



COPYTHORNE PARISH COUNCIL

A meeting of the Flooding Advisory Committee was held on Friday May 20th 2022 at Copythorne Parish Hall (rear extension) starting at 10am.

In accordance with the Local Government Act 1972 (s.100) the public are able to attend and observe meetings of the Flooding Advisory Committee but do not have the right to participate (unless invited to do so by the Chairman of the meeting).

Present: Cllrs. Graham Chillcott (Chair), Cllr. Sylvia Wiggins,
Apologies: Cllr. Lady Kara Hawks, Cllr. Sarah Coombs

A G E N D A (with **DRAFT** notes of discussion)

As a result of the meeting being inquorate (only two members present) the meeting was opened by Cllr. Chillcott at 10.00am and adjourned by him at 10.01am. The business of the meeting, detailed below, will be discussed at a future date to be advertised.

1. Election of a Chairman
2. Apologies for absence.
3. Declarations of Interest.
4. Review of notes of previous meeting (April 6th 2022) and action points.
5. Update on response to the HCC F&WM Team Bartley Flood Investigation Report following report to Council on May 10th 2022.
6. Review of Work programme for the Flooding Advisory Committee for year ending April 2023.
7. Review of Flooding Advisory Committee requested works programme for the Lengthsman.
8. Discussion of other matters relating to the Aims and Responsibilities of the Flooding Advisory Committee.
9. Agree date for next meeting.

Copythorne Parish Council – Flooding AC Meeting – May 20th 2022

Item 1 – Election of a Chairman

The Terms of Reference for the Flooding Advisory Committee state the following:-

The voting members of the Flooding Advisory Committee will elect a Chairman annually.

Members of the Flooding Advisory Committee are able to nominate themselves or another member for election to the role of Chairman. Any nomination needs to be seconded.

Should there be more than one person nominated then a vote will take place in accordance with Standing Order 8:-

“Where more than two persons have been nominated for a position to be filled by the Council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. A tie in votes may be settled by the casting vote exercisable by the chairman of the meeting.”

David Rigby, Clerk
May 12th 2022

Copythorne Parish Council - Flooding AC Meeting – May 20th 2022

Item 4 – Review of notes of previous meeting (April 6th 2022)

A meeting of the Flooding Advisory Committee was held on Wednesday April 6th 2022 at Copythorne Parish Hall (rear extension) starting at 6.30pm.

Present: Cllrs. Graham Chillcott (Chair), Sylvia Wiggins, Sarah Coombs
Observer: Mr. David Rigby – Clerk and RFO

A G E N D A (with **DRAFT** notes of discussion)

1. **Apologies for absence**
Received from Cllr. Lady Kara Hawks
2. **Declarations of Interest.**
None
3. **Review of notes of previous meeting (February 17th 2022) and action points.**
The members present at the previous meeting were happy that the notes of the meeting accurately reflected the discussions.
4. **Further discussion of a response to the HCC F&WM Team Bartley Flood Investigation Report (Appendix 1 – HCC F&WM Team Bartley Flood Investigation Report – October 2021) (Appendix 2 – NFDC - Bartley Flood Relief Scheme = Project Appraisal Report – October 2005) (Appendix 3 – Cllr. John Goodwin's comments – Copythorne Parish Council meeting - March 8th 2022)**
GC suggested that the Flooding AC members work through the points raised by Cllr. John Goodwin in his written comments to Council, referenced as appendix 3 above, using the numbering within that appendix:-

1. At the time of the report the Bartley water was not designated as a Main River until the Paradise Lane Ford Crossing.

JG Comment: It was because of this report that the main river designation was extended upstream to the culvert in Bartley Water opposite the Bartley Post Office.

Flooding Advisory Committee ("FAC") response – This point is noted.

2. At the time of the report the triple Shepherds Road culverts were already in existence.

JG Comment: The latest report at point 11, following the site visit, seems to indicate "the historic flooding issue at the culverts beneath Shepherds Road was resolved by replacing the single small culvert with three larger diameter culverts". This is frankly nonsense as this work was almost certainly carried out in the 1960-70s when the residential development of Chinham Road and Riverside Close was undertaken. It certainly wasn't carried out since I have lived in Chinham Road.

