 – Update on response to the HCC F&WM Team Bartley Flood Investigation Report following report to Council on Sept 27th 2022

BACKGROUND

At the Council meeting on Sept 27th 2022 a report on the above was presented as Item 11 on the agenda (copy attached as Appendix 1, four pages) the following is an extract from the minutes of the meeting:-

155/22 To receive and note the HCC Flood & Water Management Team response to the Parish Council's comments on the "Bartley Water Flood Risk Investigation Report"

Cllr. Chillcott (as Chair of the Flooding Advisory Committee presented a report (a copy of which is included in the supporting documents for this meeting on the Parish website) and asked members to note it's contents.

Cllr. Goodwin said that he remains concerned that the proposed 2022 Bartley Flood Report still has no information on the severe flooding that occurred in Bartley, as well as elsewhere in the Parish and southern England, over the 2013 -2014 winter period. By way of a counter-proposal to that contained in the report, Cllr. Goodwin proposed that a decision on noting the response be deferred until further consideration had been given by the Flooding Advisory Committee on asking the HCC Flood & Water Management Team to amend their report to reflect his concerns.

RESOLVED: That the Counter-Proposal be approved.

Proposed by Cllr. Goodwin, seconded by Cllr. Lady Kara, **CARRIED**

ACTION – Flooding Advisory Committee to consider Cllr. Goodwin's request

The issue of making reference to the 2013-14 Flooding had previously been raised by Cllr. Goodwin at the March 8th 2022 Council meeting when Council considered a report. Cllr. Goodwin's comment and the Flooding Advisory Committee response was as follows:-

JG Comment: Additionally this new report makes no mention whatsoever on properties affected or the work carried out following the 2013-14 flooding.

FAC response – If we can be provided with details for the above then we will ask HCC to reference these issues.

ACTION REQUIRED

This is detailed in the minutes extract from the September 27th 2022 Council meeting above.

**Graham Chillcott,
Flooding Advisory Committee Chairman
September 30th 2022**

APPENDIX 1 to Item 4 on Flooding AC Agenda for October 7th Meeting

Copythorne Parish Council Meeting – September 27th 2022

Item 11 - To receive and note the response from the HCC F&WM Team to the Parish Council's comments on the "Bartley Water-Flood Risk Investigation Report"

BACKGROUND

At the May 10th 2022 Council Meeting, the Council approved a report from me (as Chairman of the Flooding Advisory Committee) setting out a response from the Flooding Advisory Committee to the above report.

The response approved by the Council was sent – by the Clerk - to the HCC Flood and Water Management Team ("HCC F&WMT") by e-mail on May 25th 2022 seeking a response by June 15th 2022.

The Clerk received the following acknowledgement on May 27th:-

"I am happy to review your comments and would hope to be in a position to reply by the date set. If I don't manage to reply by this date however, it is because we are facing extra pressures following the departure of members of the team recently! So apologies for any delay."

With a response not received by June 15th 2022, the Clerk sent a chasing e-mail on July 8th 2022 and received this response the same day:-

"I am hoping to respond the week commencing 18th July. Apologies for the delay."

The HCC F&WMT response was received by the Clerk on July 21st 2022 and shared with me the same day.

With the next Flooding Advisory Committee meeting not due to take place until September 20th 2022 and at my suggestion, the Clerk circulated the HCC F&WMT response to all Flooding Advisory Committee members with a request for their comments. No comments were received.

CURRENT POSITION

A copy of the Council's response letter dated May 25th 2022 along with the HCC F&WMT reply is attached as Appendix A. The HCC comments are in bold text.

RECOMMENDATION

The Council notes the responses received from the HCC F&WMT and instructs the Clerk to obtain an amended version of the HCC F&WMT report and add it to the Flooding page on the Council's website.

