

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON
JULY 12TH 2022 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Chillcott; Cllr. John Goodwin; Cllr Steve Herra
Cllr. Lady Kara Hawks; Cllr. Sylvia Wiggins; Cllr. Jackie Rhodes

In attendance: David Rigby – Clerk/R.F.O.

By invitation: Dist. Cllrs. Joe Reilly and Diane Andrews

Five members of the public were present

AGENDA ITEMS

124/22 Apologies

Cllr. Sarah Coombs

125/22 Declarations of Interest in items on the Agenda

Cllrs. Goodwin and Wiggins declared an interest in part of Item 128/22 (planning application 22/00461) and will take no part in the discussion or vote on this planning application.

126/22 Public Session

No members of the public wished to speak.

127/22 County and District Councillors Reports

Dist. Cllr. Joe Reilly advised that the NFDC Waste Strategy was discussed and approved by the NFDC Cabinet on July 6th 2022 and by the Full Council on July 11th 2022 as a majority vote. The agreed changes will not be introduced until 2024 as infrastructure changes need to be completed first.

Dist. Cllr. Andrews added that until Hampshire County Council builds the planned Materials Recovery Facility (“MRF”) near Eastleigh, NFDC is unable to change how and what it recycles.

Dist. Cllr. Diane Andrews also advised that the “Your Future New Forest Partnership” board met earlier today. This is a multi-agency initiative helping to shape how they can work together for this unique and special landscape and to support the communities that sustain it in the coming years.

128/22 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Applications

22/00412 – The Old Barn, Newbridge, SO40 2NW – Stables; hardstanding; access and gate alterations.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)

Cllr. Lady Kara proposed, Cllr. Herra seconded, all in favour.

22/00456 The Walled Garden, Paultons Park, Ower, SO51 6AL – Application for a Certificate of Lawful Development for proposed single storey rear extension.

Parish Comment: No Comment

22/00461 – Staindrop, New Inn Lane, Bartley, SO40 2LS – Replacement dwelling; 1no. outbuilding; associated landscaping; demolition of existing dwelling.

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)

Cllr. Herra proposed, Cllr. Rhodes seconded, carried by majority of those eligible to vote.

Signed by the Chairman: Date:

22/00433 – Moondarra, Pollards Moor Road, Copythorne, SO40 2NZ – Roof extensions and alterations to facilitate first floor habitable floorspace including 3no. dormers and 5no. rooflights; single storey ground floor extensions; conversion of internal garage to habitable floorspace and store; alterations to doors and windows; render; outbuilding; decking.

Parish Comment: 4 – We recommend REFUSAL, for the reasons listed (see NFNPA planning portal)
Cllr. Goodwin proposed, Cllr. Wiggins seconded, all in favour.

22/00448 – Woodfield Barn Farm, Kewlake Lane, Cadnam. SO40 2NT – Application for a Certificate of Lawful Development for continued use of building for storage (use class B8); existing hardstanding.

Parish Comment: No Comment

NFDC Planning Applications

22/10643 – Lyndale, Whinwhistle Road, East Wellow, SO51 6BN – Proposed front gable extension.

Parish Comment: 1– We recommend PERMISSION, for the reasons listed, but would accept the decision reached by the NFDC's Officers under their delegated powers (see NFDC planning portal)

Cllr. Goodwin proposed, Cllr. Rhodes seconded, all in favour.

22/10662 – 3 Shelley Nursery Bungalows, Romsey Road, Ower, SO51 6AE – Replacement dwelling, demolition of existing

Parish Comment: 1– We recommend PERMISSION, for the reasons listed, but would accept the decision reached by the NFDC's Officers under their delegated powers (see NFDC planning portal)

Cllr. Rhodes proposed, Cllr. Goodwin seconded, all in favour.

NFNPA Tree Works Requests

CONS/22/0246 – Rose Cottage, Newbridge, Cadnam, SO40 2NW – Prune group of 5 Oak trees

CONS/22/0247 – Sunnyside, Newbridge, Cadnam, SO40 2NW – Prune group of 3 Oak trees

CONS/22/0258 – Sandlyn, Chinham Road, Bartley, SO40 2LL – Pollard 1 x Oak tree

Response - Due to responses needing to be submitted for these requests before the date of the meeting, councillor opinions were gathered by e-mail and a "Leave decision to Trees Officer" response was sent to NFNPA for the first two on June 27th 2022 and for the third on July 8th 2022.