FAC response – We ask HCC to add the following to point 11 "...but housing development since that work has caused flooding problems to return."

3. Flooding in the back gardens of the Chinham Road properties is exacerbated by a contributing culvert from the north.

JG Comment: As noted previously the technical studies of this report resulted in the watercourse alongside the now redundant chicken farm also being designated as main river. It may have been missed by my fellow councillors but this is where the fields up to Southampton Road currently contribute surface water, including the field to the rear of the Haywain!

FAC response – Noted. We will ask HCC to add this issue as a point 16.

4. During the period from 1988 to 2003, 28 properties in the Bartley Village watercourse catchment were reported as having internal flooding and a further 40 have been affected by external flooding, the vast majority of which can be directly attributable to short term overloading of the watercourse.

JG Comment: It's a pity that no one on the Flooding Advisory Committee picked up the major misrepresentation on numbers in this latest report.....(page 5) " 11 properties have been affected by internal flooding...."

FAC response – We will ask HCC to correct the number quoted in Section 2 (page 5) of their report to match the details contained in the Executive Summary of the 2005 NFDC Project Appraisal Report.

5. If no works are carried out, a significant number of properties will continue to flood internally on an increasingly frequent basis, coupled with an even greater number of external and highway flooding incidents.
JG Comment: History has confirmed this prediction correct. In the 2013-14 flooding incident, 12 properties were awarded government flood resilience grants. To get a grant payment you had to have been flooded internally!

FAC response – If we can be supplied with a source to confirm these details then we will be able to ask HCC to include this information.

6. The watercourse is generally in good condition, and suffers little from the effect of silting. An ongoing maintenance programme would make minimal impact on the effects of flooding and the number of resulting incidents.

JG Comment: The main conclusion of the new report is to blame all the problems on the adjoining riparian owners!

FAC response – We can see how the opening paragraph to Section 5 of the HCC report can lead to the impression that this is the main conclusion of the report rather than just one of the conclusions. We will therefore ask HCC to make “Continue pressing the Environment Agency to ensure that the initial investigation works referred to in the final paragraph of Section 2 of their report be progressed” the first of the conclusions and next steps.

JG Comment: Additionally this new report makes no mention whatsoever on properties affected or the work carried out following the 2013-14 flooding.

FAC response – If we can be provided with details for the above then we will ask HCC to reference these issues.

JG Comment - In conclusion, can I draw your attention to the obvious error not yet mentioned in item 12 on page 7

FAC response – On the assumption that the obvious error is “Shepherds Lane” rather than “Shepherds Road” we will ask HCC to correct this along with an update on the works undertaken by property owners in the area in late 2021/early 2022 on resolving the issue.

FAC response – In addition, we will ask HCC to add a sentence within Section 2 of their report regarding the 2005 NFDC Project Appraisal Report after the words “.. by internal flooding.”, which reads “The technical details within that report remains extant and the information remains relevant today. This will tie the 2005 NFDC report into the 2021 HCC report.

ACTION - In conclusion, an update to the Flooding AC report to the March 8th 2022 Council meeting (agenda item 11) will be prepared with the aim of presenting it as an agenda item for the May 10th 2022 Council meeting.

5. **Confirm date for next meeting (May 20th 2022,10am)**

Date and time confirmed.

Copythorne Parish Council - Flooding AC Meeting – May 20th 2022

Item 5 – Update on response to the HCC F&WM Team Bartley Flood Investigation Report following report to Council on May 10th 2022

At the Council meeting on May 10th 2022 a report on the above was presented as Item 20 on the agenda (copy attached as Appendix A, 6 pages) and the following recommendation was approved:-

RECOMMENDATION

*That Council endorses the original comments (numbered 1 to 8) to be submitted to the HCC F&WM Team contained within the draft letter forming part of the report to Item 11 of the March 8th 2022 meeting, **ALONG WITH** the Flooding Advisory Committee responses detailed above to Cllr. John Goodwin's comments.*

The Clerk will now prepare and send the response to the author of the HCC F&WM Team Report as agreed by Council.