Graham Chillcott
Chairman, Flooding Advisory Committee
August 12th 2022



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Mr Tom Callaway
Senior Flood & Water Management Project Officer
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Elizabeth II Court West
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SO23 8UD

May 20th 2022

Dear Mr Callaway

Copythorne South – Bartley Water Addendum to Copythorne Village Flood Risk Investigation Report

Thank you for sharing the “Bartley Water Flood Risk Investigation Report” with the Parish Council on November 17th 2021. With apologies for the lengthy delay in sending you a formal response, Copythorne Parish Council would like to make the following comments and suggested amendments please:-

1. Page ii Executive Summary – First Bullet Point
After “*Shepherds Road*”, add “*Chinham Road and Shepherds Close*”.
Amended
2. Page ii – Executive Summary – Second Bullet Point
After “*Fletchwood Tributary*” add the words “*(part of Bartley Water)*”.
Amended
3. Page 1 – Background
Remove “*locally*” at the start of line 7 and replace with “by the Environment Agency”.
Amended
4. Page 5 – What actions have been taken to address flood risk?
In the first paragraph please amend the number of properties affected by internal flooding from 11 to 28 so as to match the number detailed at the top of page 5 of the 2005 NFDC Project Appraisal Report referenced.
In addition, after the words “*.. by internal flooding.*” add a further sentence which reads “*The technical details within that report remains extant and the information remains relevant today.* This will tie the 2005 NFDC report into the 2021 HCC report.
Amended, edited for clarity

5. Page 6 – Continuation of “What actions have been taken to address flood risk” – Top paragraph
Whilst the Parish Council minutes of February 26th 2013 refer to correspondence, they do not make the statement indicated in the report.

Amended

6. Page 6 – Summary of observations and discussions – Point 8
Since the August 6th 2021 visit it has been confirmed that the attenuation area was never built.

Amended.

7. Page 7 -Continuation of Summary of observations and discussions – Point 10
In line 3, delete “may”.

Amended.

8. Page 7 Continuation of Summary of observations and discussions – Point 11
At the end of the point add the following “*but housing development since that work has caused flooding problems to return.*”

We cannot make statements like this without substantial evidence.

9. Page 7- Continuation of Summary of observations and discussions – Point 12
Alter “*Shepherds Lane*” to read “*Shepherds Road*”.
Add “*Since the visit on August 6th 2021, work has been undertaken by the owners of 2 Shepherds Close to remove an obstruction within the culvert.*”

Amended

10. Page 7 - Continuation of Summary of observations and discussions – Point 15
Change “*towards the River Test*” to “*eventually into the River Test at Eling*”.

Amended

11. Page 7 – Continuation of Summary of observations and discussions
Add a Point 16 that reads:- “*The technical studies within the 2005 NFDC Project Appraisal Report (mentioned in the first paragraph of Section 2 of this report) resulted in the watercourse alongside the now redundant chicken farm on the northern side of Chingham Road also being designated as main river. This is where the fields north up to Southampton Road currently contribute surface water, including the field to the rear of the Haywain public house.*”

Inserted as point 11 (others renumbered)

12. Page 9-10 – 5. Conclusions and Next Steps
The Parish Council feels that the opening paragraph to Section 5 of the report can lead to the impression that awareness of landowner’s riparian responsibilities is the main conclusion of the report rather than just one of the conclusions. We ask therefore that you make “*Continue pressing the Environment Agency to ensure that the initial investigation works referred to in the final paragraph of Section 2 of their report be progressed*” the first of the conclusions and next steps.
I’m not sure what you are referring to here, is it 2.7 Choice of Preferred Option? Have you approached the EA recently about this as I am concerned that the report is so old now that priorities could have changed at the EA and any score given to this proposal previously may be different now if calculated again? Could you possibly rephrase your suggested amendment to: liaising with the EA regarding potential flood alleviation schemes in this area? Who would lead on this, the PC?

(GC Note: The Clerk will clarify to the HCC Flood and Water Management Team that we are referring to the final paragraph of Section 2 of the HCC report with regards to the EA’s 2021-27 programme for potential funding from DEFRA and that at the behest of the Flooding Advisory Committee the Clerk will continue the dialogue with the EA regarding this.

We look forward to receiving your response and hopefully a revised final version of the report reflecting the above comments before June 15th 2022.

