

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON
MARCH 8TH 2022 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Chillcott (Chairman); Cllr. John Goodwin; Cllr. Jackie Rhodes;
Cllr. Sylvia Wiggins; Cllr. Steve Herra; Cllr. Sarah Coombs
Cllr. Lady Kara Hawks
In attendance: David Rigby – Clerk/R.F.O.
By Invitation: District Cllrs Diane Andrews & Joe Reilly

Two members of the public were present.

AGENDA ITEMS

42/22 Apologies

None

43/22 Declarations of Interest in items on the Agenda

None

44/22 Public Session

A resident asked for the Parish Council's help regarding a planning matter. The Clerk advised the resident that he would discuss the matter with the Local Planning Authority and advise the resident of the outcome.

ACTION – Clerk to contact Development Control at the NFNPA and advise the resident of the response received.

45/22 County and District Councillors Reports

District Cllr. Joe Reilly advised that NFDC had issued an update regarding their Draft Waste Strategy. Details can be found at <https://www.newforest.gov.uk/article/2962/Our-plans-to-reduce-waste-and-increase-recycling-in-the-district>. He mentioned an outline planning application had been received by New Forest District Council for 196 houses on land north of Cooks Lane, Totton (NFDC Planning Ref 22/10219).

District Cllr. Diane Andrews advised that Forestry England has acquired a controlling interest in "Camping in The Forest" (which operates the 10 Forestry England campsites in the New Forest) from The Camping and Caravanning Club. She also spoke about the work that New Forest District Council is involved with in connection with the re-generation of Totton and also about the work she has been involved with on a Transport Plan for the South East.

46/22 Planning Applications; TPOs and Tree Works Requests

NFNPA - Planning Applications

21/0915 – The Hove, Old Lyndhurst Road, Cadnam, SO40 2NL - Single storey extension; alterations to fenestration (*re-consideration with the benefit of a Parish Briefing Note*)

Parish Comment: 1 – Recommend PERMISSION, but would accept the decision reached by the NPA's Officers under their delegated powers (see NFNPA Planning Portal).

Cllr. Wiggins proposed, Cllr. Herra seconded, all in favour.

22/00072 – 8 Pundle Green, Bartley, SO40 2LG – Outbuilding

Parish Comment: 5 – We are happy to accept the decision reached by the NPA's Officers under their delegated powers.

Cllr Rhodes proposed, Cllr. Herra seconded, carried.

Signed by the Chairman: Date:

22/00082 – 1 Moulonds Cottages, Winsor Road, Winsor, SO40 2HN – Car Port

Parish Comment: 3 - Recommend PERMISSION, for the reasons listed below (see NFNPA Planning Portal).
Cllr. Rhodes proposed, Cllr. Coombs seconded, all in favour.

22/00089 – Sundials, 12 Oakfield Road, Bartley, SO40 2LQ – Application for a Certificate of Lawful Development for Proposed single storey extension and rooflights.

No comment

NFDC - Planning Applications

22/10133 – The Old Orchard, Whinwhistle Road, East Wellow, SO51 6BN – Additional storey proposed to the principal part of the detached dwellinghouse (Prior Approval Application)

No Comment

NFNPA - Tree Works Requests

CONS/22/0064 – Oakmoor, Newbridge Road, Cadnam, SO40 2NX – Fell 1 x Conifer; Prune 2 x Silver Birch; Deadwood/prune 2 x Oak

Response - Due to a response needing to be submitted for this request before the date of the meeting, councillor opinions were gathered by e-mail and a “Leave decision to Trees Officer” response was sent to the NFNPA on February 28th 2022

CONS/22/0087 – Bridge Cottage, Chinham Road, Bartley, SO40 2LL – Prune 1 x Ash

Leave decision to Trees Officer

CONS/22/0088 – Copythorne House, Pound Lane, Copythorne, SO40 2PD – Prune 1 x Oak