**Graham Chillcott,
Flooding Advisory Committee Chairman
May 12th 2022**

APPENDIX A to Item 5 on Flooding AC Agenda for May 20th 2022 meeting

Copythorne Parish Council Meeting – May 10th 2022

Item 20 - To receive & approve a response to the HCC F&WM Team “Bartley Water-Flood Risk Investigation Report”

BACKGROUND

On Friday August 6th 2021, Cllrs. Graham Chillcott and Sylvia Wiggins along with David Rigby (Parish Clerk) met with Tom Callaway of the HCC Flood and Water Management Team to assist him in preparing a Flood Investigation Report related specifically to Bartley Water. That report was received on November 17th 2022.

At the Flooding Advisory Committee meeting on February 17th 2022 a response to the report was discussed. Members of the Flooding Advisory Committee agreed unanimously that a series of comments be sent to the HCC F&WM Team. These comments were included within a report submitted to Council at its March 8th meeting (Item 11) for approval. A copy of that report is attached as Appendix 1.

In response to the report presented by Cllr. Graham Chillcott, Cllr. John Goodwin provided additional information (some of which was taken from an NFDC Project Appraisal Report prepared in Oct 2005); proposed that the Council rejects the Flooding Advisory Committee's ("FAC") recommendations and requested that the FAC reconsider this matter. This proposal was approved. Cllr. John Goodwin's comments to the March 8th 2022 Council meeting as presented to the Flooding Advisory Committee meeting on April 6th 2022 are attached as Appendix 2.

CURRENT POSITION

The Flooding Advisory Committee met again on April 6th 2022 to consider Cllr. John Goodwin's comments. Cllr. Graham Chillcott suggested that the Flooding AC members work through the points raised by Cllr. John Goodwin in his written comments to Council, referenced as appendix 3 above, using the numbering within that appendix:-

1. At the time of the report the Bartley water was not designated as a Main River until the Paradise Lane Ford Crossing.

JG Comment: It was because of this report that the main river designation was extended upstream to the culvert in Bartley Water opposite the Bartley Post Office.

Flooding Advisory Committee ("FAC") response – This point is noted.

2. At the time of the report the triple Shepherds Road culverts were already in existence.

JG Comment: The latest report at point 11, following the site visit, seems to indicate “the historic flooding issue at the culverts beneath Shepherds Road was resolved by replacing the single small culvert with three larger diameter culverts”. This is frankly nonsense as this work was almost certainly carried out in the 1960-70s when the residential development of Chinham Road and Riverside Close was undertaken. It certainly wasn't carried out since I have lived in Chinham Road.

FAC response – We ask HCC to add the following to point 11 “...but housing development since that work has caused flooding problems to return.”

3. Flooding in the back gardens of the Chinham Road properties is exacerbated by a contributing culvert from the north.

JG Comment: As noted previously the technical studies of this report resulted in the watercourse alongside the now redundant chicken farm also being designated as main river. It may have been missed by my fellow councillors but this is where the fields up to Southampton Road currently contribute surface water, including the field to the rear of the Haywain!

FAC response – Noted. We will ask HCC to add this issue as a point 16.

4. During the period from 1988 to 2003, 28 properties in the Bartley Village watercourse catchment were reported as having internal flooding and a further 40 have been affected by external flooding, the vast majority of which can be directly attributable to short term overloading of the watercourse.

JG Comment: It's a pity that no one on the Flooding Advisory Committee picked up the major misrepresentation on numbers in this latest report.....(page 5) " 11 properties have been affected by internal flooding...."

FAC response – We will ask HCC to correct the number quoted in Section 2 (page 5) of their report to match the details contained in the Executive Summary of the 2005 NFDC Project Appraisal Report.

5. If no works are carried out, a significant number of properties will continue to flood internally on an increasingly frequent basis, coupled with an even greater number of external and highway flooding incidents.

JG Comment: History has confirmed this prediction correct. In the 2013-14 flooding incident, 12 properties were awarded government flood resilience grants. To get a grant payment you had to have been flooded internally!

FAC response – If we can be supplied with a source to confirm these details then we will be able to ask HCC to include this information.

6. The watercourse is generally in good condition, and suffers little from the effect of silting. An ongoing maintenance programme would make minimal impact on the effects of flooding and the number of resulting incidents.