NFDC Tree Works Requests

None

129/22 Planning Decisions made since last Council meeting

NFNPA - Planning Applications decided

21/01007 - Paddock Wood, 9 Whitemoor Lane, Winsor, SO40 2HD

Delegated to Officer – Grant Subject to Condition

22/00312 - Home View, Pollards Moor Road, Copythorne, SO40 2NZ

Delegated to Officer – Grant Subject to Condition

22/00369 - Rufus Lodge, Old Lyndhurst Road, Cadnam, SO40 2NL

Delegated to Officer – Grant Subject to conditions

22/00213 - 12 Romsey Road, Ower, SO51 6AE

Delegated to Officer – Grant Subject to conditions

22/00344 - Paddock View, Pollards Moor Road, Copythorne, SO40 2NZ
Delegated to Officer – Grant Subject to conditions

22/00305 - 1 Sunnyside Cottages, Southampton Road, Cadnam, SO40 2NH
Delegated to Officer – Refuse

NFDC - Planning Applications decided

22/10485 - Highbury, Salisbury Road, Ower, SO51 6AN
Delegated to Officer – Grant Subject to conditions

22/10499 - Camellia Lodge, Whinwhistle Road, East Wellow, SO51 6BN
Delegated to Officer – Grant Subject to conditions

NFNPA Tree Works Requests decided

CONS/22/0229 - Charles King Hall (Scout Hut) Romsey Road, Copythorne, SO40 2PB – Raise No Objection
CONS/22/0231 - White Hart Inn, Old Romsey Road, Cadnam, SO40 2NP – Raise No Objection
CONS/22/0246 – Rose Cottage, Newbridge, Cadnam, SO40 2NW – Raise No Objection
CONS/22/0247 – Sunnyside, Newbridge, Cadnam, SO40 2NW – Raise No Objection

NFDC Tree Works Requests decided

None

NFNPA Planning Committee – July 19th 2022

Planning application 22/00086 (Violet Cottage, Newbridge) will be considered at the above meeting.

RESOLVED: That Cllr. Chillcott will represent the Council and present its recommendation for refusal.
Proposed by Cllr. Chillcott, seconded by Cllr. Wiggins, carried by a majority. **APPROVED**

130/22 To Approve the Minutes and agreed actions of the Meeting of June 14th 2022

Proposed Cllr. Chillcott, Seconded Cllr. Herra, all present at the June 14th 2022 meeting in favour.

131/22 Matters arising from the Minutes of the previous meeting

111/22 The Clerk, following circulation of the letter of response sent it as agreed on June 22nd 2022

116/22 The updating report appears on today's agenda as Item 9

132/22 To receive and approval a report on the proposed Platinum Jubilee Memorial Clock

Cllr. Chillcott presented his report (a copy of which is included in the supporting documents for this meeting on the Parish website) with five recommendations.

RESOLVED: That the five recommendations be approved together.

Proposed by Cllr. Chillcott, seconded by Cllr. Herra, all in favour. **APPROVED**

ACTION – Cllr Chillcott will continue to investigate costings and bring an updating report to the September 13th 2022 Council meeting for approval

133/22 To receive a report on the possible purchase of a replacement tree for the “Bartley Oak”.

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish website).

RESOLVED: That the Clerk should continue to investigate the issues and costs associated with the idea and report again with an update to the September 13th 2022 Council meeting.

Proposed by Cllr. Chillcott, seconded by Cllr. Wiggins, all in favour. **APPROVED**

ACTION –The Clerk to present an updating report to the September 13th 2022 meeting

134/22 To discuss and approve a response to the HCC Passenger Transport Consultation

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish website) and the members discussed and agreed responses to various questions within the Consultation.

RESOLVED: That the Clerk should submit the agreed Parish Council response to HCC before the July 21st 2022 deadline.

Proposed by Cllr. Chillcott, seconded by Cllr. Herra, all in favour. **APPROVED**

ACTION –The Clerk to submit the agreed Parish Council response as above.