Leave decision to Trees Officer

47/22 Planning Decisions made since last Council meeting

NFNPA - Planning Applications decided

21/01082 – Sidley, Southampton Road, Cadnam, SO40 2NB

Delegated to Officer – Grant subject to conditions

21/01057 – Bartley Manor, Brockishill Road, Bartley, SO40 2LN

Delegated to Officer – Grant subject to conditions

21/01058 – Bartley Manor, Brockishill Road, Bartley, SO40 2LN

Delegated to Officer – Grant subject to conditions

21/01034 – Splinters, Winsor Road, Winsor, SO40 2HJ

Application withdrawn by applicant

NFDC - Planning Applications decided

21/11691 – Shelley Nurseries, Romsey Road, Copythorne, SO51 6AE

Delegated to Officer – Prior Approval approved

NFNPA - Tree Works Requests decided

R/14/15/22/0071 – Cadenham Farm, Cadnam Lane, Cadnam, SO40 2HD - Exempt Works

CONS/22/0014 – Cherry Tree Cottage, Copythorne Crescent, Copythorne, SO40 2PE – Raise no objections

TPO/22/0017 – Copythorne Garage, Romsey Road, Copythorne, SO40 2PB – Grant

CONS/22/0018 – Copythorne Lodge, Romsey Road, Copythorne, SO40 2PB – Raise no objections

CONS/22/0023 – Tanzima House, Lyndhurst Road, Cadnam, SO40 2NR – Raise no objections

48/22 To Approve the Minutes and agreed actions of the Meeting of February 8th 2022

Proposed Cllr. Chillcott, Seconded Cllr Wiggins, all in favour

RESOLVED: The minutes were agreed and duly signed by the Chairman.

49/22 Matters arising from the Minutes of the previous meeting

30/22 Cllr. Coombs has provided her report which is Item 9 on today's agenda

31/22 The Clerk e-mailed both NFDC & HCC as requested on Feb 24th 2022 and has diarised for a response.

32/22 The Clerk has undertaken the required action.

33/22 The Clerk has undertaken the required action.

36/22 The Clerk has undertaken the required action.

50/22 Annual Parish Meeting – Consideration of a change of format

Cllr. Coombs presented the above report (a copy of which is included in the supporting documents for this meeting on the Council's website).

RESOLVED: That the three recommendations in the report be accepted

Proposed Cllr. Coombs, Seconded Cllr. Rhodes. All in favour. **APPROVED**

ACTION: Clerk to arrange the required room booking & provide materials detailed in recommendation 3.

51/22 To receive and approve a Playground Inspection Report

The Clerk presented the above report (a copy of which is included in the supporting documents for this meeting on the Council's website).

RESOLVED: That the four recommendations be approved.

Proposed Cllr. Chillcott, Seconded Cllr. Herra, all in favour. **APPROVED**

ACTION – In relation to recommendation 3 the Clerk is to seek volunteers for a “working party”.

52/22 To receive and approve a response to the HCC F&WM Team Copythorne South – Bartley Water Flood Risk Investigation Report

Cllr. Chillcott, as Chairman of the Flooding Advisory Committee (“FAC”), presented the above report (a copy of which is included in the supporting documents for this meeting on the Council's website). Cllr. Goodwin provided additional information relating to the HCC F&WM Team report and proposed that the Council rejects the FAC's report recommendations and requested that the FAC reconsider this matter.

Proposed Cllr. Goodwin, Seconded Cllr. Coombs, all in favour. **APPROVED.**

ACTION – Clerk in conjunction with Cllr. Chillcott to arrange an additional FAC meeting to enable it to reconsider it's recommendations and bring them to a future Council meeting for approval.

53/22 To receive and approve an updating report on a permanent memorial for the Queen's Platinum Jubilee

Cllr. Chillcott presented the above report (a copy of which is included in the supporting documents for this meeting on the Council's website)."

RESOLVED: That the recommendation in the report be accepted

Proposed Cllr Chillcott, Seconded Cllr. Coombs, all in favour. **APPROVED**

ACTION – Cllr. Chillcott to provide a further report with outline costs for April 12th 2022 Council meeting.

54/22 To receive and approve a report on the Parish celebrations for The Queen's Platinum Jubilee

The Clerk presented the above report (a copy of which is included in the supporting documents for this meeting on the Council's website).

RESOLVED: That the four recommendations in the report be accepted.

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes all in favour. **APPROVED**

ACTION – Clerk to progress the four recommendations.

55/22 a. To receive and agree the Bank Reconciliation for February 28th 2022

The Bank Reconciliation was presented to the meeting by the Clerk.