JG Comment: The main conclusion of the new report is to blame all the problems on the adjoining riparian owners!

FAC response – We can see how the opening paragraph to Section 5 of the HCC report can lead to the impression that this is the main conclusion of the report rather than just one of the conclusions. We will therefore ask HCC to make “Continue pressing the Environment Agency to ensure that the initial investigation works referred to in the final paragraph of Section 2 of their report be progressed” the first of the conclusions and next steps.

JG Comment: Additionally this new report makes no mention whatsoever on properties affected or the work carried out following the 2013-14 flooding.

FAC response – If we can be provided with details for the above then we will ask HCC to reference these issues.

JG Comment - In conclusion, can I draw your attention to the obvious error not yet mentioned in item 12 on page 7

FAC response – On the assumption that the obvious error is “Shepherds Lane” rather than “Shepherds Road” we will ask HCC to correct this along with an update on the works undertaken by property owners in the area in late 2021/early 2022 on resolving the issue.

FAC response – In addition, we will ask HCC to add a sentence within Section 2 of their report regarding the 2005 NFDC Project Appraisal Report after the words “.. by internal flooding.”, which reads “*The technical details within that report remains extant and the information remains relevant today.* This will tie the 2005 NFDC report into the 2021 HCC report.

RECOMMENDATION

That Council endorses the original comments (numbered 1 to 8) to be submitted to the HCC F&WM Team contained within the draft letter forming part of the report to Item 11 of the March 8th 2022 meeting, **ALONG WITH** the Flooding Advisory Committee responses detailed above to Cllr. John Goodwin’s comments.

Cllr. Graham Chillcott
Chairman, Copythorne PC Flooding Advisory Committee
April 8th 2022

(Page 2 of Appendix A to Item 5)

APPENDIX 1

COPYTHORNE PARISH COUNCIL MEETING – TUESDAY MARCH 8TH 2022

Item 11 - To receive & approve a response to the HCC F&WM Team Copythorne South – Bartley Water Flood Risk Investigation Report

BACKGROUND

On November 17th 2021, the final version of the above report (copy attached) was received by the Clerk.

It was shared with Cllr. Graham Chillcott (chair of the Parish Council's Flooding Advisory Council on November 22nd 2021 and agreed at an agenda item for the next Flooding Advisory Committee meeting. Members of the Flooding Advisory Committee and the other members of the Council received a copy on February 10th 2022 as part of the publicly available "meeting pack" for the Flooding Advisory Committee meeting on February 17th 2022.

PRESENT POSITION

The report was discussed (item 5) at the Flooding Advisory Committee meeting on February 17th 2022.

Members of the Flooding Advisory Committee agreed unanimously that the following comments be sent to the HCC F&WM Team in response to the report:-

1. Page ii Executive Summary – First Bullet Point
After "Shepherds Road", add Chinham Road and Shepherds Close
2. Page ii – Executive Summary – Second Bullet Point
After "Fletchwood Tributary" add (part of Bartley Water).
3. Page 1 – Background
Remove "locally" at the start of line 7 and replace with "by the Environment Agency".
4. Page 6 – Continuation of "What actions have been taken to address flood risk" – Top paragraph
Whilst the Parish Council minutes of February 26th 2013 refer to correspondence, they do not make the statement indicated in the report.
5. Page 6 – Summary of observations and discussions – Point 8
Since the August 6th 2021 visit it has been confirmed that the attenuation area was never built.
6. Page 7 -Continuation of Summary of observations and discussions – Point 10
In line 3, delete "may".
7. Page 7 - Continuation of Summary of observations and discussions – Point 15
Change "towards the river Test" to "eventually into the River Test at Eling".
8. Page 9-10 – Conclusions and Next Steps
Add an additional next step to continue pressing the Environment Agency to ensure that the initial investigation works referred to in the final paragraph of Section 2 of the report be progressed?