135/22 To receive and approve the Flooding Advisory Committee response to the HCC Draft Catchment Management Plan Consultation

Cllr. Chillcott presented a report (a copy of which is included in the supporting documents for this meeting on the Parish website) and invited members to discuss and offer any amendments before submission of the response.

RESOLVED: That the Council approve the Flooding Advisory Committee response and that the Clerk should submit it to HCC before the July 21st 2022 deadline.

Proposed by Cllr. Chillcott, seconded by Cllr. Wiggins, all in favour. **APPROVED**

ACTION –The Clerk to submit the agreed Parish Council response as above.

Standing Order 3z was suspended at 9pm to allow the meeting to continue.

136/22 a. To receive and agree the Bank Reconciliation for June 30th 2022

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr Rhodes, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Lady Kara after the meeting.

bi. To receive and agree the Payments Schedule for July 2022

The Payment Schedule comprising 7 payments for a total of £975.82, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes, all in favour. **APPROVED**

By rotation, the schedules; and Electronic Payment instructions (EP14 to EP16) were signed by the Chairman and Cllr. Herra after the meeting.

bii. To receive and agree the Payments Schedule for August 2022

The Payment Schedule comprising 4 payments for a total of £779.64, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes, all in favour. **APPROVED**

By rotation, the schedules; and Electronic Payment instruction (EP17) were signed by the Chairman and Cllr. Herra after the meeting.

137/22 To receive and note Q1 2022/23 Budget Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Council's website). Report noted.

138/22 Clerk to issue for approval suggestion allocation of footpaths for councillors to inspect & report on by Aug 20th

The Clerk presented a copy of the proposed schedule of Rights of Way inspections in the Parish (a copy of which is included in the supporting documents for this meeting on the Parish website). Members were happy with the allocations, although the Clerk will be undertaking the paths allocated to Cllr. Herra.

ACTION – Clerk to issue members with individual copies of the inspection schedule & guidance for the task.

139/22 Correspondence & Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website).

140/22 Chairman's Report

Cllr. Chillcott provided a verbal report covering the following:-

1. Platinum Jubilee Clock -previously covered under item 132/22
2. Parish Phone Boxes – Glass panels continue to be replaced with polycarbonate panels as required. Newbridge box being repainted.
3. Mobile phone mast near Southampton Road layby at Bartley – Clerk continues to chase agent.
4. Fly Tipping – Acknowledged the efforts made by NFNPA with other agencies to reduce incidents.
5. "Men's Shed" – To be followed up by Greening Copythorne group.
6. Copythorne Community Café at Parish Hall – Formally opened on July 9th

141/22 Councillors Reports

Cllr. Wiggins asked whether future meetings could be recorded. Clerk agreed to undertake initial investigations of feasibility/cost and report back to members.

Cllr. Herra reminded members of the July 15th and August 12th copy deadlines for the August and September newsletters.

Cllr. Rhodes advised that the next Greening Campaign public meeting takes place on July 14th at the Parish Hall.

Cllr. Coombs thanked the Clerk for his work on a land related issue in Old Lyndhurst Road that is concerning local residents.

Cllr. Goodwin asked if the Parish Council would be responding to a Southern Water consultation that he advised members of. The Clerk advised that no member had asked for this subject to be considered as an agenda item.

142/22 Suggested Agenda Items for the September 13th 2022 meeting

As listed on the forward calendar plus:-

Platinum Jubilee Clock update
Jubilee Tree update

143/22 To Confirm the next meeting

The next meeting will take place on September 13th 2022

144/22 Confidential Item – Staffing Matter

Following a vote in accordance with the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) to remove the public & press from the meeting (proposed by Cllr. Chillcott, seconded by Cllr. Herra, all in favour), Cllr. Herra presented a report (previously Item 17 – and deferred from the June 14th 2022 Council meeting – Confidential item" – Staffing Matter) which included five recommendations to Council from the Personnel & Governance Advisory Committee.

RESOLVED: That the five recommendations be accepted.

Proposed by Cllr. Herra, Seconded by Cllr. Wiggins, carried by a majority.

ACTION – Clerk to action the approved recommendations.

With no further business to transact, the Chairman closed the meeting at 9.44pm.