Proposed Cllr. Chillcott, Seconded Cllr. Wiggins, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Herra after the meeting.

b. To receive and agree the monthly Payments Schedule for March 2022

The Payment Schedule comprising 10 payments for a total of £1268.16, along with the supporting invoices/claims, was presented to the meeting by the Clerk.

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes, all in favour. **APPROVED**

By rotation, the schedules; and Electronic Payment instructions (EP51 to EP55) were signed by the Chairman and Cllr. Lady Kara after the meeting.

56/22 To receive and approve the Interim Internal Audit Report for period April 1st 2021 to January 31st 2022

The Clerk (as RFO) presented the above document (a copy of which is included in the supporting documents for this meeting on our website) and asked that it be accepted.

RESOLVED: That the Interim Internal Audit Report be approved.

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes, all in favour. **APPROVED.**

57/22 To consider Grant Application received

The Clerk read presented the report (a copy of which is included in the supporting documents for this meeting on the Council's website).

RESOLVED: That the Council approves a Local Government Act 1972 s.137 grant of £500 for Paultons Cricket Club with funds being taken from the remaining £500 within the "Contingency" budget for 2021/22.

Proposed by Cllr. Goodwin, seconded by Cllr. Lady Kara, all in favour. **APPROVED**

ACTION – Clerk to arrange for the agreed grant to be paid to Paultons Cricket Club

58/22 Correspondence & Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Council's website). In addition, he reported that Paultons Park were holding two open sessions on March 25th/26th 2022 to enable public viewings of their plans to improve access into the park. All Councillors have been individually invited to attend. Richard and James Mancey (directors of Paultons Park Ltd) would be attending the April 12th 2022 Council meeting to provide an update on the outcome of the sessions.

Standing Order 3z was suspended at 9pm to allow the meeting to continue.

59/22 Chairman's Reports

Cllr. Chillcott provided a verbal report covering the following:-

Ukraine Situation – He had suggested donating his Chairman's Allowance to the DEC Ukraine appeal but the Clerk had confirmed that the Local Government Act 1972 does not allow the use of precept funds outside of the Parish.

Telephone boxes – Some minor vandalism had been dealt with. Issues re books being left in the boxes would be addressed again.

5g mast near Southampton Road layby at Bartley still to be painted green.

Reminder to residents to keep ditches clear.

Transport Leaflet – Newsletter printers to be asked to assist with layout

60/22 Councillors Reports

Cllr. Wiggins said that she had been asked by a local resident what was happening with the planning application (NFNPA Ref: 21/00897) for a Certificate of Lawful Development for the land of Bramble Cottage (off Green Lane, Bartley). Clerk advised her to let the resident know that NFNPA had not made a decision.

Cllr. Herra reminded councillors to send possible articles for April 2022 newsletter to him by March 11th 2022.

Cllr. Rhodes reminded those present that the Greening Campaign launch was taking place on March 10th 2022. She wanted to support a request from a resident that the Council formally noted the efforts made by various people and organisations across the Parish who had taken it upon themselves to arrange events to support the people of Ukraine, in particular James Read for setting up a collection point for donated items and The Vine public house at Ower for arranging shoe box collections. All members agreed with this suggestion and a article will be included in the April 2022 Parish newsletter.

Cllr. Goodwin said that he continued to receive complaints from residents about the condition of the surface of New Inn Road. The Clerk reminded members that he continued to chase HCC Highways on a regular basis regarding this issue and gave updates within his Clerk's report. The current position is that HCC Highways do not feel that any action is required.

61/22 Suggested Agenda Items for the April 12th 2022 meeting

An update on the Greening Campaign together with the items already listed for April 2022 on the Council's Forward Planning Calendar (a copy of which is included in the supporting documents for this meeting on the Council's website).

62/22 To Confirm the next meeting

The next meeting will take place on April 12th 2022.

Confidential item

63/22. To vote on recipient of Parish Award for 2022

Following the approval of a motion to exclude "press and public" (proposed Cllr. Chillcott, seconded Cllr. Wiggins, all in favour) councillors voted on and chose a winner from a list of eight nominees.

With no further business to transact, the Chairman closed the meeting at 9.30pm