RECOMMENDATIONS

1. That Council endorses the approved comments made by the Flooding Advisory Committee.
2. That Council approves the sending of the letter (Appendix A)

David Rigby

Clerk/RFO to Copythorne Parish Council

February 21st 2022

(Page 3 of Appendix A to Item 5)

APPENDIX A – Council’s letter to HCC Flood & Water Management Team in response to the “Copythorne Village Flood Risk Investigation Report”

Mr Tom Callaway
Senior Flood & Water Management Project Officer
HCC Flood & Water Management Team

xxx/xx/xxxx

Dear Mr Callaway

Copythorne South – Bartley Water Addendum to Copythorne Village Flood Risk Investigation Report

Thank you for sharing the “Bartley Water Flood Risk Investigation Report” with the Parish Council on November 17th 2021. Copythorne Parish Council would like to make a few comments and suggested amendments please:-

1. Page ii Executive Summary – First Bullet Point
After “Shepherds Road”, add Chinham Road and Shepherds Close
2. Page ii – Executive Summary – Second Bullet Point
After “Fletchwood Tributary” add (part of Bartley Water).
3. Page 1 – Background
Remove “locally” at the start of line 7 and replace with “by the Environment Agency”.
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6. Page 7 -Continuation of Summary of observations and discussions – Point 10
In line 3, delete “may”.
7. Page 7 - Continuation of Summary of observations and discussions – Point 15
Change “towards the river Test” to “eventually into the River Test at Eling”.
8. Page 9-10 – Conclusions and Next Steps
Add an additional next step to continue pressing the Environment Agency to ensure that the initial investigation works referred to in the final paragraph of Section 2 of the report be progressed?

We look forward to receiving your response and hopefully a revised final version of the report reflecting the above comments before March 31st 2022.

Yours sincerely

David Rigby
Clerk/RFO, Copythorne Parish Council

APPENDIX 2

Cllr. John Goodwin's comments in response to Agenda Item 11 at the Copythorne Parish Council meeting on March 8th 2022 as presented to the Flooding Advisory Committee Meeting held on April 6th 2022:-

These comments are presented by me as a resident of Chinham Road for approximately 40 years and experiencing my first flooding incident which involved an insurance claim in 1988.

This report is clearly the most up to date report on flooding in Bartley and gains absolute credibility as it the first that has been prepared by HCC as the Lead Local Flood Authority.

It will therefore be used to test any future proposals that involve an appreciation of flooding in this locality and possibly its wider catchment area which extends to the west of the A337 (Lyndhurst Road) in Minstead.

Much of this background information is comprehensively detailed in the Bartley Flood Relief Scheme issued in 2005 and being several years in its production stage.

This latest Bartley report, produced in a relatively short time, makes the following comment regarding this report in Section 2: on page 5: What action has been taken to address risk?

There are records of a proposed 'Bartley Flood Relief Scheme' from 2006, which it is understood both the District Council and Environment Agency contributed to, however details on the scheme are limited. The project appraisal report from 2005 states that 11 properties have been affected by internal flooding. The source of the problem was recorded as being the increased constriction of the watercourse downstream of Shepherds Road, causing water to exceed the capacity of the channel upstream of Shepherds Road after heavy rainfall and flow via the road to Riverside Close. The preferred option for resolving the flooding issue was attenuation storage on open land upstream.

It appears a significant amount of research was undertaken by the District Council, but no formal scheme was agreed and since the change in responsibilities with regards to flooding, following the implementation of the Flood and Water Management Act, the District Council have no records of this work. The Environment Agency has confirmed Bartley is on their list of potential areas for future work, but there are no formal plans as yet.

Whilst this scheme failed at the time to attract funding to proceed, the technical details within the report are still as relevant now as in 2005-6. These include:

1. At the time of the report the Bartley water was not designated as a Main River until the Paradise Lane Ford Crossing.

Comment: It was because of this report that the main river designation was extended upstream to the culvert in Bartley Water opposite the Bartley Post Office.

2. At the time of the report the triple Shepherds Road culverts were already in existence.

Comment: The latest report at point 11, following the site visit, seems to indicate "the historic flooding issue at the culverts beneath Shepherds Road was resolved by replacing the single small culvert with three larger diameter culverts". This is frankly nonsense as this work was almost certainly carried out in the 1960-70s when the residential development of Chinham Road and Riverside Close was undertaken. It certainly wasn't carried out since I have lived in Chinham Road.

