

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON
JUNE 14TH 2022 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Chillcott; Cllr. John Goodwin; Cllr Steve Herra
Cllr. Lady Kara Hawks; Cllr. Sylvia Wiggins; Cllr. Sarah Coombs

In attendance: David Rigby – Clerk/R.F.O.

By invitation: Dist. Cllrs. Derek Tipp and Diane Andrews

Nine members of the public were present

AGENDA ITEMS

107/22 Apologies

Cllr. Jackie Rhodes

108/22 Declarations of Interest in items on the Agenda

Cllr. Goodwin declared an interest in Item 111/22 (planning applications 21/00872, 22/00147 & 22/00305).

109/22 Public Session

No members of the public wished to speak.

110/22 County and District Councillors Reports

Dist. Cllr. Derek Tipp advised that the NFDC Waste Strategy 2022-27 is going through the NFDC approval process. He explained that the biggest driver for the strategy is Climate Change and the need to recycle more.

Dist. Cllr. Diane Andrews advised that NFDC's work on the regeneration of the centre of Totton is continuing. As is the work with the Partnership for South Hampshire. The NFNPA have asked for Public Space Protection Orders within the National Park to control specific issues (the feeding of animals; fires/BBQ in the open; uncontrolled dogs). Verge parking is another issue of concern but is outside the scope of PSPOs.

111/22 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Appeals

21/00872 – Cadnam Garage, Southampton Road, Cadnam, SO40 2NB - Roof alterations to facilitate additional first floor space & ground floor equipment; alterations to doors & windows; cladding; render; refurbishment.

Parish Comment: - Clerk to submit a response to the Planning Inspectorate (& NFNPA) encompassing Parish Council's concerns detailed in original response to Planning application and highlighting need to resolve issue with vehicles parking on HCC Highways owned pavement.

Cllr. Chillcott proposed, Cllr. Wiggins seconded, all in favour.

ACTION – Clerk to Draft & circulate proposed letter of response to councillors & submit to the Planning Inspectorate & NFNPA Development Control by June 23rd 2022

NFNPA Planning Applications

22/00344 – Paddock View, Pollards Moor Road, Copythorne, SO40 2NZ – Single storey rear extension; alterations to doors and windows; demolition of existing extension and conservatory

Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)

Cllr. Goodwin proposed, Cllr. Lady Kara seconded, all in favour.

Signed by the Chairman: Date:

22/00147 – 4 Riverside Close, Bartley, SO40 2LW – Single storey extension; creation of bay window; porch.
Parish Comment: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal)
Cllr. Coombs proposed, Cllr. Chillcott seconded, all in favour.

22/00213 – 12 Romsey Road, Ower, SO51 6AE – 4no. rooflights and pedestrian door to outbuilding.
Parish Comment: 3 – We recommend PERMISSION, for the reasons listed (see NFNPA planning portal)
Cllr. Goodwin proposed, Cllr. Wiggins seconded, all in favour.

22/00369 – Rufus Lodge, Old Lyndhurst Road, Cadnam. SO40 2NL – Extension to existing garage.
Parish Comment: 3 – We recommend PERMISSION, for the reasons listed (see NFNPA planning portal)
Cllr. Goodwin proposed, Cllr. Coombs seconded, all in favour.

22/00305 – 1 Sunnyside Cottages, Southampton Road, Cadnam, SO40 2NH – Cladding.
Parish Comment: 2 – We recommend REFUSAL, for the reasons listed, but would accept the decision reached by the NPA's Officers under their delegated powers (see NFNPA planning portal)
Cllr. Goodwin proposed, Cllr. Wiggins seconded, carried by majority.