Yours sincerely

David Rigby

David Rigby
Clerk/Responsible Financial Officer
Copythorne Parish Council

Copythorne Parish Council – Flooding AC Meeting – October 7th 2022

Item 6 - Review of work programme for FAC for year ending April 2023

Action Number	Description	Task Owner	Start Date	End Date	Current Action	Notes
1	Prepare new Parish Flood Plan for 2022	Cllr. Wiggins	May '22	Tba	Work in hand no changes expected to be required.	Approval of a 2022 version of the Parish Flood Plan to be an agenda item at the next Flooding AC mtg
2	Preparation of Schedule of Works & Monitoring of Works on Flood Mitigation by Lengthsman	Cllr. Wiggins	May '22	Tba	Works listed in the report for Item 7 at October 7 th 2022 mtg.	Clerk to contact the Lengthsman for an update on progress with tasks.
3	Monitor works being undertaken by Authorities in Inspecting Main Rivers and Critical Watercourses	Clerk	May '22	Tba	Clerk to continue to contact Environment Agency & Highways England to obtain details of their inspection regimes and report to Council	Cllr. Coombs reported that EA had cleared Cadnam River ditch along west side of Newbridge Road (Old Pollards Moor to Riverside). Clerk to chase HE re culvert under M27 near Riverside
4	Investigate historical flooding in Old Romsey Road	Cllr. Lady Kara	July '21	Tba	To research the history of the problem Riparian Responsibilities letters sent to 10 property owners in the area on 7/10/22	Culvert under M27 behind Sir John Barleycorn photo taken by Cllr. Chillcott and distributed to Cllrs by the Clerk. Research continues
5	Continue to work with HCC Highways regarding 2021 flooding issues in The Parade, Southampton Road area	Cllr. Chillcott to lead	Sep '21	Tba	Requests made of HCC Highways to deal with issues reported in respect of certain Highways assets.	Items listed on Clerks database. Last discussion with HCC Highways was on 23/4/22. 7/10/22 - Clerk to chase HCC Highways for an update.
6	Respond to new Flooding issues in Parish as they arise	All	May '22	Tba	Watching brief	

7	Specific Drainage Issues	All	Jan' '21	Tba	Clerk to continue to monitor live events and report to Council	a. Shepherds Road drainage issue. Blockage cleared by resident Jan 22. (WATCHING BRIEF) b. New Inn Rd/Oakfield Rd ditch and broken pipe. (21481011). HCC Highways contractors completed works on 31/5/22. (WATCHING BRIEF). c. New Inn Road/Rockram Close blocked ditch (21475318). Ditch cleared again April 2021. Suspect blocked pipe under Rockram Close. (WATCHING BRIEF) d. Barrow Hill Road, surface water flooding and drainage issues. RR letters sent out by HCC on 9/2/21. GC has spoken to Historic England re Barrows in paddock (WATCHING BRIEF) e. Pollards Moor Road condition of verge at Romsey Road end, after Southern Water tanking exercise in early 2021 (21536412). Road surface repairs completed. Pavement re-widening work completed. HCC Highways continue to be chased for removal of debris & promised pavement repairs. f. Riparian responsibilities letters issued and surface water flooding in Kewlake Lane (21534946) Works undertaken by HCC Highways contractors to jet drain which flows into ditch then field. (WATCHING BRIEF)
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Last Updated – Clerk - Sept 30th 2022

Copythorne Parish Council – Flooding AC Meeting – October 7th 2022

Item 7 – Review of Flooding Advisory Committee requested works programme for the Lengthsman for year ending April 2023

Task Ref:	Action	Start Date	1 st Milestone	2 nd Milestone	Planned Finish	Actual Finish	Comments
1	Cut back all vegetation around the white railings repainted in 2020 & 2021 (17 sets in 11 locations)	Aug 2022			By Oct 2022		Part of rolling programme of maintenance.
2	Lengthsman to walk all the Main Watercourses and ditches along roads liable to surface water flooding in the Parish and clear or report to Clerk any obstructions found	Aug 2022			By end of Oct 2022		Checks in previous years for example have included Pound Lane, Barrow Hill Road, Shepherds Road, Brockishill Rd, Beechwood Rd and Bartley Green
3	Kewlake Lane - Lengthsman to ensure that pipes from “pond” to ditch on opposite side of road and from roadside ditch to field are clear	Aug 2022			By end of Oct 2022		(Note:- Clerk now checking minimum once a month when undertaking other parish tasks).