3. Flooding in the back gardens of the Chinham Road properties is exacerbated by a contributing culvert from the north.

Comment: As noted previously the technical studies of this report resulted in the watercourse alongside the now redundant chicken farm also being designated as main river. It may have been missed by my fellow councillors but this is where the fields up to Southampton Road currently contribute surface water, including the field to the rear of the Haywain!

4. During the period from 1988 to 2003, 28 properties in the Bartley Village watercourse catchment were reported as having internal flooding and a further 40 have been affected by external flooding, the vast majority of which can be directly attributable to short term overloading of the watercourse.

Comment: It's a pity that no one on the Flooding Advisory Committee picked up the major misrepresentation on numbers in this latest report.....(page 5) " 11 properties have been affected by internal flooding...."

5. If no works are carried out, a significant number of properties will continue to flood internally on an increasingly frequent basis, coupled with an even greater number of external and highway flooding incidents.

Comment: History has confirmed this prediction correct. In the 2013-14 flooding incident, 12 properties were awarded government flood resilience grants. To get a grant payment you had to have been flooded internally!

6. The watercourse is generally in good condition, and suffers little from the effect of silting. An ongoing maintenance programme would make minimal impact on the effects of flooding and the number of resulting incidents.

Comment: The main conclusion of the new report is to blame all the problems on the adjoining riparian owners!

Additionally this new report makes no mention whatsoever on properties affected or the work carried out following the 2013-14 flooding.

In conclusion, can I draw your attention to the obvious error not yet mentioned in item 12 on page 7.

(Page 6 of Appendix A to Item 5)

Copythorne Parish Council – Flooding AC Meeting – May 20th 2022

Item 6 - Review of work programme for FAC for year ending April 2023

Action Number	Description	Task Owner	Start Date	End Date	Current Action	Notes
1	Prepare new Parish Flood Plan for 2022	Cllr. Wiggins	May '22	Tba		
2	Preparation of Schedule of Works & Monitoring of Works on Flood Mitigation by Lengthsman	Cllr. Wiggins	May '22	Tba		
3	Monitor works being undertaken by Authorities in Inspecting Main Rivers and Critical Watercourses	Clerk	May '22	Tba	Clerk to continue to contact EA & HA to obtain details of their inspection regimes and report to Council	
4	Investigate historical flooding in Old Romsey Road	Cllr. Lady Kara	July '21	Tba	To research the history of the problem	Culvert under M27 behind Sir John Barleycorn photo taken by Cllr. Chillcott and distributed to Cllrs by the Clerk. Research continues
5	Continue to work with HCC Highways regarding 2021 flooding issues in The Parade, Southampton Road area	Cllr. Chillcott to lead	Sep '21	Tba	Requests made of HCC Highways to deal with issues reported in respect of certain Highways assets.	Items listed on Clerks database. Last discussion with HCC Highways was on 23/4/22
6	Respond to new Flooding issues in Parish as they arise	All	May '22	Tba	Watching brief	

7	Specific Drainage Issues	All	Jan' '21	Tba	Clerk to continue to monitor live events and report to Council	a. Shepherds Road drainage issue. Blockage cleared by resident Jan 22. (WATCHING BRIEF) b. New Inn Rd/Oakfield Rd ditch and broken pipe. (21481011). HCC Highways passed work to contractor on 29/4/21. Work started Feb 4/2/22 (progress delayed by location of other utilities). Listed on Clerk's tracker. c. New Inn Road/Rockram Close blocked ditch (21475318). Ditch cleared again April 2021. Suspect blocked pipe under Rockram Close. (WATCHING BRIEF) d. Barrow Hill Road, surface water flooding and drainage issues. RR letters sent out by HCC on 9/2/21. GC has spoken to Historic England re Barrows in paddock (WATCHING BRIEF) e. Pollards Moor Road condition of verge at Romsey Road end, after Southern Water tanking exercise in early 2021 (21536412). Road surface repairs completed. Pavement re-widening work completed. Update 11/4/22 Removal of debris & pavement repairs promised. f. Riparian responsibilities letters issued and surface water flooding in Kewlake Lane (21534946) Works undertaken by HCC Highways contractors to jet drain which flows into ditch then field. (WATCHING BRIEF)
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Last Updated – Clerk - May 12th 2022