22/00404 – Green Gables, Romsey Road, Cadnam, SO40 2NN - Application for a Certificate of Lawful Development for proposed single storey rear extension; fenestration and door alterations; porch.
Parish Comment - No Comment

22/00086 – Violet Cottage, Newbridge, Cadnam, SO40 2NW – Replacement conservatories; outbuilding for use as home office; workshop; roof alteration; porch; alterations to doors and windows; creation of covered link; PV panels; block paving; patio; gates (Previously considered on April 12th 2022 - Further consideration following submission to NFNPA of revised plans)
Parish Comment: 4 – We recommend REFUSAL. for the reasons listed (see NFNPA planning Portal)
Cllr. Chillcott proposed, Cllr. Wiggins seconded, all in favour.

22/00410 – Cadnam Green Yard, Cadnam Lane, Cadnam. SO40 2NU – Replacement Stables
Parish Comment: 3 – We recommend PERMISSION, for the reasons listed (see NFNPA planning portal)
Cllr. Chillcott proposed, Cllr. Wiggins seconded, all in favour.

NFDC Planning Applications

22/10522 – The Old Orchard, Whinwhistle Road, East Wellow, SO51 6BN - Single-storey rear extension (Lawful Development Certificate that permission is not required for proposal)
Parish Comment - No Comment

NFNPA Tree Works Requests

CONS/22/0219 – The Cottage, Wittensford Lane, Brook, SO43 7JA - Fell 1 x Beech (to 10m monolith)
Response - Due to a response needing to be submitted for this request before the date of the meeting, councillor opinions were gathered by e-mail and a "Leave decision to Trees Officer" response was sent to NFNPA on June 1st 2022

CONS/22/0229 – Charles King Hall (Scout Hut), Romsey Road, Copythorne, SO40 2PB - Fell 1 x Oak (to 10m monolith)
Response – Leave decision to Trees Officer

CONS/22/0231 – White Hart Inn, Old Romsey Road, Cadnam, SO40 2NP – Prune 1 x Monterey Cypress
Response – Leave decision to Trees Officer

NFDC Tree Works Requests

None

112/22 Planning Decisions made since last Council meeting

NFNPA - Planning Applications decided

22/00139 - 2 Whinwhistle Cottage, Salisbury Road, Ower, SO51 6AN

Delegated to Officer - Raise no objections

22/00256 - Copythorne Garage, Romsey Road, Copythorne, SO40 2PB

Delegated to Officer - Grant Subject to Conditions

22/00262 - The Walled Garden, Paultons Park, Ower, SO51 6AL

Delegated to Officer - Refuse

21/00992 - Manor Equestrian Centre, Old Salisbury Road, Ower, SO51 6FA

Delegated to Officer - Not Deemed Lawful

NFDC - Planning Applications decided

22/10522 - The Old Orchard, Whinwhistle Road, East Wellow, SO51 6BN

Delegated to Officer - Was Lawful

NFNPA Tree Works Requests decided

CONS/22/0175 - Martins Oak, Copythorne Cres, Copythorne, SO40 2PE - Decision - Raise No Objection

CONS/22/0219 - The Cottage, Wittensford Lane, Brook, SO40 7JA - Decision - Raise No Objection

NFDC Tree Works Requests decided

None

113/22 To Approve the Minutes and agreed actions of the Meeting of May 10th 2022

Proposed Cllr. Chillcott, Seconded Cllr. Lady Kara, all in favour.

114/22 Matters arising from the Minutes of the previous meeting

93/22 b, c & d. The Clerk has undertaken the required actions.

115/22 To receive and approval a Climate Emergency updating report.

The Clerk read out a report (a copy of which is included in the supporting documents for this meeting on the Parish website) with two recommendations from Cllr. Rhodes

RESOLVED: That the two recommendations be approved together.

Proposed by Cllr. Chillcott, seconded by Cllr. Coombs, all in favour. **APPROVED**

116/22 To receive and approve a report on a permanent Platinum Jubilee Memorial from the Parish Council

Cllr. Chillcott presented a report (a copy of which is included in the supporting documents for this meeting on the Parish website).

RESOLVED: That the three recommendations be approved separately.

Recommendation 1 - Proposed by Cllr. Chillcott, seconded by Cllr. Lady Kara, all in favour. **APPROVED**

Recommendation 2 - Proposed by Cllr. Chillcott, seconded by Cllr. Wiggins, all in favour. **APPROVED**

Recommendation 3 - Proposed by Cllr. Chillcott, seconded by Cllr. Coombs, all in favour. **APPROVED**

ACTION – Cllr. Chillcott will present an updated report to the July 12th 2022 meeting

117/22 a. To receive and agree the Bank Reconciliation for May 31st 2022

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Herra, Seconded Cllr Coombs, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Goodwin after the meeting

b. To receive and agree the Payments Schedule for June 2022

The Payment Schedule comprising 13 payments for a total of £2018.78, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Herra, Seconded Cllr. Wiggins, all in favour. **APPROVED**

By rotation, the schedules; and Electronic Payment instructions (EP9 to EP13) were signed by the Chairman and Cllr. Goodwin after the meeting.

118/22 Correspondence & Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website). He also added in report of item 1 (Affordable Housing Update) that the planning application for Hazlemere (22/00190) had not yet been determined.

119/22 Chairman's Report

Cllr. Chillcott provided a verbal report covering the following:-

1. He attended the Hampshire Passenger Transport Forum. Mentioned the upcoming consultation on proposed changes to supported passenger transport services and the Concessionary Travel Scheme
2. Telephone boxes – glass to polycarbonate panel conversion continues
3. Phone mast near Southampton Road layby at Bartley still to be painted green – Clerk chasing the agent.
4. Fly tipping issues in/near the Parish
5. He had received an enquiry asking if we knew of any possible locations for the setting up of a “Men’s Shed” in the Parish.
6. Platinum Jubilee Celebrations – Thanks given to all the involved in the events that took place over the four day Bank Holiday weekend. He will write an article for the July Parish Newsletter.

Standing Order 3z was suspended at 9pm to allow the meeting to continue.

120/22 Councillors Reports

Cllr. Wiggins advised that 16 comments/suggestions had been received from members of the public visiting the Parish Council stand at the Jubilee Fun Day. She would be forwarding these to the Clerk who has agreed to report back to Council over the coming months on all of these.

Cllr. Herra reminded members of the June 17th copy deadline for the June newsletter.

Cllr. Coombs thanked the Clerk for his work on a land related issue in Old Lyndhurst Road that is concerning local residents.

Cllr. Goodwin advised that a member of Burley Parish Council gave a passionate speech at a recent New Forest Consultative Panel meeting about the planting of trees. He asked if the Clerk could resurrect the plans to plant a tree to replace the dead tree near the eastern end of Green Lane and prepare a report on this matter. The Clerk agreed to do so for a future Council meeting.

Cllr. Lady Kara thanked Cllr. Goodwin for his help with the Platinum Jubilee posters.

121/22 Suggested Agenda Items for the July 12th meeting

As listed on the forward calendar plus:-

Platinum Jubilee Clock update

Jubilee Tree

Signed by the Chairman: Date:

122/22 To Confirm the next meeting

The next meeting will take place on July 12th 2022

123/22 Confidential Item – Staffing Matter

Following a vote in accordance with the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) to remove the public & press from the meeting (proposed by Cllr. Chillcott, seconded by Cllr. Herra, all in favour), Cllr. Herra presented a report (“Item 17 – Confidential item” – Staffing Matter) provided to members at the start of the meeting which included recommendations to Council from the Personnel & Governance Advisory Committee.

Before the report was discussed Cllr. Lady Kara said that she did not feel that she had been given enough time to review the contents of the report. Cllr. Goodwin proposed that the delivery of the report be postponed until the next Council meeting on July 12th 2022 to allow members time to digest the contents of the report and it’s recommendations. This request was approved. The Clerk reminded all members that the report was a confidential report and it should not be shared or discussed outside of Council other than with professional advisors to the Council. To do otherwise would be a breach of GDPR regulations and the Data Protection Act.

With no further business to transact, the Chairman closed the meeting at 9.20pm.